

Compendium of Trade Marks Registry Circulars (Pre-2021)

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INTRODUCTION

This document is a compilation of circulars issued by the Trade Marks Registry before 2021. Users can search for the relevant circulars either by the year of issuance (from pages 2 – 13) or by the following categories: (1) General; (2) Filing and Electronic Online System; (3) International Applications and Registrations under the Madrid Protocol; (4) Classification of Goods and Services; and (5) Other Registry and Examination Practices (from pages 14 to 22).

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4-Mar-19	Circular No. 2/2019	Division and Merger of International Registrations Designating Singapore
4-Mar-19	Circular No. 1/2019	Trade Marks (International Registration) (Amendment) Rules 2019

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27-Jul-18	Circular No. 2/2018	International Classification of Goods and Services Nice Classification – Eleventh (11th) Edition, Version 2019
3-Apr-18	Circular No. 1/2018	Changes Pertaining to Form CM8 (Application to Register a Transfer of Ownership) with effect from 21 April 2018

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5-Jul-17	Circular No. 7/2017	Unsolicited IP Services – Requests for Payment of Fees
28-Apr-17	Circular No. 6/2017	Download the Latest Approved List of Goods or Services on IP²SG
13-Apr-17	Circular No. 5/2017	New/Revised Chapters of Trade Marks Work Manual on Assignment, Collective Marks, Certification Marks and Series of Marks
17-Mar-17	Circular No. 4/2017	Slides used in Information Sharing Session relating to the Implementation of Goods and Services Tax (“GST”) conducted on 10 March 2017
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24-Feb-17	Circular No. 2/2017	Examination Practice with respect to Shape Marks
24-Feb-17	Circular No. 2/2017	Feedback on the Trade Marks Work Manual Chapters on Assignment, Collective Marks, Certification Marks and Series of Marks
3-Feb-17	Circular No. 1/2017	Revised Fees, Implementation of Goods and Services Tax and Change in Procedure for Amendment and Correction of Patents documents with effect from 1 April 2017

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1-Nov-16	Circular No. 9/2016	Removal of Issuance of Acknowledgement Letters for Electronically Filed Trade Mark Applications and Automation of Formalities Check
1-Nov-16	Circular No. 9/2016	Launch of eAlert Facility in IP²SG
14-Oct-16	Circular No. 8/2016	Training Workshops for Trade Marks Application Prosecutors
28-Jul-16	Circular No. 7/2016	International Classification of Goods and Services Nice Classification – Eleventh (11th) Edition, Version 2017
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4-Jan-16	Circular No. 1/2016	Launch of Form MP1 (“Request to transform an international registration into national application(s)”) Online Filing Platform
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22-Dec-15	Circular No. 11/2015	Protection of Red Cross Emblems
22-Dec-15	Circular No. 11/2015	Formalizing of Amendments to Specification of Goods or Services
30-Nov-15	Circular No. 10/2015	Final Published Chapters of Trade Marks Work Manual on International Registrations/Subsequent Designations Designating Singapore, International Applications Where Singapore Is the Office of Origin, Shape Marks and Relative Grounds for Refusal of Registration
30-Nov-15	Circular No. 10/2015	Amendments to the Trade Marks Rules
30-Oct-15	Circular No. 9/2015	International Classification of Goods and Services Nice Classification – Tenth (10th) Edition, Version 2016
13-Oct-15	Circular No. 8/2015	Request for Reconsideration of Examination Reports
8-Oct-15	Circular No. 7/2015	Feedback on the Trade Marks Work Manual Chapters dealing with International Registrations/Subsequent Designations Designating Singapore, International Applications Where Singapore Is the Office of Origin and Shape Marks
8-Oct-15	Circular No. 7/2015	Boolean Search Enhancements – Introduction of Wild Card Characters and Increased Sensitivity to Spacing
31-Aug-15	Circular No. 6/2015	ASEAN TMclass – Online consultation tool for classification of Goods and Services in ASEAN
31-Aug-15	Circular No. 6/2015	Inclusion of list of goods and services acceptable by IPOS under ASEAN TMclass
31-Aug-15	Circular No. 6/2015	Trilateral List is now known as the TM5 ID List
3-Jul-15	Circular No. 5/2015	Launch of Trade Marks Similar Mark search facility in IP²SG
17-Apr-15	Circular No. 4/2015	Updates to the Trade Marks Work Manual - Slogans and International Classification of Goods and Services (ICGS)

5-Feb-15	Circular No. 3/2015	Feedback on the Trade Marks Work Manual Chapters dealing with International Classification of Goods and Services (ICGS) and Slogans
20-Jan-15	Circular No. 2/2015	Revised Published Chapter of Trade Marks Work Manual on Series of Marks
20-Jan-15	Circular No. 2/2015	New Chapter of Trade Marks Work Manual on Renewal of Trade Mark Registrations
8-Jan-15	Circular No. 1/2015	Issuance of Certificate of Registration under IP²SG System for Trade Marks

2014

Date of Circular	Circular No.	Circular Title
9-Dec-14	17/2014	International Classification of Goods and Services Nice Classification - Tenth (10th) Edition, Version 2015
27-Oct-14	16/2014	New Launch Date for IP²SG (Phase II) for Trade Marks
27-Oct-14	16/2014	Submission of Trade Mark Forms (other than Form TM4) and Written Responses to Objection Letters During the Suspension of the Online Filing System
27-Oct-14	16/2014	Additional Publications of the Trade Marks Journal
27-Oct-14	16/2014	Temporary Suspension of Trade Marks Journal Publication for 2 Weeks
8-Oct-14	15/2014	Revision of IP²SG (Phase II) Launch Date
2-Oct-14	14/2014	ASEAN TMview - Online Information Platform for Trade Marks in ASEAN
25-Sep-14	13/2014	Suspension of Online Filing System from 9 to 20 October 2014 and Alternative Methods of Filing During this Period
25-Sep-14	13/2014	Submission of Trade Mark Forms (other than Form TM4) and Written Responses to Objection Letters During the Suspension of the Online Filing System
25-Sep-14	13/2014	Additional Publications of the Trade Marks Journal
25-Sep-14	13/2014	Temporary Suspension of Trade Marks Journal Publication for 2 weeks
31-Jul-14	12/2014	Additional Publications of the Trade Marks Journal

11-Jun-14	11/2014	Final Published Chapters of Trade Marks Work Manual on Certification, Collective and Series of Marks
5-Jun-14	10/2014	Entering of Particulars of Express Trusts and Beneficiaries in the Register of Trade Marks (Specific Name Format No Longer Required)
29-May-14	9/2014	Additional Publications of the Trade Marks Journal
9-May-14	8/2014	Feedback on the Trade Marks Work Manual Chapters dealing with Collective, Certification and Series of Marks
30-Apr-14	7/2014	Removal of Circulars from the Trade Marks Journal
30-Apr-14	7/2014	Entering of Particulars of Express Trusts and Beneficiaries in the Register of Trade Marks
25-Apr-14	6/2014	Additional Publications of the Trade Marks Journal
14-Mar-14	5/2014	Additional Publications of the Trade Marks Journal
21-Feb-14	4/2014	Additional Publications of the Trade Marks Journal
7-Feb-14	3/2014	Expanding the List of Precedents for Specification Claims
30-Jan-14	2/2014	Pre-recordal Notifications Relating to Assignment Applications
30-Jan-14	2/2014	Additional Publications of the Trade Marks Journal
30-Jan-14	2/2014	Amendment of "Address for Service" portion of forms
17-Jan-14	1/2014	Tracking Changes for Finalisation of Specification of Goods and Services

2013

Date of Circular	Circular No.	Circular Title
22-Nov-13	9/2013	International Classification of Goods and Services Nice Classification – Tenth (10th) Edition, Version 2014
22-Nov-13	9/2013	Trade Mark (Amendment) Rules 2013
25-Oct-13	8/2013	Amendment in Priority Claim Details of Form TM4
25-Oct-13	8/2013	Upgrading to Trade Mark System e-Communications
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11-Oct-13	7/2013	Change in Practice Relating to the Translation of Non-English Words
20-Sep-13	6/2013	Change in Practice Relating to the Citation of Conflicting Marks which are Reflected as "Treated As Withdrawn", "Abandoned" or "Cancelled" on the Register
23-Aug-13	5/2013	New Feature to Disable Cross-class Search when Conducting Similar Mark Searches in eTrademarks
7-Aug-13	4/2013	Change in Practice Relating to the Revocation of Trade Marks Published in the Trade Marks Journal
7-Aug-13	4/2013	Certificate of Registration
7-Aug-13	4/2013	Changes in Refund Policy
7-Jun-13	3/2013	Raising of late citation objections
7-Jun-13	3/2013	Companion marks
7-Jun-13	3/2013	Form TM 42 (Request for Registrar's General Certificate)
12-Apr-13	2/2013	Trilateral List of Goods and Services
15-Feb-13	1/2013	Online Version of the Nice Classification / Revision Period of the Nice Classification

2012

Date of Circular	Circular No.	Circular Title
28-Dec-12	4/2012	International Classification of Goods and Services Nice Classification – Tenth (10th) Edition, Version 2013 - Specific Changes
9-Nov-12	3/2012	Translation of Non-English Words
24-Aug-12	2/2012	International Classification of Goods and Services NICE Classification – Tenth (10th) Edition, Version 2013

2011

Date of Circular	Circular No.	Circular Title
16-Dec-11	6/2011	International Classification of Goods and Services NICE Classification – Tenth Edition Specific Changes

28-Oct-11	5/2011	Trade Mark (Amendment) Rules 2011 and Trade Mark (International Registration) Rules 2011
16-Sep-11	3/2011	International Classification of Goods and Services NICE Classification – Tenth Edition
9-Sep-11	2/2011	The Use of Punctuation in Specifications
15-Jul-11	1/2011	Amendment of Form TM 46

2010

Date of Circular	Circular No.	Circular Title
26-Nov-10	5/2010	Notification on Application to Register a Change in Ownership (TM 22)
12-Feb-10	1/2010	Effect of the Recording of Licenses in the International Register in respect of International Registrations Designating Singapore

2009

Date of Circular	Circular No.	Circular Title
28-Aug-09	10/2009	Costs for attending Case Management Conferences and Pre-Hearing Reviews
21-Aug-09	9/2009	Form TM 4 - Application to register a trade mark, collective mark or certification mark / Form MP 1 - Request to transform an international registration into national application(s)
3-Jul-09	8/2009	Marks Published for Opposition Purposes
24-Apr-09	5/2009	Trade Marks Work Manual
27-Mar-09	4/2009	Enhancements made to eTM 22 (Application to register a change of ownership)
27-Mar-09	4/2009	Efiling Multiple Assignment Applications
27-Feb-09	2/2009	eCommunications

2008

Date of Circular	Circular No.	Circular Title
26-Dec-08	19/2008	E-Payments to the World Intellectual Property Organization
12-Dec-08	18/2008	Application for Renewal of Registration (Form TM 19)
28-Nov-08	17/2008	Launch of e-Communications Portal on 1 December 2008 Trade Marks (Amendment) Rules 2008; Trade Marks (International Registration) (Amendment) Rules 2008
26-Sep-08	14/2008	Return of Assignment Deed and Other Registrable Transaction Documents
4-Jul-08	11/2008	Image of e-filed Mark
22-Feb-08	5/2008	Requests for Recording of a Renewal for International Registrations where Singapore is the Office of Origin
1-Feb-08	3/2008	Application to Register a Change in Ownership (TM 22)
11-Jan-08	1/2008	Modes of Payment to the International Bureau of the World Intellectual Property Organisation for Madrid Protocol Matters

2007

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5-Dec-07	40/2007	The Geneva Conventions (Amendment) Act
14-Nov-07	38/2007	Use of Registered Trade Marks in Specifications of Goods and Services
21-Sep-07	32/2007	Form TM 32
27-Jul-07	28/2007	Deficiencies in Applications for Registration: Amendments after Filing
29-Jun-07	24/2007	Application to Register a Licensee (TM 37)
7-May-07	17/2007	Translation of Non-English words
7-May-07	17/2007	Amendments to the Trade Marks Act, the Trade Marks Rules and the Trade Marks (International Registration) Rules
11-Apr-07	13/2007	Cautionary Notice on Unsolicited Mail about Unofficial Registration Services

14-Feb-07	3/2007	Trade Marks (Amendment) Act 2007
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2006

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8-Nov-06	32/2006	International Classification of Goods and Services NICE Classification – Ninth Edition
27-Oct-06	30/2006	State of Incorporation
13-Jan-06	1/2006	Erratum – Form TM 40

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Date of Circular	Circular No.	Circular Title
30-Dec-05	27/2005	Trade Marks (Amendment) Rules 2005 Notification / Trade Marks (International Registration) (Amendment) Rules 2005 Notification
21-Oct-05	21/2005	Amendment of Typographical Errors in Class Numbers in Form TM 4

2004

Date of Circular	Circular No.	Circular Title
17-Dec-04	25/2004	Applications for Registration of Sound Marks
19-Nov-04	21/2004	Requests for Recording of Changes in the Ownership of the International Registrations Designating Singapore or where Singapore is the Office of Origin
19-Nov-04	21/2004	Requests for Recording of Changes in the Name and/or Address of the Holder for International Registrations Designating Singapore or where Singapore is the Office of Origin
19-Nov-04	21/2004	Requests for Designation Subsequent to the International Registration
12-Nov-04	20/2004	Vague Descriptions in Specifications
3-Sep-04	19/2004	Underlining of Precedents for Objections on Specification of Goods/Services

30-Jul-04	18/2004	Form TM 1 [Request to Appoint or Change an Agent or to Enter or Change an Address for Service]
18-Jun-04	13/2004	Issuance of Registration Certificates for Protected International Trade Marks (Singapore)
26-Mar-04	8/2004	Form TM 26 Notification Letter
19-Mar-04	7/2004	Regulations Governing the Use of Certification/Collective Marks
19-Mar-04	7/2004	Publication of Collective Mark and Certification Mark Applications
6-Feb-04	4/2004	Online Trademarks Search and Enquiry System

Pre-2004

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General

Year	Circular Content	Remarks
2020	<p>Trade Marks Journal Publication Dates in December 2020 (Circular No. 13/2020, dated 22 December 2020)</p> <p>Please be informed that there was no Trade Marks Journal published in the 3rd week of December 2020. There will be two Trade Marks Journals published in the 4th week of December 2020, namely, on 21 December 2020 and 24 December 2020. For avoidance of doubt, the period for opposition for the marks published in Trade Marks Journal No. 050/2020, dated 21 December 2020, is from 21 December 2020 to 21 February 2021.</p>	
2020	<p>Expansion of SG Patent Fast Track Programme on 1 September 2020 (Circular No. 9/2020, dated 25 August 2020)</p> <p>IP-savvy innovators often use multiple forms of IP protection to better protect their creations – for example, patents for the technology embedded in the product, trademarks for the brand name and logo that will be used to market the product, and registered designs for the external visual features of the product. When the portfolio of IP rights is built and managed in alignment with business strategy, it puts the company in a stronger position to commercialise its creations.</p> <p>2. On 4 May 2020, the Intellectual Property Office of Singapore (“IPOS”) piloted the SG Patent Fast Track programme.¹ Starting from 1 September 2020, the programme will be expanded to include the acceleration of trademark and registered design applications to support innovators in building their IP portfolio, and renamed the SG IP Fast Track.</p> <p><u>The SG IP Fast Track</u></p> <p>3. Under the SG IP Fast Track (“SG IP FAST”), patent applications in all technology fields which are first filed in Singapore can be granted in as fast as 6 months. This is unchanged from the current SG Patent Fast Track programme.¹</p> <p>4. Applicants who have a successful request for patent acceleration under SG IP FAST can request for acceleration of related trademark and registered design applications. The</p>	

	<p>acceleration timelines for trademark and registered design applications are as follows –</p> <ol style="list-style-type: none"> a) Straightforward trademark applications² can be registered in as fast as 3 months; non-straightforward trademark applications can be registered in as fast as 6 months. b) Registered design applications can be registered in as fast as 1 month. <p>5. Fees for requesting acceleration of trademark and design applications will not be imposed till further notice.</p> <p>6. The existing caps on acceleration of patent applications will remain.³ However, there will not be a cap on the number of trademark and registered design applications that can be accelerated.</p> <p>How to qualify for acceleration</p> <ol style="list-style-type: none"> 7. The applicant must have a patent application placed on SG IP FAST. 8. The trademark and registered design applications must be filed within 1 month of the applicant being notified that a patent application has been placed on SG IP FAST. The trademark and registered design applications need not be filed at the same time. 9. The trademark and registered design applications must be related to the patent application which has been placed on SG IP FAST. 10. Further conditions for trademark applications to be placed or remain on acceleration are as follows: <ol style="list-style-type: none"> a) The specification of goods and/or services in the application must be fully adopted from IPOS' pre-approved classification database. b) The application is not for a series mark. c) The application is not for a non-conventional mark (e.g. 3D shape mark). d) The application is not for a certification or collective mark. e) Objections raised by the examiner in the first Office Action (“OA”) are all resolved in the first submission within 1 month of the OA. 	
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- f) The applicant responds as directed by the Registrar in the second OA (e.g. file Form TM274 to amend the application) within 2 weeks.
- g) The application must not encounter opposition during the publication stage.
- h) The applicant cannot request for Extension of Time (“EOT”) during the course of examination.

11. Further conditions for registered design applications to be placed or remain on acceleration are as follows:

- a) Deficiencies raised in the first OA are all resolved in the first submission within 2 weeks of the OA.
- b) The applicant cannot request for EOT.

How to request for acceleration

12. The process of requesting acceleration of a patent application is unchanged from the current SG Patent Fast Track.⁵

13. To request acceleration of trademark and registered design applications, applicants can submit trademark applications via IP²SG or IPOS GO, and registered design applications via IP²SG. Thereafter, applicants must inform IPOS of the request for acceleration via ad-hoc correspondence on IP²SG immediately, with the subject title “SG IP FAST”. A template to make the request can be found in the list of FAQs.

14. A list of FAQs is provided at [Annex A](#).

Enquiries and Feedback

15. If you have any enquiries relating to SG IP FAST, please contact:

Mr. William Kwek (William.Kwek@ipos.gov.sg)

Mr. Liu Yixin (Liu.Yixin@ipos.gov.sg)

16. We would like to hear your feedback on our patent acceleration programmes here.

¹ Please refer to Registry of Patents Circular No. 2/2020.

² Straightforward trademark applications are those that do not encounter substantive objection(s) or contain only minor issues.

	<p>³ Currently, there is a cap of 5 accelerated patent applications per month, and a cap of 10 applications per year per entity.</p> <p>⁴ Application to Amend a Trade Mark Application or Registration (Excluding Change of Name/Address/Address for Service).</p> <p>⁵ Applicants must file Patents Form 1 (Request for Grant of Patent) and Patents Form 11 (Request for Search and Examination Report) using IP²SG and on the same day. A document tagged as FastTrack must also be submitted with Patents Form 1 and Patents Form 11. The FastTrack Document must contain reason(s) for requesting acceleration and the technology field to which the invention relates.</p>	
2020	<p>Public Consultation on Proposed Changes to Simplify and Streamline Intellectual Property Processes and Improve User Experience with Digital Initiatives (Circular No. 8/2020, dated 17 August 2020)</p> <p>IPOS is seeking feedback on proposed changes to simplify and streamline intellectual property (“IP”) processes and improve user experience with digital initiatives.</p> <p><u>Why is IPOS doing this?</u></p> <p>As part of IPOS’ continuous effort to ensure a top-class IP regime in Singapore, IPOS has identified areas where changes can be considered for processes relating to the obtaining, maintaining and recording Patents, Registered Designs, Trade Marks, Geographical Indications and Plant Varieties Protection rights and transactions in Singapore. In proposing changes to the identified areas, IPOS also takes into account the need to maintain a fair balance between the interests of IP rights owners and third parties.</p> <p><u>How do I submit my feedback?</u></p> <p>Your views are important to us. The public consultation period will run from 17 August 2020 (Monday) to 14 September 2020 (Monday) (extension of the consultation period is not possible). We look forward to hearing your feedback via FormSG submission.</p> <p><u>Public consultation paper</u></p> <p>The consultation paper is organised into 4 sections:</p> <p>A: Simplifying and Streamlining Patents Processes (3 sets of questions)</p> <p>B: Simplifying and Streamlining Trade Marks Processes (2 sets of questions)</p>	

	<p>C: Simplifying and Streamlining Common Processes (3 sets of questions) D: Improving User Experience and Service with Digital Initiatives (1 set of question)</p> <p>The public consultation paper is available here.</p> <p><u>How do I contact IPOS should I have queries on this public consultation?</u></p> <p>You are welcome to contact us at IPOS_Consultation@ipos.gov.sg.</p>	
2020	<p>Introduction of Amendments to Subsidiary Legislation in Response to Covid-19 (Circular No. 6/2020, dated 2 June 2020)</p> <p>In light of the disruptions caused by the COVID-19 situation, IPOS will be introducing relief measures that may be implemented during special circumstances to better assist applicants in such times. Accordingly, amendments which will take effect on 5 June 2020, will be made to the following IP Subsidiary Legislation to enable these measures:</p> <ul style="list-style-type: none"> (a) Patents Rules (the “PT Rules”) (b) Trade Marks Rules (the “TM Rules”) (c) Trade Marks (International Registration) Rules (the “TM (IR) Rules”) (d) Registered Designs Rules (the “RD Rules”) (e) Plant Varieties Protection Rules (the “PVP Rules”) (f) Geographical Indications Rules 2019 (the “GI Rules”) <p>The key legislative amendments will enable the following:</p> <ul style="list-style-type: none"> (a) Extension of time for pending deadlines in special circumstances (b) Alternative filing modes and service of documents <p>Extension of Time for Pending Deadlines in Special Circumstances To assist affected applicants during the COVID-19 situation and the circuit breaker period, the Registrar has issued Practice Directions No. 1 of 2020 and No. 2 of 2020 to declare excluded days in respect of IPOS’ stipulated deadlines falling within the period of 7 April 2020 to 4 June 2020, to achieve the effect of extension of time for these deadlines.¹ The Practice Directions however do not apply to deadlines that fall outside of the declared period, and further declaration of excluded days will have to be made to extend these deadlines.</p>	<p>Please access the latest (i) Trade Marks Rules and (ii) Trade Marks (International Registration) Rules online from the Singapore Statutes website.</p>

Amendments to the abovementioned IP Subsidiary Legislation² have been made to provide the Registrar with the power to unilaterally grant an extension of time to pending deadlines³ where the Registrar is of the opinion that there are special circumstances (e.g., circuit breaker period), without the need for applicants to lodge the extension of time forms prescribed under the respective IP Subsidiary Legislation.

Alternative Filing Modes and Service of Documents

Following the amendments to the IP Subsidiary Legislation, the default mode of filing and/or serving of documents on the Registrar will be as follows:

- (a) Patents, Trade Marks, and Registered Designs – via IP²SG
- (b) Plant Varieties Protection and Geographical Indications – by hand or by post

Presently, transactions relating to Patents, Trade Marks, and Registered Designs can still take place via the electronic online system, IP²SG. However, the Registrar is unable to prescribe alternative modes for the filing and/or serving of documents. This presents a problem when there is any malfunction of IP²SG. Applicants are also unable to submit their documents manually if IPOS' office premises are closed, as is the case in the Circuit Breaker period.

Amendments have therefore been made to the abovementioned IP Subsidiary Legislation⁴ to allow the Registrar to permit, in particular situations, alternative means of filing or serving documents in the following scenarios:

- (a) Any party serving documents on the Registrar;
- (b) The Registrar serving documents on any party; and
- (c) Any party serving documents on another party

A new Registries Practice Direction (No. 3 of 2020) has been published to prescribe alternative procedures for the submission of forms outside of IP²SG (e.g., the introduction of submissions via FormSG). This Practice Direction will take effect from 5 June 2020 and can be accessed [here](#).

The full list of amendments made to the various IP Subsidiary Legislation can be accessed [here](#).

If you have any enquiries on this Circular, please email us at ipos_enquiry@ipos.gov.sg.

	<p><u>Footnote(s):</u></p> <p>¹ The extension of time for deadlines does not apply to deadlines which fall outside of the specified period (i.e. before 7 April 2020, or after 4 June 2020); the period to claim priority for electronically filed applications to register a patent, trade mark, or registered design; other deadlines in international treaties. For more details, please refer to Patents Circular No. 01/2020, Trade Marks Circular No. 03/2020, Registered Designs Circular No. 01/2020, Plant Varieties Circular No. 01/2020, and Geographical Indications Circular No. 01/2020.</p> <p>² New provisions have been introduced: Rule 108B of the PT Rules, Rule 77C of the TM Rules, Rule 57A of the RD Rules, Rule 66A of the PVP Rules, and Rule 83A of the GI Rules.</p> <p>³ Pending deadlines are restricted to those prescribed in the abovementioned IP Subsidiary Legislation.</p> <p>⁴ The amended provisions are Rules 96A and 97 of the PT Rules, Rules 7 and 78A of the TM Rules and Rule 4A of the TM(IR) Rules, Rules 6 and 58A of the RD Rules, Rule 7 of the PVP Rules, and Rule 9 of the GI Rules.</p>	
2020	<p>Trade Marks Journal Publication Dates in May 2020 (Circular No. 4/2020, dated 28 April 2020)</p> <p>Please note that Trade Marks Journal publications will continue to be on a Monday in May 2020.</p> <p>From the week of 1 June 2020 onwards, Trade Marks Journal publication will resume to be published on a Friday.</p>	
2020	<p>COVID-19: Further Information on Excluded Days (Circular No. 3/2020, dated 17 April 2020)</p> <p>To provide relief to applicants who may be affected by the COVID-19 situation, IPOS had issued Registries Practice Direction (“PD”) No. 1 of 2020 to declare Excluded Days within the period of 7 April to 7 May 2020 inclusive (“the specified period”).</p> <p>The PD covers the following:</p> <ul style="list-style-type: none"> Excluded Days for deadlines which fall within the specified period for all IP; and Excluded Days for manual applications for all IP within the specified period. 	

IPOS would like to provide further information to **Registries PD No. 1 of 2020**.

A. Declared Excluded Days for Deadlines Stipulated by IPOS

All deadlines stipulated by IPOS falling within the specified period of 7 April to 7 May 2020 inclusive will be extended to 8 May 2020, regardless of whether such responses or documents are filed electronically or in hard copy.

This will include deadlines to respond to deficiency letters or examination reports, deadlines to file for renewal, deadlines to submit requests for reinstatement, and deadlines to file notices of opposition or requests for extensions of time to file an opposition.

The Excluded Days for deadlines do not apply to the following matters:

- i. Deadlines stipulated in IPOS' notices which fall outside of the specified period (i.e., before 7 April 2020, or after 7 May 2020);
- ii. The period to claim priority for electronically filed application to register a trade mark, a patent, or a design (see also: paragraphs (c) and (d) below); and
- iii. Other deadlines in international treaties, such as those set by the International Bureau of WIPO (e.g., deadlines to submit any document or fee for PCT applications in the international phase¹, deadlines to respond to irregularity notices issued by the International Bureau of WIPO against international applications filed under the Madrid Protocol).

Our practices on Excluded Days on Saturdays, Sundays and Public Holidays, as declared in our [PD No. 1 of 2009](#) and [PD No. 1 of 2019](#) still apply.

B. Declared Excluded Days for Deadlines Stipulated by IPOS

For applications to register an IP made manually during the specified period via post, the earliest filing date that will be accorded to these applications will be 8 May 2020.

C. Period for Claiming Priority for Applications Filed with Parties to the Paris Convention

The period for claiming priority is governed by [Article 4\(C\)\(3\) of the Paris Convention](#). The Article provides that the condition for allowing an extension of the priority period is when the last day of the priority period falls on “a day when the Office is not open for the filing of applications in the country where protection is claimed”.

Manual submissions to register an IP

As filing dates will not be accorded for manual applications during the specified period, the priority period for manual applications will be extended to 8 May 2020 if the final day of the priority period falls within 7 April to 7 May 2020 inclusive. This also helps to cater for the scenario where there is a delay in filing as the applicant has no access to their electronic system or physical files in office due to movement control measures during the COVID-19 period.

Electronic submissions to register an IP

For applicants who are able to file electronically via IP2SG or IPOS Go, filing dates for such electronic applications will be accorded in the usual manner. Consequently, for applications made electronically, priority claim periods which end during the specified period will remain unchanged. Electronic applications made on Sundays or Public Holidays will be accorded filing dates the subsequent Monday or the next working day, as per the usual practice.

D. Remedies for Time limits under the PCT, Hague and Madrid systems

For more information on possible remedies where time limits under the PCT, Hague and Madrid systems have been missed, you may refer to [PCT Newsletter No. 4/2020](#), [Hague Information Notice No. 5/2020](#) and [Madrid Information Notice No. 7/2020](#).

Please refer to Annex for an overview regarding deadlines for electronic and manual submissions from 7 April to 7 May 2020.

If you have any enquiries on this Circular, please email us at ipos_enquiry@ipos.gov.sg.

ANNEX

Services		Extended due date ²
Manual Submission	Priority Claim Period for Registration Forms ³ PF1, D3, TM4, PVP3, International Application	<input checked="" type="checkbox"/>
	Deadlines e.g. Respond to IPOS' letters, renewals, Notice of Opposition	<input checked="" type="checkbox"/>
E-submission (except GI and PVP)	Priority Claim Period for Registration Forms ⁴ PF1, D3, TM4, International Application	<input type="checkbox"/>
	Deadlines e.g. Respond to IPOS' letters, renewals, Notice of Opposition	<input checked="" type="checkbox"/>

Footnote(s):

¹ For PCT applications in the international phase which are governed by the Regulations under the PCT, the expiration of any period for any document or fee would not be extended during the specified period of 7 April to 7 May 2020 except during the [Office Closed Dates](#) indicated.

² All deadlines stipulated by IPOS falling within the specified period of 7 April to 7 May 2020 inclusive will be extended to 8 May 2020. The excluded days for deadlines do not apply to: (i) deadlines stipulated in IPOS' notices which fall before 7 April 2020 or after 7 May 2020; (ii) periods to claim priority in an application to register a trade mark or a patent or a design; and (iii) Other deadlines in international treaties, such as those set by the International Bureau of WIPO (e.g., deadlines to submit any document or fee for PCT applications in the international phase except during the Office Closed Dates indicated, deadlines to respond to irregularity notices issued by the International Bureau of WIPO against international applications filed under the Madrid Protocol).

³ The earliest filing date that can be accorded for manually submitted applications would be 8 May 2020, and the period of priority claim for manual application is also extended to 8 May 2020 if the final day of the priority claim period falls within 7 April to 7 May 2020.

	<p>⁴ Filings can be made via IP2SG or IPOS Go, with filing dates and priority claims periods accorded in the usual manner. Filings made via IP2SG or IPOS Go on Sundays or Public Holidays will be accorded filing dates the subsequent Monday or the next working day, as per the usual practice. For PCT applications, there is an extension for priority claim periods for filings made on Office Closed Dates.</p>	
2020	<p>Change in Trade Marks Journal Publication Dates (Circular No. 2/2020, dated 9 April 2020)</p> <p>Please note that there will be no publication of the Trade Marks Journal in the week of 13 April 2020.</p> <p>In the week of 20 April 2020 and the week of 27 April 2020, Trade Marks Journal publication will be on a Monday.</p> <p>From the week of 4 May 2020 onwards, Trade Marks Journal publication will resume to be published on a Friday.</p>	
2017	<p>Unsolicited IP Services – Requests for Payment of Fees (Circular No. 7/2017, dated 5 July 2017)</p> <p>We have noticed an increasing number of unsolicited mails on Intellectual Property (IP) protection and renewal services being received by IP holders. They may take the form of an official notification, inviting recipients to make payment for the registration or renewal of their IP on record.</p> <p>To our information and belief, these mails appear to originate from private business establishments which are neither related to nor connected with the Intellectual Property Office of Singapore (IPOS) or the World Intellectual Property Organization (WIPO).</p> <p>Should you receive any of such mails from entities other than IPOS, WIPO or your appointed IP agent, you are advised to treat them with caution.</p> <p>Please feel free to contact us or your IP agents should you wish to verify the authenticity of a communication that you have received. For samples of unsolicited mails, please refer to a similar notice issued by the WIPO.</p>	

	<p>You can also access the official list of IPOS' forms and fees via the links below:</p> <table border="1" data-bbox="304 320 1158 600"> <tr> <td>Trade Marks</td> <td>https://www.ipos.gov.sg/resources/trade-mark</td> </tr> <tr> <td>Patents</td> <td>https://www.ipos.gov.sg/resources/patent</td> </tr> <tr> <td>Registered Designs</td> <td>https://www.ipos.gov.sg/resources/design</td> </tr> <tr> <td>Plants Varieties</td> <td>https://www.ipos.gov.sg/resources/plant-varieties-protection</td> </tr> </table>	Trade Marks	https://www.ipos.gov.sg/resources/trade-mark	Patents	https://www.ipos.gov.sg/resources/patent	Registered Designs	https://www.ipos.gov.sg/resources/design	Plants Varieties	https://www.ipos.gov.sg/resources/plant-varieties-protection	
Trade Marks	https://www.ipos.gov.sg/resources/trade-mark									
Patents	https://www.ipos.gov.sg/resources/patent									
Registered Designs	https://www.ipos.gov.sg/resources/design									
Plants Varieties	https://www.ipos.gov.sg/resources/plant-varieties-protection									
2017	<p>Slides used in Information Sharing Session relating to the Implementation of Goods and Services Tax ("GST") conducted on 10 March 2017 (Circular No. 4/2017, dated 17 March 2017)</p> <p>To provide greater clarity on the administrative changes in relation to the GST implementation on 1 April, IPOS has conducted an information sharing session on 10 March 2017.</p> <p>For the benefit of others who have not attended our sharing session, we have uploaded the slides on our website, which can be accessed at the following link:</p> <ul style="list-style-type: none"> • Slides on Information Sharing Session relating to the Implementation of Goods and Services ("GST") conducted on 10 March 2017. <p>We have also updated the following documents:</p> <ul style="list-style-type: none"> • FAQs on GST implementation, and • GST Form for manual filing/over-the-counter requests. Declaration of foreign applicants/requestors is no longer required. <p>As part of our commitment to ensure a smooth transition, we have set up a dedicated help-desk to address any further queries that you may have.</p> <table border="1" data-bbox="304 1825 1158 2027"> <tr> <td>For GST treatment matters</td> <td>Ms Adeline Chang Deputy Director, Finance</td> <td>Contact: 6330 2722</td> </tr> <tr> <td>For IP2SG matters</td> <td>Ms Sreeja d/o Sasindran</td> <td>Contact: 6330 8639</td> </tr> </table>	For GST treatment matters	Ms Adeline Chang Deputy Director, Finance	Contact: 6330 2722	For IP2SG matters	Ms Sreeja d/o Sasindran	Contact: 6330 8639			
For GST treatment matters	Ms Adeline Chang Deputy Director, Finance	Contact: 6330 2722								
For IP2SG matters	Ms Sreeja d/o Sasindran	Contact: 6330 8639								

	Manager, Registry of Patents							
2017	<p>Information Sharing Session relating to the Implementation of Goods and Services Tax (“GST”) (Circular No. 3/2017, dated 2 Mar 2017)</p> <p><u>Introduction</u></p> <p>In view of the GST implementation on 1 April 2017, IPOS will be conducting an information sharing session to provide details on the upcoming changes. During which, we will be offering guidance on administrative changes that are required so as to assist you in this transition. We have also invited Inland Revenue Authority of Singapore (IRAS) to join us, which we believe will be helpful for questions pertaining to the GST Act and regime in Singapore.</p> <p><u>Registration Details</u></p> <p>Details of the sharing session are as follows:</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Time</th> <th>Venue</th> </tr> </thead> <tbody> <tr> <td>10 March 2017 (Friday)</td> <td>3.00 pm – 4.30 pm</td> <td>IPOS, Promise Room #06-01 Manulife Centre 51 Bras Basah Road Singapore 189554</td> </tr> </tbody> </table> <p>Please register here to join us in this session. Due to limited seating, we are only able to accommodate <u>two</u> representatives from each entity/firm.</p> <p>Registration closes at 6 March 2017, 2359h.</p> <p><u>Queries regarding Implementation of GST</u></p> <p>To ensure that your queries are adequately addressed during the session, IPOS invites interested parties to send us any queries or concerns at ipos_consultation@ipos.gov.sg by 6 March 2017.</p>	Date	Time	Venue	10 March 2017 (Friday)	3.00 pm – 4.30 pm	IPOS, Promise Room #06-01 Manulife Centre 51 Bras Basah Road Singapore 189554	Refer to “Slides used in Information Sharing Session relating to the Implementation of Goods and Services Tax (“GST”) conducted on 10 March 2017” .
Date	Time	Venue						
10 March 2017 (Friday)	3.00 pm – 4.30 pm	IPOS, Promise Room #06-01 Manulife Centre 51 Bras Basah Road Singapore 189554						
2017	<p>Revised Fees, Implementation of Goods and Services Tax and Change in Procedure for Amendment and Correction of Patents documents with effect from 1 April 2017 (Circular No. 1/2017, dated 3 Feb 2017)</p> <p>As part of IPOS’ commitment to encourage innovation and creativity in our Singapore IP landscape, the Registries will be</p>							

introducing a series of fee revisions and new initiative with effect from 1 April 2017. A summary of the fee revisions is available in [Annex A](#).

- **Lower Filing Fees for Patents and Trade Mark Protection**
Businesses can look forward to lower IP filing fees for patents and trade marks, effective 1 April 2017. This is in line with the nation's commitment to support and promote domestic innovation. Highlights of the fee revisions include:
- **Patents:** A 14% fee reduction to request for a search report / supplementary search report [from \$1,925 to \$1,650]
- **Patents:** A 25% fee reduction to request for a search & examination report [from \$2,600 to \$1,950] and a further \$300 discount on the fee to request for a search & examination report if a report under the Patent Co-operation Treaty has been established by IPOS for patent applications entering national phase into Singapore
- **Trade Mark National Applications:** A 30% discount per class for trade mark applications that utilise our pre-approved descriptions of goods and/or services [from \$341 to \$240]
- **Madrid International Registrations and Transformation:** A fee reduction for Madrid application and transformation to align with national electronic filing fee
- **All:** Fee removal for requests to appoint, change or remove an agent for a matter relating to an IP (Form CM1) and requests to alter or correct name, address and other particulars (Form CM2).

Other Fee Changes

A new two-stage excess claim fee structure (i.e., \$40 per claim in excess of 20 claims) will be introduced to streamline IPOS' patent application process, given that a patent application in Singapore has an average of 18 claims. The new excess claim fee structure serves to encourage applicants to take conscious effort to file concise claim sets which would lead to time and cost savings in the application process.

	<p>To encourage the release of non-performing IPs and discourage hoarding of IP, fees for surrendering or cancelling IPs have been removed. Renewal fees for both patents and trade marks have also been adjusted upward. Businesses that take advantage of these changes and manage their IP portfolios strategically may enjoy savings, which could be used to further other business objectives.</p> <p><i>All fee revisions will be effective for applications/requests <u>made on or after 1 April 2017</u>.</i></p> <p>Implementation of Goods and Services Tax ("GST") Effective 1 April 2017, IPOS will be GST-registered in accordance with Singapore's Goods & Services Tax Act. All invoices issued on or after 1 April 2017 will be subjected to GST, where applicable, and all published fees will be inclusive of GST. There is no change to the actual fees chargeable for filing at IPOS.</p> <p>Change in Procedure for Amendment and Correction of Patents documents With effect from 1 April 2017, an applicant will be required to submit a clean copy of the specification incorporating the amendment or correction sought when submitting a request for amendment or correction through IP2SG. This will reduce clarification and correction arising from inaccurate indication of the amendment or correction sought. Please note that a copy of the specification with the amendment or correction indicated (by striking through any deletion and underlining any replacement text) should still be submitted for reference purpose.</p>	
2015	<p>Amendments to the Trade Marks Rules (Circular No. 10/2015, dated 30 Nov 2015)</p> <p><u>Background</u> Trade mark applications must specify the goods and services for which the trade mark is being applied. Presently, the goods and services must be classified in accordance with the Third Schedule of the Trade Marks Rules, which mirrors the Nice Classification.</p> <p><u>Trade Marks (Amendment) Rules 2015</u> The Trade Marks (Amendment) Rules 2015 will remove the Third Schedule and expressly provide that trade mark applications are to be classified according to the Nice Classification as in force on the date of the application for registration of the trade mark.</p>	Please access the latest (i) Trade Marks (Amendment) Rules and (ii) Trade Marks Rules online from the Singapore Statutes website.

	<p>The express reference to the Nice Classification in the Trade Marks Rules ensures that our legislation is kept abreast with any changes to the Nice Classification without the need for periodic amendments.</p> <p>The Trade Marks (Amendment) Rules 2015 will be gazetted on 1 December 2015 and will come into force on 1 January 2016.</p> <p>The Trade Marks (Amendment) Rules 2015 is available on Singapore Statutes Online at http://statutes.agc.gov.sg/aol/home.w3p.</p>	
2014	<p>Additional Publications of the Trade Marks Journal (Circular No. 16/2014, dated 27 October 2014)</p> <p>Please be informed that there will be additional publications of the Trade Marks Journal on the following dates: 5, 10, 12 and 13 November 2014.</p>	
2014	<p>Temporary Suspension of Trade Marks Journal Publication for 2 Weeks (Circular No. 16/2014, dated 27 October 2014)</p> <p>Please note that there will be no publication of the Trade Marks Journal from 14 to 28 November 2014, in preparation for the roll-out of our integrated e-services portal, IP2SG, for Trade Marks.</p> <p>Trade Marks Journal publication will resume in the week of 1 December, as usual on a Friday, i.e. 5 December 2014.</p>	
2014	<p>ASEAN TMview - Online Information Platform for Trade Marks in ASEAN (Circular No. 14/2014, dated 2 October 2014)</p> <p>The ASEAN TMview, an ASEAN online trade mark information and search platform, has been launched on 26 August 2014.</p> <p>Developed by the Intellectual Property Offices of the ASEAN Member States with the support of the Office for Harmonization in the Internal Market (OHIM), the ASEAN TMview is aimed at making ASEAN trade mark registration and application information widely available and easily accessible to interested stakeholders.</p> <p>Currently, the platform offers access to information on trade mark applications and registrations of the participating ASEAN</p>	

	countries, namely, Brunei Darussalam, Cambodia, Indonesia, Lao PDR, Malaysia, Philippines, Singapore and Thailand.	
2014	<p>Additional Publications of the Trade Marks Journal (Circular No. 13/2014, dated 25 September 2014)</p> <p>Please be informed that there will be additional publications of the Trade Marks Journal on the following dates: 29 September, 1, 8 and 9 October 2014.</p>	
2014	<p>Temporary Suspension of Trade Marks Journal Publication for 2 weeks (Circular No. 13/2014, dated 25 September 2014)</p> <p>Please note that there will be no publication of the Trade Marks Journal from 10 to 24 October 2014, in preparation for the roll-out of our integrated e-services portal, IP2SG, for Trade Marks.</p> <p>Trade Marks Journal publication will resume in the week of 27 October, as usual on a Friday, i.e. 31 October 2014.</p>	
2014	<p>Additional Publications of the Trade Marks Journal (Circular No. 12/2014, dated 31 July 2014)</p> <p>Please be informed that there will be additional publications of the Trade Marks Journal every Wednesday in the months of August and September.</p>	
2014	<p>Additional Publications of the Trade Marks Journal (Circular No. 9/2014, dated 29 May 2014)</p> <p>Please be informed that there will be additional publications of the Trade Marks Journal on every Wednesday in the months of June and July.</p>	
2014	<p>Removal of Circulars from the Trade Marks journal (Circular No. 7/2014, dated 30 April 2014)</p> <p>Currently, the Registry informs the public of its circulars by publishing them in the trade marks journal and on our corporate website, and via a free email service to interested parties.</p> <p>Following feedback from users, the Registry will cease our practice of publishing circulars in the trade marks journal. This will take effect from 30 May 2014. The Registry's circulars will, after this</p>	













	<p>date, continue to be available via email service and on our website at http://www.ipos.gov.sg > Registries Circulars & Practice Directions, Trade Marks.</p> <p>If you wish to receive our circulars via email, you may subscribe to our mailing list by emailing news@ipos.gov.sg and letting us know the subject matter of interest (Patents, Designs, Trade Marks).</p>	
2014	<p>Additional Publications of the Trade Marks Journal (Circular No. 6/2014, dated 25 April 2014)</p> <p>Please be informed that there will be additional publications of the Trade Marks Journal on the following dates: 30 April, 7, 14, 21 and 28 May 2014.</p>	
2014	<p>Additional Publications of the Trade Marks Journal (Circular No. 5/2014, dated 14 March 2014)</p> <p>Please be informed that there will be additional publications of the Trade Marks Journal on the following dates: 19 and 26 March 2014, 2 and 9 April 2014.</p>	
2014	<p>Additional Publications of the Trade Marks Journal (Circular No. 4/2014, dated 21 February 2014)</p> <p>Please be informed that there will be additional publications of the Trade Marks Journal on the following dates: 26 February 2014, 5 and 12 March 2014.</p>	
2014	<p>Additional Publications of the Trade Marks Journal (Circular No. 2/2014, dated 30 January 2014)</p> <p>Please be informed that there will be additional publications of the Trade Marks Journal on the following dates: 5, 12 and 19 February 2014.</p>	

2013	<p>Trade Mark (Amendment) Rules 2013 (Circular No. 9/2013, dated 22 November 2013)</p> <p>Pursuant to the Trade Mark (Amendment) Rules 2013, amendments to the First Schedule and Third Schedule of the Trade Marks Rules (R 1, 2008 Ed.) (the "TM Rules") will come into effect on 1 January 2014.</p> <p>A summary of the amendments is as follows:</p> <p>(a) Amendment to the First Schedule of the TM Rules</p> <p>Item 35 of the First Schedule is amended to clarify that the fee payable for the issuance of a certificate under section 103 of the Trade Marks Act (Cap. 322) is computed on a 'per certificate' basis.</p> <p>This amendment does not impact the cost of requesting a certificate, as each certificate issued under section 103 may only be in respect of one trade mark.</p> <p>(b) Amendment to the Third Schedule of the TM Rules</p> <p>In view of the coming into force of the Tenth Edition, Version 2014 of the Nice Classification (hereinafter abbreviated as "NCL (10-2014)") on 1 January 2014, the Third Schedule is amended to reflect the changes to the Class headings and items introduced by NCL (10-2014).</p>	Please access the latest (i) Trade Marks (Amendment) Rules and (ii) Trade Marks Rules online from the Singapore Statutes website.
2013	<p>Certificate of Registration (Circular No. 4/2013, dated 7 August 2013)</p> <p>The Registry has received enquiries pertaining to the issuance of a new original certificate of registration in the event where the original certificate was lost in post and was never received by the applicant or the agent. Should applicants encounter a situation, they may inform the Registry in writing and request for a new original certificate of registration.</p>	
2013	<p>Changes in Refund Policy (Circular No. 4/2013, dated 7 August 2013)</p> <p>The Registry has revised our refund policy as part of our efforts to be more customer-centric.</p>	

	<p>Moving forward, IPOS will refund any fees where there have been duplicated submissions. Applicants in such a situation will just need to inform us whenever they discover the duplicated submission, upon which we will cancel the duplicate and refund the fees.</p> <p>In all other cases, we ask that you make your requests for refunds within 7 calendar days of filing the particular form.</p> <p>Applicants may write in to us through our online enquiry form, fax or post. Our Contact Information can be found on our website http://www.ipos.gov.sg.</p> <p>To facilitate the processing of the refund requests, applicants are to provide the following information in their written requests:</p> <ul style="list-style-type: none"> • Name and contact of person requesting for refund • Date and Time of payment submission • Amount deducted • Reason(s) for requesting for a refund • e-Filing number (if any) • Online receipt and acknowledgment (if any) <p>Applicants will hear from us within 14 working days upon submission of their refund requests.</p>	
2013	<p>Companion marks (Circular No. 3/2013, dated 7 June 2013)</p> <p>Feedback from users indicate that one area of concern is with the consistency of examiner's decisions in relation to companion marks. The Registry shares these concerns as well.</p> <p>As such, we would like applicants who are filing a set of trade mark applications in which the marks are similar or identical, or where the specification of goods and/or services are similar or identical, to notify IPOS that these applications are intended to be companion applications, and request for them to be examined by a single examiner. These notifications can be made in the following ways:</p> <ul style="list-style-type: none"> • For applications submitted via e-filing, applicants may attach a cover letter indicating the e-filing numbers of all the applications to be treated as companion applications. Alternatively, they may drop us a notification on the same via our online Enquiry Form at http://www.ipos.gov.sg/AboutUs/ContactInformation.aspx. 	<p>The URL in the circular is no longer in use. Please refer to the IPOS website for the latest information on how to contact us.</p>

	<ul style="list-style-type: none"> For applications submitted manually, applicants may attach a note to indicate that the enclosed applications are intended to be companion applications. 	
2011	<p>Trade Mark (Amendment) Rules 2011 and Trade Mark (International Registration) Rules 2011 (Circular No. 5/2011, dated 28 October 2011)</p> <p>The Trade Mark (Amendment) Rules 2011 amend the Trade Marks Rules (R 1, 2008 Ed.) (the "TM Rules") and the Trade Mark (International Registration) Rules [the "TM (IR) Rules"] as follows:</p> <p>(a) Amendment of Rules 15 and 16 of the TM Rules, to come into effect from 1 November 2011.</p> <p>(b) Amendment of the First Schedule of the TM Rules, to come into effect from 1 December 2011.</p> <p>(c) Amendment to the First Schedule of the TM (IR) Rules to come into effect from 1 December 2011.</p> <p>(d) Amendment of the Third Schedule of the TM Rules, to come into effect from 1 January 2012.</p> <p>(a) Rules 15 and 16 of the TM Rules Rules 15 and 16 have been amended with a view to capture various types of non-traditional trade marks applications in addition to 3D shape marks and colour marks. The amendments to Rule 15 and 16 result from the amendment to the Regulations concerning the details concerning a trade mark application under the Singapore Treaty on the Law of Trademarks.</p> <p>The rationale for this amendment is to provide for adequate means of representation of non-traditional marks avoiding procedural requirements that would be too prescriptive or onerous for applicants.</p> <p>(b) First Schedule of the TM Rules; Schedule to the TM The amendment to the First Schedule reflects revision in fees in respect of the following forms: TM1, TM4, TM42, TM11, TM12, TM13 and TM28.</p> <p>(c) First Schedule of the TM (IR) Rules The amendment reflects revision of fees in respect of form MP1.</p> <p>(d) Third Schedule of the TM Rules</p>	<p>Please access the latest Trade Marks (Amendment) Rules, Trade Marks Rules and Trade Marks (International Registration) Rules online from the Singapore Statutes website.</p> <p>Please note that Forms TM12, TM13 and TM42 mentioned in the circular are no longer in use. You may wish to refer to the Forms & Fees section of the IPOS website for the updated form(s) to be used.</p>

	The amendment to the Third Schedule reflects changes to the Class headings and items thereunder brought about as a result of the upcoming 10th Edition of the Nice Classification.													
2009	<p>Costs for attending Case Management Conferences and Pre-Hearing Reviews (Circular No. 10/2009, dated 28 August 2009)</p> <p>In opposition, invalidation and revocation proceedings for trade mark applications or registrations, the Registrar has, as a matter of course, directed parties to attend case management conferences and pre-hearing reviews at the appropriate time for the purpose of achieving a just, expeditious and economical disposal of the matter pursuant to the power conferred on the Registrar in the Trade Marks Rules. The Registrar will treat the costs for attending such case management conferences and pre-hearing reviews in the same vein as for attending interlocutory hearings, which costs may be included as party and party costs under rule 73 of the Trade Marks Rules to be awarded to the successful party at the end of the proceedings.</p>													
2009	<p>Marks Published for Opposition Purposes (Circular No. 8/2009, dated 3 July 2009)</p> <p>The following types of publication in the Trade Marks Journal are subjected to opposition:</p> <table border="0"> <thead> <tr> <th style="text-align: left;">Notice of Opposition via Form</th> <th style="text-align: left;">Form</th> </tr> </thead> <tbody> <tr> <td>1) Application published before registration</td> <td>TM11</td> </tr> <tr> <td>2) Collective or certification marks published before registration</td> <td>TM11</td> </tr> <tr> <td>3) Alteration to registered marks</td> <td>TM11</td> </tr> <tr> <td>4) Amendment to regulations governing use of collective or certification marks</td> <td>TM11</td> </tr> <tr> <td>5) Application amended after publication</td> <td>TM11</td> </tr> </tbody> </table> <p>With respect to items 3)-5), the ground(s) stated in the Notice of Opposition must be confined strictly to the alteration or amendment. The Notice of Opposition must be lodged within 2 months from the date the alteration or amendment is published in the Trade Marks journal. If an extension of time to file the notice of opposition is required, the request must be filed using Form TM 48 within 2 months from the date of publication of the alteration or amendment. The maximum extension of time for filing Notice of Opposition is 4 months from the date of publication of the</p>	Notice of Opposition via Form	Form	1) Application published before registration	TM11	2) Collective or certification marks published before registration	TM11	3) Alteration to registered marks	TM11	4) Amendment to regulations governing use of collective or certification marks	TM11	5) Application amended after publication	TM11	
Notice of Opposition via Form	Form													
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5) Application amended after publication	TM11													

	alteration or amendment. Rules 29(2) to (8) and 31 to 40 apply to these oppositions with the necessary modifications.									
2007	<p>The Geneva Conventions (Amendment) Act (Circular No. 40/2007, dated 5 December 2007)</p> <p>The Geneva Conventions (Amendment) Act was passed in Parliament on 12 November 2007. Under the Act, the following emblems may not be used in Singapore, unless approval is given by the Ministry of Health:</p> <ul style="list-style-type: none"> • Red Cross emblem • Red Crescent emblem • Red Crystal emblem • Red Lion and Sun emblem <table border="1" data-bbox="300 831 1114 1122"> <thead> <tr> <th>Red Cross Emblem</th> <th>Red Crescent Emblem</th> <th>Red Crystal Emblem</th> <th>Red Lion and Sun Emblem</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>With the commencement of the Act, the Registrar will object to trade mark applications consisting of or containing these emblems or emblems closely resembling them, under Section 7(5) of the Trade Marks Act, unless consent from the Ministry of Health is furnished. This is so even for applications lodged before the effective date of the Act.</p> <p>Proprietors of registered trade marks containing or consisting of such emblems, or emblems closely resembling them, should note that in spite of their registration, they have one year from 12 November 2007 to cease using the emblems.</p>	Red Cross Emblem	Red Crescent Emblem	Red Crystal Emblem	Red Lion and Sun Emblem					<p>Please refer to Circular No. 11/2015 on “Protection of Red Cross Emblems” for additional information.</p>
Red Cross Emblem	Red Crescent Emblem	Red Crystal Emblem	Red Lion and Sun Emblem							
										

<p>2007</p>	<p>Amendments to the Trade Marks Act, the Trade Marks Rules and the Trade Marks (International Registration) Rules (Circular No. 17/2007, dated 7 May 2007)</p> <p>The Trade Marks (Amendment) Act 2007, the Trade Marks (Amendment) Rules 2007 and the Trade Marks (International Registration) (Amendment) Rules 2007 have been gazetted and will come into force on 2 July 2007.</p> <p>Trade Marks (Amendment) Rules 2007</p> <p>The following is a summary of some of the amendments in Trade Marks (Amendment) Rules 2007:</p> <p>a. Rule 17 : Division of applications for registration An application for registration may be divided, at the request of the applicant, into 2 or more separate applications for registration. The request for division is to be made on Form TM 8 and a fee of \$280 is chargeable for each new divisional application created.</p> <p>b. Rule 22 : Amendment of application Form TM 27 (Request to change the details of an application for registration) will no longer be used. In its place are Forms TM 27A and TM 27B. Form TM 27A is chargeable on a per class basis while Form TM 27 B is chargeable on a per trade mark basis.</p> <p>Form TM 27A is to be used for amendments pertaining to the class number, the specification of goods or services to which the application for registration relates, or the particulars of any claim to a right of priority included in the application for registration.</p> <p>Form TM 27B is to be used for any other amendment not involving the above.</p> <p>c. Rule 56 : Application to alter registered trade mark The proprietor of a registered trade mark may apply to the Registrar on Form TM 27B for alteration of the registered mark. Form TM 35, the form which is currently used, will no longer be used as from 2 July 2007.</p> <p>d. Rule 57 : Rectification of an error or omission in the register</p>	<p>Please access the latest (i) Trade Marks Act, (ii) Trade Marks Rules; and (iii) Trade Marks (International Registration) Rules online from the Singapore Statute website.</p> <p>Please note that Forms TM 7, TM 10, TM 12, TM 13, TM 20, TM 21, TM 22, TM 24, TM 26, TM 27 A, TM 27 B, TM 29, TM 30, TM 31, TM 32, TM 33, TM 34, TM 35, TM 37, TM 38, TM 39, TM 40, TM 42, TM 44, TM 59, TM 55, TM 46, and MP 3 mentioned in the circular are no longer in use. You may wish to refer to the Forms & Fees section of the IPOS website for the updated form(s) to be used.</p>
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An application to the Registrar for the rectification of an error or omission in the register may be made by the proprietor of a registered trade mark or by any other person. Where the application is made by the proprietor of a registered trade mark, the amendment shall be made on –

- a. Form TM 27A, where the amendment pertains to the class number, the specification of goods or services to which the registration relates, or the particulars of any claim to a right of priority;
- b. Form TM 27B, for any other amendment not involving the above.

Where the application for rectification is made by any other person, the application shall be made on Form TM 28.

- e. **Rule 77B : Reinstatement of application, right or thing**
Subject to certain exceptions, an applicant, proprietor or other interested person who has missed a time limit for action before the Registry, may apply on Form TM 40 to have his rights reinstated, if:
 1. the request for reinstatement is made within 6 months from the date of expiration of the time limit;
 2. the omitted act is completed together with the request; and
 3. the failure to comply with the time limit is unintentional.

Trade Marks (International Registration) (Amendment) Rules 2005

The Trade Marks (International Registration) (Amendment) Rules 2007 has been amended to make it clear that division does not apply to international registrations designating Singapore.

Amendment of Trade Mark Forms

Some trade mark forms have been revised and the revised forms are to be used from 2 July 2007. A separate edition of the Trade Marks Journal containing a consolidation of all Trade Mark forms will be available for sale from 29 June 2007.

The changes made to the forms are as follows:

- a. All forms have been amended to indicate whether the fee for that particular form is payable on a per class, per trade mark or per form basis. The fee structure is as shown in the table below.

	<table border="1" data-bbox="448 232 1145 1016"> <thead> <tr> <th data-bbox="448 232 660 315">Per form basis</th> <th data-bbox="660 232 911 315">Per trade mark basis</th> <th data-bbox="911 232 1145 315">Per class basis</th> </tr> </thead> <tbody> <tr> <td data-bbox="448 315 660 398">TM 26 MP 3</td> <td data-bbox="660 315 911 1016">TM 1 TM 7 TM 10 TM 20 TM 22 TM 27 TM 27 B TM 29 TM 30 TM 31 TM 33 TM 34 TM 37 TM 38 TM 39 TM 40 TM 42 TM 46</td> <td data-bbox="911 315 1145 1016">TM 4 TM 11 TM 12 TM 13 TM 19 TM 21 TM 24 TM 27 A TM 28 TM 32 TM 44 TM 45 TM 50 MP 1 MP 2</td> </tr> </tbody> </table> <p data-bbox="395 1066 1166 1435"> b. Where fees are payable on a per class basis, such as renewal forms and opposition forms, the class numbers affected by the request, are to be indicated on the form. Amendments have been made to all forms, with the exception of Form TM 23. c. Forms TM 18 and TM 35 have been removed. d. Forms TM 8, TM 27A and TM 27B are new. </p>	Per form basis	Per trade mark basis	Per class basis	TM 26 MP 3	TM 1 TM 7 TM 10 TM 20 TM 22 TM 27 TM 27 B TM 29 TM 30 TM 31 TM 33 TM 34 TM 37 TM 38 TM 39 TM 40 TM 42 TM 46	TM 4 TM 11 TM 12 TM 13 TM 19 TM 21 TM 24 TM 27 A TM 28 TM 32 TM 44 TM 45 TM 50 MP 1 MP 2	
Per form basis	Per trade mark basis	Per class basis						
TM 26 MP 3	TM 1 TM 7 TM 10 TM 20 TM 22 TM 27 TM 27 B TM 29 TM 30 TM 31 TM 33 TM 34 TM 37 TM 38 TM 39 TM 40 TM 42 TM 46	TM 4 TM 11 TM 12 TM 13 TM 19 TM 21 TM 24 TM 27 A TM 28 TM 32 TM 44 TM 45 TM 50 MP 1 MP 2						
2007	<p data-bbox="300 1491 1166 1563">Cautionary Notice on Unsolicited Mail about Unofficial Registration Services (Circular No. 13/2007, dated 11 April 2007)</p> <p data-bbox="300 1615 1166 2020">It has been brought to our attention that trade mark proprietors and/or agents whose trade marks have been published in recent IPOS Trade Marks eJournals are receiving letters from companies for payments for unofficial registration services. These companies use names, abbreviations or emblems that appear to be “official” and send out letters which resemble invoices to trade mark proprietors and/or agents with details of the proprietor, the trade mark, class(es) of goods or services, etc. These companies will offer to register marks in registers or publications for a fee, and in return, claim they will send the respondent a copy of the</p>	<p data-bbox="1193 1491 1390 1787">Please also refer to Circular No. 07 of 2017 on “Unsolicited IP Services – Requests for Payment of Fees”.</p>						

	<p>publication. Please treat such letters as unsolicited mails. These companies are neither related to nor connected with IPOS. There is no obligation to pay for such services as they are not official services. The only office constituted under Singapore laws that provides registration services for trade marks in Singapore is our office, the Intellectual Property Office of Singapore (IPOS). Upon receiving such letter or invoice, if you are in any doubt, please consult your trade mark agent, your lawyer, or email us for clarification.</p>	
2007	<p>Trade Marks (Amendment) Act 2007 (Circular No. 3/2007, dated 14 February 2007)</p> <p>The Trade Marks (Amendment) Act 2007 has been passed by Parliament on 22 January 2007 and has received Presidential assent on 1 February 2007.</p> <p>Some of the Key Amendments Include:</p> <p>Provision for Multiple Class Registration Registration for trademarks is presently based on single classes. The amendments will now allow for a multi-class registration. A multi-class registration allows for one single application in multiple classes of goods and services to lead to one registration. Upon registration, the registration is maintained as one, resulting in the need to renew only once for the renewal to be effective for all the classes of goods and services registered.</p> <p>Division of an Application for Registration To complement a multiple-class system, it is now possible to divide a trademark application into two or more applications. A trademark applicant may divide up his application into two or more applications so that those classes of goods or services that do not face opposition or objection can proceed to registration first. Division will therefore expedite trademark registration where appropriate.</p> <p>Relief Measures for Procedural Oversight The Act also provides for relief measures to alleviate procedural mistakes by trademark applicants, notably missed time limits. The relief measures provide the avenue for a trademark applicant to maintain the rights in an application that has been filed, even when time limits have been missed.</p> <p>Registration of Licence of Pending Trademarks</p>	<p>Please access the latest Trade Marks (Amendment) Act from the Singapore Statutes website.</p>

	<p>The amendments will now allow for registration of licences relating to pending trademarks. Prior to the amendments, only licences relating to registered trademarks can be recorded on the register.</p> <p>The Trade Marks (Amendment) Act 2007 will come into operation on a date to be notified.</p>	
2005	<p>Trade Marks (Amendment) Rules 2005 Notification / Trade Marks (International Registration) (Amendment) Rules 2005 Notification (Circular No. 27/2005, dated 30 December 2005)</p> <p>The above Notifications were gazetted on 28 December 2005 and it declared that the Trade Marks (Amendment) Rules 2005 and Trade Marks (International Registration) (Amendment) Rules 2005 would come into operation on 1 January 2006.</p> <p>Trade Marks (Amendment) Rules 2005</p> <p>The following is a summary of some of the amendments in Trade Marks (Amendment) Rules 2005 which will come into force on 1 January 2006:</p> <p>a. Rule 7 : Service of documents Non-fee bearing documents (except documents pertaining to hearings) may be sent to the Registry by facsimile transmission. However, each facsimile transmitted document must be legible and the responsibility for ensuring legibility rests with the sender.</p> <p>b. Rule 9 : Address for service An address for service indicated on Form TM 19 and Form TM 24 is effective only for renewal matters and does not become the proprietor's address for service for all other matters pertaining to that trade mark.</p> <p>c. Rule 21 : Deficiencies in application The amendment clarifies the actions that will be taken by the Registry if minimum filing requirements are not met.</p> <p>d. Rules 32, 33, 34 : Extension of time to file evidence by way of a statutory declaration in opposition/ revocation/ invalidation/ rectification proceedings The second and subsequent requests for extension of time to file evidence by way of a statutory declaration in opposition/revocation/invalidation/rectification proceedings</p>	<p>Please access the latest (i) Trade Marks (Amendment) Rules and (ii) Trade Marks (International Registration) (Amendment) Rules online from the Singapore Statutes website.</p> <p>Please note that Forms TM 12, TM 13, TM 24 and TM 50 mentioned in the circular are no longer in use. You may wish to refer to the Forms & Fees section of the IPOS website for the updated form(s) to be used.</p>

	<p>have to be made on Form TM 50, for which a fee will be imposed.</p> <p>e. Rule 50 : Notice of renewal The Registrar’s notice to the proprietor informing him of the date of expiry of the trade mark registration will be sent to the proprietor’s address for service for renewal purposes, that is, the address for service indicated on Form TM 19 or Form TM 24, if one has been lodged, or if none, to the proprietor’s address for service.</p> <p>f. Rule 77B : Restoration of applications treated as withdrawn Applications which are treated as withdrawn under the Act or Rules by reason that the applicant has failed to do any act on time may be restored by filing Form TM 40 with fee within three months from the date of the Registrar’s notice informing the applicant of that fact.</p> <p>g. Removal of Forms TM 9, TM 14, TM 15 and TM 16 Forms TM 9, TM 14, TM 15 and TM 16 have been removed and Forms TM 4, TM 11, TM 12 and TM 13 respectively will be used in their place.</p> <p>Trade Marks (International Registration) (Amendment) Rules 2005 The following is a summary of some of the amendments in the Trade Marks (International Registration) (Amendment) Rules 2005 which will come into force on 1 January 2006:</p> <p>a. Rule 5 : Specification of Goods/Services The amendment clarifies that the Registrar is entitled to raise an objection against vague terms in the specification of goods / services of an International Registration designating Singapore.</p> <p>b. Rule 28 : Notification to International Bureau The amendment clarifies that in relation to an international application, the Registry will notify the International Bureau where the basic application is treated as withdrawn and is not restored in accordance with the Trade Marks Rules.</p>	
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2004	<p>Form TM 26 Notification Letter (Circular No. 8/2004, dated 26 March 2004)</p> <p>Please note that the main purpose of the Notification Letter is to inform as to the fact that the name and/or address of the applicant/proprietor has/have been updated. Thus, the Notification Letter cannot be treated as conclusive as to the status of marks reflected therein. Where there is no reply within the given period to our latest examination report, an application will be updated as abandoned notwithstanding any interim Notification Letter from the Registrar.</p>	<p>Please note that Forms TM 26 mentioned in the circular is no longer in use. You may wish to refer to the Forms & Fees section of the IPOS website for the updated form(s) to be used.</p>
2004	<p>Publication of Collective Mark and Certification Mark Applications (Circular No. 7/2004, dated 19 March 2004)</p> <p>Collective mark and certificate mark applications are published in the Trade Marks Journal for opposition purposes before protection is granted. They are published in a separate section of the Trade Marks Journal titled "Collective and Certification Marks Applications Published for Opposition Purposes". Pursuant to the First and Second Schedules of the Trade Marks Act (Cap. 332, 1999 Ed.), the Regulations governing the use of the collective and Certification Marks are available for inspection at the Registry of Trade Marks.</p>	<p>Please access the latest Trade Marks Act online from the Singapore Statutes online.</p>
Pre-2004	<p>Amendment to Specification</p> <p>Presently, whenever the Registrar raises an objection to the specification of goods or services, the agent representing the applicant would write to the Registrar with a proposed amendment to the specification. Only if the Registrar agrees to the proposed amendment will the agent file Form TM 27 to effect the amendment. The processing of such letters by the Registrar slows down the registration process considerably. To shorten the registration process, agents should file Form TM 27 to effect the amendment straightaway instead of writing to the Registrar for her confirmation. If agents are relying on precedents in support of the amendment, they should enclose such precedents with the Form TM 27.</p>	

Pre-2004	<p>Certificates of Registration</p> <p>The Trade Marks Act 1998 was revised on 30 December 1999 and accorded the same chapter number as the repealed Trade Marks Act, that is, Chapter 332. To facilitate the Registry's operations, for both applications made under the repealed Trade Marks Act and applications made under the Trade Marks Act 1998 which have been accepted for registration and are not subject to opposition proceedings, the Registrar will issue certificates of registration which are headed:</p> <p>Singapore Trade Marks Act (Chapter 332) Certificate Issued Under Section 15(5)</p>	Please access the latest Trade Marks Act online from the Singapore Statutes online.
Pre-2004	<p>Mark Numbers Preceded by the Letter "L"</p> <p>Search reports obtained from the Registry and examination letters issued by the Registrar may contain references to marks with numbers preceded by the letter "L" instead of the letter "T". These are marks which have been recorded with the Registrar for purposes of Rule 13. The prefix "T" refers to marks which are the subject matter of trade mark applications or registrations.</p>	Please note that marks which are the subject matter of trade mark application or registration are currently issued with the prefix "40".
Pre-2004	<p>Representation of Marks</p> <p>Marks published in the Journal and reflected on the certificates of registration appear exactly as represented on the application forms. Applicants and agents are reminded to provide clear representations of marks on the application forms. The marks should also be of reasonably large size (but not larger than A4) to ensure that all the features are clearly shown.</p>	
Pre-2004	<p>Series Clause</p> <p>For applications for registration published in the Gazette on or after 15 January 1999 for opposition purposes, the series clause should read as follows: "Application for a series of _____ (number) marks."</p>	

<p>Pre-2004</p>	<p>Service of Documents in Opposition, Revocation, Invalidation and Rectification Proceedings</p> <p>When filing notices of opposition, counter-statements and applications for revocation, invalidation or rectification with the Registrar, a copy of the same must be served on the relevant party or parties concerned. Please refer to Rules 29, 30, 31, 32, 56, 57, 58, 65, 66 and 66A of the Trade Marks Rules as amended by the Trade Marks (Amendment) Rules 2000.</p> <p>The requirement of service of evidence on the relevant party or parties concerned remains unchanged. Please refer to Rules 32, 33, 34, 56, 59 and 66A.</p> <p>It would be greatly appreciated if trade marks agents filing the aforesaid documents with the Registrar could indicate in their covering letters that they have served the necessary on the relevant party or parties concerned in compliance with the Rules.</p>	<p>Please access the latest (i) Trade Marks Rules and (ii) Trade Marks (Amendment) Rules online from the Singapore Statutes website.</p>
<p>Pre-2004</p>	<p>Validity of Priority Claims</p> <p>Under Section 10 of the Trade Marks Act 1999, a person may claim a right of priority for the registration of a trade mark from the date on which a corresponding application was filed in a "Convention country" ("Convention application") if the application for the registration of the trade mark is filed within 6 months after the date on which the Convention application is made. A "Convention country" refers to a country or territory, other than Singapore, which is a party to the Paris Convention or a member of the World Trade Organisation. For the purpose of assessing the validity of a priority claim, IPOS will assess whether the "Convention application" was filed in a relevant country which has already become a Convention country as at the date of the filing of the Convention application in the Convention country.</p> <p>For example,</p> <p>Trademark application filed in country A on 3 Oct 2001.</p> <p>Country A became a member of the Paris Convention or WTO on 2 Jan 2002. Trademark application filed in SG = 3 Feb 2002 (claims priority of earlier application in country A).</p>	

	<p>Question: Is the claim to priority (application filed in country A) in the Singapore application valid?</p> <p>Answer: No</p>	
Pre-2004	<p>Singapore's Accession to the Madrid Protocol</p> <p>Singapore acceded to the Protocol Relating to the Madrid Agreement Concerning the International Registration of Marks (Madrid Protocol) on 31 July 2000. The Madrid Protocol came into operation in Singapore on 31 October 2000.</p>	

Filing and Electronic Online System

Year	Circular Content	Remarks
2020	<p>Launch of New Artificial Intelligence (AI)-Powered Trademark Image Search (Circular No. 10/2020, dated 16 September 2020)</p> <p>To facilitate customers in their search for similar trademarks, we will be extending the new AI-powered image search feature currently available on IPOS Go mobile app to IP²SG (desktop version) on 26 September 2020.</p> <p>Customers can now choose to perform a trademark search by uploading an image of their trademark or by text. The new image search feature is accessible at the following link: https://www.ip2.sg/rps/wp/cm/trademarksimilarsearch.aspx.</p>	
2019	<p>New Online Payment Platform on IP²SG (Circular No. 6/2019, dated 31 October 2019)</p> <p>In line with Singapore's Smart Nation push towards enhancing customer convenience with fast and seamless digital transactions, we will be launching a new online payment platform on 18 November 2019. The new online payment platform will replace the current over-the-counter payment modes.</p> <p>With this new online platform, customers can make payment online for transactions not made via IP²SG (eg. certified true copies). Payment modes on the new online payment platform include Internet banking, GIRO and Visa/MasterCard credit and debit card.</p>	

	<p>For forms that could be filed via IP²SG, we strongly encourage customers to file via IP²SG as they would be processed more promptly, and service bureau charges would not be imposed.</p> <p>For more information on payment and form submissions, please refer to the “Forms & Fees” sections under the following IP Resources pages for more details:</p> <ul style="list-style-type: none"> i. Patent ii. Trademark iii. Geographical Indication iv. Design v. Copyright vi. Plant Varieties Protection vii. Hearings & Mediation viii. Patent Agent 	
2019	<p>Revamped Filing Interface for Form TM4 (Circular No. 3/2019, dated 7 March 2019)</p> <p><u>Revamped Filing Interface</u> As part of IPOS’ commitment to improve customers’ experience in applying for protection of their trademarks, a revamped filing interface for Form TM4 on the IP²SG portal will be launched on 15 April 2019. The Form TM4 has been redesigned with a user-centric interface to allow for a more intuitive filing experience such as the automated generation of translations of foreign characters appearing in the mark.</p> <p><u>Training Workshop</u> To familiarize applicants with the new interface, IPOS will be conducting a hands-on training workshop. Each session will be capped at 25 participants to ensure a good trainer-to-trainee ratio. There will be two sessions for the workshop and participants need only to attend one of them.</p> <p>Details of the training workshops are as follows:</p> <p><u>Session 1:</u> Date: 19 March 2019 Time: 10.00am – 11.30am Venue: IPA Training Room 2 51 Bras Basah Road</p>	

	<p>#01-01, Manulife Centre Singapore 189554</p> <p><u>Session 2:</u> Date: 1 April 2019 Time: 10.00am – 11.30am Venue: IPA Training Room 2 51 Bras Basah Road #01-01, Manulife Centre Singapore 189554</p> <p>To register, please sign up via the following website: https://www.signupgenius.com/go/70a0449aaa623aafd0-training</p> <p>Registration will close on <u>15 March 2019, 2359h.</u></p> <p>Should you have any queries regarding the training workshop, please email us at andrew_au@ipos.gov.sg.</p>	
2018	<p>100% e-Payment with effect from 1 November 2018 (Circular No. 4/2018, dated 14 September 2018)</p> <p>In line with Singapore’s Smart Nation push towards the adoption of cashless and digital payment modes, IPOS will be implementing 100% e-payment with effect from 1 November 2018. Non-digital payment modes such as cash, cheque and bank drafts will no longer be acceptable.</p> <p>Along with this initiative, we will be expanding the range of payment modes for over-the-counter transactions to accept Visa and MasterCard services which include credit cards, debit cards and contactless payments such as Visa PayWave, MasterCard Contactless, Apple Pay, Samsung Pay and Google Pay.</p> <p>Customers transacting with us on our integrated e-services portal, IP²SG, can continue to pay via our existing e-payment modes, which include Internet banking, GIRO, and Visa/MasterCard credit and debit cards.</p> <p>For enquiries, please email us at ip2sg@ipos.gov.sg, or speak to our customer service officers at (65) 6339 8616.</p>	

2018

Decommissioning of Email-Based IP²SG Accounts on 1 September 2018 (Circular No. 3/2018, dated 8 August 2018)

As part of the Singapore Government's efforts to bring you greater convenience and security, we will be adopting SingPass and CorpPass as the only means to login to IP²SG. Consequently, all email-based accounts can no longer be used on 1 September 2018. Having a single digital identity will increase convenience for customers who transact with Singapore government agencies like IPOS, as they no longer need to handle multiple login IDs. As SingPass and CorpPass are centrally managed, these systems are reviewed and updated regularly to provide greater functionality and security. In addition, CorpPass will also allow businesses greater control, as they will be able to grant and manage employee access to our digital services.

Transacting with us on IP²SG

From 1 September 2018, you will only be able to login to IP²SG using a SingPass or CorpPass ID¹.

Login Modes

SingPass: This login mode is applicable for individual filers (e.g., individuals applying to register IPs in their own name). Details on the eligibility criteria and registration process for a SingPass ID can be found on www.singpass.gov.sg.

CorpPass: This login mode is applicable for corporate filers (e.g., employees applying to register IPs on behalf of their companies). Please note that business entities incorporated outside of Singapore can register for a CorpPass starting from 6 August 2018. CorpPass for non-Singapore entities will typically take a period of at least 5 working days to be created. For more information, please visit www.corppass.gov.sg/corppass/registration/nonuen/nonsingpass.

Deadlines

Customers who are currently using email-based accounts and have deadlines due by 31 August 2018 are advised to quickly take the necessary steps to meet them.

For enquiries, please email us at ip2sg@ipos.gov.sg, or speak to our customer service officers at (65) 6339 8616.

	<p>¹ If you are not eligible for SingPass or CorpPass, you may submit your applications to us in person or approach an IP agent. Hardcopy submissions are subject to service bureau/manual filing charges. Do note that Form CM2 (Request for Change in Name, Address and/or Singapore Address for Service) can only be submitted via IP²SG.</p>	
2018	<p>Changes Pertaining to Form CM8 (Application to Register a Transfer of Ownership) with effect from 21 April 2018 (Circular No. 1/2018, dated 3 April 2018)</p> <p><u>Pre-Recordal Notifications</u></p> <p>To expedite the recordal of transfer of ownership, IPOS will cease the sending of pre-recordal notifications if the agent that files an online form CM8 is the same agent on record (for all matters). This change in practice will take effect from 21 April 2018.</p> <p>The practice of sending pre-recordal notifications will continue to apply for form CM8 submitted over-the-counter as well as in all other scenarios.</p> <p><u>Contact Details</u></p> <p>As part of IPOS' efforts to simplify the filing process, Part 14 (online form) and Annex B (hardcopy form) "Contact Details for the Subsequent Applicant/Proprietor for all matters" of the form CM8 have been revised.</p> <p>There is no need to provide the address for service if it remains unchanged after the recordal of transfer of ownership.</p> <p>The revised form CM8 should be used with effect from 21 April 2018 and can be downloaded here.</p>	
2017	<p>Download the Latest Approved List of Goods or Services on IP²SG (Circular No. 6/2017, dated 28 April 2017)</p> <p>To assist applicants in the filing of their trademark applications, the Registry has made available an approved list of goods or services that applicants may adopt in their applications to register a trade mark, collective mark or certification mark. The list is published in the Trade Marks Practice Direction No. 1 of 2017 ("Approved List of Goods or Services") on 31 March 2017.</p>	

	<p>This list is reviewed regularly to align with the revisions made in the International Classification of Goods and Services and the changes in our examination practices.</p> <p>To provide greater certainty and clarity on the changes made to the approved list of goods or services, the Registry has developed a function in the IP2SG system to allow applicants to export the most updated list. Applicants may download the complete list by logging into their accounts, navigating to the “Trade Marks Classification of Goods or Services” Search page, and clicking on the link in the “Download Classification Database” section.</p> <p>Please ensure that the specification of goods or services aligns with the latest approved list before making any submission. Applicants may use the “Search as you type” or “Advanced Search” facilities within the trade mark application form TM4 to perform the check. Applicants can enjoy a 30% fee discount for each class that fully conforms to the approved list.</p>	
2016	<p>Removal of Issuance of Acknowledgement Letters for Electronically Filed Trade Mark Applications and Automation of Formalities Check (Circular No. 9/2016, dated 1 Nov 2016)</p> <p>We would like to inform that with effect from 3 December 2016, acknowledgement letters for electronically filed trade mark applications will no longer be issued, in view that trade mark application numbers are immediately allocated upon successful online submission.</p> <p>We will also be automating formalities check of electronically filed trade mark applications to achieve a more expeditious registration process. In order to secure a filing date for your trade mark application, we wish to remind our applicants to ensure that the following essential filing requirements under Section 5(2) of the Trade Marks Act are met:</p> <ul style="list-style-type: none"> • Indication of your name and address • A clear graphical representation of your mark whereby all the elements of the mark can be seen • A list of goods and/or services that you are registering in relation to the mark • A declaration of your use of or intention to use the trade mark • Fees are paid 	

2016	<p>Launch of eAlert Facility in IP²SG (Circular No. 9/2016, dated 1 Nov 2016)</p> <p>A new eAlert facility in IP²SG will be launched on 3 December 2016. This new facility will allow you to subscribe for email alerts on updates to intellectual property (IP) of interest to you.</p> <p>You will be able to select the type(s) of updates which you will like to receive. The types of updates include:</p> <ul style="list-style-type: none"> • Amendments and/or Corrections • Changes due to Assignment, Licence or Security Interest • Changes in IP status <input type="checkbox"/> Changes in case statuses of proceedings before the Hearings & Mediation Group • Renewals and Renewal reminders <p>A glossary of IP statuses and case statuses will also be made available to facilitate your better understanding of these statuses.</p> <p>You may subscribe to the facility from 3 December 2016 at https://www.ip2.sg. To subscribe, select "Search and Enquiry: Trade Marks" → "Simple Search" → "Search Type: IP" → "Search Category: Trade Marks". Upon entering your desired search criteria and performing a search, you will be able to select and subscribe to receive alerts for up to 100 Trade Marks listed in the search results at a time. You will be able to provide up to 3 email addresses for receiving updates. Updates, if any, will be sent daily. A hyperlink to access the glossary of IP statuses and case statuses can be found at the Simple Search webpage.</p> <p>More information on the facility will be made available on IP²SG on 3 December 2016.</p>	
2016	<p>Launch of Form MP1 (“Request to transform an international registration into national application(s)”) Online Filing Platform (Circular No. 1/2016, dated 4 Jan 2016)</p> <p>We are pleased to announce that online filing for Form MP1 (“Request to transform an international registration into national application(s)”) has been launched on 2 January 2016.</p>	

	<p>A holder of an international registration (IR) designating Singapore may file Form MP1 with IPOS to request for a transformation where the IR has been cancelled, in respect of all or some of the goods or services, provided that the following conditions are met:</p> <ol style="list-style-type: none"> 1. All or some goods or services of the national application or registration for which the IR is based on have ceased to have effect (e.g., withdrawn, lapsed, subject of a final decision of rejection, revocation, cancellation or invalidation); 2. The cessation of effect takes place during the five-year dependency period following the date of international registration; <u>and</u> 3. The IR is subsequently cancelled at the request of the Office of Origin (not at the request of the holder). <p>For more information on “Transformation of a Cancelled International Registration into National Application”, please refer to the Trade Marks Work Manual chapter on “International registrations / Subsequent designations designating Singapore” available here.</p> <p>Service bureau fees will apply if Form MP1 is submitted on paper.</p>	
2015	<p>Boolean Search Enhancements – Introduction of Wild Card Characters and Increased Sensitivity to Spacing (Circular No. 7/2015, dated 8 Oct 2015)</p> <p>As part of IPOS’ commitment to provide greater ease in conducting similar mark search on IP²SG, the Registry has enhanced the Boolean search facility by introducing two wild card characters. This enhancement allows users to find a greater range of similar marks with fewer searches.</p> <p>The two wild card characters are set out below:</p> <ul style="list-style-type: none"> • the question mark (?), which represents any single character • the asterisk (*), which represents any number of characters <p>These wild card characters are only applicable when “Mark Text” is selected as the Search Field, and “Contains” is selected as the Operator.</p>	

An illustration of the Boolean Search with the above selected fields is set out below.

The screenshot shows the 'Public Search & Enquiry' interface. It includes a disclaimer, search category selection (Designs, Patents, Trade Marks), and a search criteria table. The table has columns for Bracket (Optional), Search Field, Operator, Value, Bracket (Optional), and Operator. The first row shows 'Mark Text' as the Search Field, 'Contains' as the Operator, and an empty Value field. There are 'Add New Search Criteria', 'Clear', and 'Search' buttons.

In addition, the search field now takes into consideration spaces at the start and end of the search term entered in the Value field. For example, when using “Contains” as the Operator, “de” will return “Eau De Frette” as a result, but not “de” or “midea”.

The increased sensitivity to spacing is introduced to allow users to exclude results with longer words that contain the search term. For example, to search for marks containing the single character “Q”, the following search query can be entered:

Search Field	Operator	Value ¹	Operator
Mark Text	Starting with	“Q”	OR
Mark Text	Ending with	“Q”	OR
Mark Text	Contains	“Q”	OR
Mark Text	Equal	“Q”	

¹ Please note that the search term in the value field should be typed without the inverted commas (“”).

This will exclude results such as “Equitance” and “Quantel” that contain the letter “Q”.

To access the Boolean Search facility, please visit:
<https://www.ip2.sg/RPS/WP/CM/SearchAdvanceP.aspx>

	<p>If you have any feedback on how we can improve the search system, please email us at tan_yan_shao@ipos.gov.sg.</p>	
2015	<p>Launch of Trade Marks Similar Mark search facility in IP²SG (Circular No. 5/2015, dated 3 July 2015)</p> <p>A new Trade Marks Similar Mark search facility in IP²SG will be launched on 6 July 2015. The facility will allow users to conduct a search of the online Trade Marks Register to sieve out similar marks registered or applied for in the relevant classes of goods and services.</p> <p>Features of this facility include:</p> <ul style="list-style-type: none"> • Cross-class search • Chinese character search in simplified and traditional forms • Insertion of up to five words/Chinese characters in the search fields • Exporting of search results in PDF format in the Public portal • Exporting of search results in PDF or Excel format in the Customer portal <p>Due to the heavy system requirements needed to perform the search, the results will not be immediately available. For your convenience, you may provide your email address for us to notify you when the search result is ready. The expected waiting time can take up to one hour, depending on the volume of search requests received. The search results will be retained for three working days.</p> <p>To access the facility from 6 July 2015, please visit the IP²SG website at https://www.ip2.sg and select "Search and Enquiry: Trade Marks" → "Simple Search" → "Search Type: Trade Marks Similar Mark".</p>	<p>Superseded by Circular No. 10/2020 on "Launch of New Artificial Intelligence (AI)-Powered Trademark Image Search".</p>
2015	<p>Issuance of Certificate of Registration under IP²SG System for Trade Mark (Circular No. 1/2015, dated 8 January 2015)</p> <p>With the launch of the IP²SG system for Trade Marks on 24 November 2014, the Registry has begun issuing softcopies of certificates of registration via the IP²SG Customer Portal for applicants and appointed agents who have signed up for customer accounts under the IP²SG Customer Portal.</p>	

	<p>Applicants and appointed agents can print the certificate of registration immediately upon registration of the trade mark, minimising delay and potential loss of certificates of registration through the post or in transit. If required, a certified copy of the certificate of registration may be requested for in writing with a payment of a fee of S\$12.</p> <p>Please also note that with effect from 5 January 2015, hardcopies of certificates of registration and certified copies of entry in the Register would be issued on white paper rather than on yellow paper, which was our previous practice.</p>					
2014	<p>New Launch Date for IP²SG (Phase II) for Trade Marks (Circular No. 16/2014, dated 27 October 2014)</p> <p>We are pleased to announce that the new launch date for the IP²SG System (Phase II) for Trade Marks is 24 November 2014.</p> <p>Alternative methods of filing Form TM4 from 13 to 22 November 2014</p> <p>From 13 to 22 November 2014, applicants can submit Form TM4 (which is used for applications for Trade Marks, Collective Marks and Certification Marks) by using the following methods:</p> <table border="1" data-bbox="301 1245 1098 1839"> <tr> <td data-bbox="301 1245 598 1370"> Method 1 (For all applicants) </td> <td data-bbox="598 1245 1098 1370"> By submitting a hardcopy version via mail, or over-the-counter at our customer service centre at IP101. </td> </tr> <tr> <td data-bbox="301 1370 598 1839"> Method 2 (Only for GIRO account holders) </td> <td data-bbox="598 1370 1098 1839"> By emailing Form TM4 to tm_submission@ipos.gov.sg <u>from 13 to 22 November 2014 (both dates inclusive)</u>. GIRO account holders are highly encouraged to use this method. Submissions on 24 November 2014 will have to be via Method 1 or online submission via IP²SG. </td> </tr> </table> <p>To facilitate the importation of application details into the IP²SG system, applicants should file the applications using the new Form TM4 from 13 November 2014 onwards.</p>	Method 1 (For all applicants)	By submitting a hardcopy version via mail, or over-the-counter at our customer service centre at IP101.	Method 2 (Only for GIRO account holders)	By emailing Form TM4 to tm_submission@ipos.gov.sg <u>from 13 to 22 November 2014 (both dates inclusive)</u> . GIRO account holders are highly encouraged to use this method. Submissions on 24 November 2014 will have to be via Method 1 or online submission via IP ² SG.	
Method 1 (For all applicants)	By submitting a hardcopy version via mail, or over-the-counter at our customer service centre at IP101.					
Method 2 (Only for GIRO account holders)	By emailing Form TM4 to tm_submission@ipos.gov.sg <u>from 13 to 22 November 2014 (both dates inclusive)</u> . GIRO account holders are highly encouraged to use this method. Submissions on 24 November 2014 will have to be via Method 1 or online submission via IP ² SG.					

	<p>Should you have any queries regarding the lodgement of Form TM4 during the suspension of the online filing system, please feel free to contact us at:</p> <p>IP101 (IPOS Service Centre) 6339 8616</p> <p>General IP²SG matters ip2sg@ipos.gov.sg / 6705 2333</p> <p>Chua Guan Leong chua_guan_leong@ipos.gov.sg</p>	
2014	<p>Submission of Trade Mark Forms (other than Form TM4) and Written Responses to Objection Letters During the Suspension of the Online Filing System (Circular No. 16/2014, dated 27 October 2014)</p> <p>During the suspension of the online filing system from 13 to 23 November 2014, applicants are strongly advised to withhold submissions of Trade Mark forms (other than Form TM4) and written responses to objection letters.</p> <p>In view of the suspension of the online filing system, we have declared 13 to 25 November 2014 as Excluded Days for Business under the Act and Rules for the Registries of Patents, Trade Marks and Designs. All matters that have deadlines expiring during this period and are not filed within those respective deadlines will have their deadlines extended to 26 November 2014 (i.e. the next working day).</p> <p>Hence, applicants are strongly encouraged to submit Trade Mark forms (other than Form TM4) and written responses to objection letters after the launch of IP²SG for Trade Marks.</p> <p>Should you have any queries regarding the information above, please feel free to contact us at:</p> <p>IP101 (IPOS Service Centre) 6339 8616</p> <p>General IP²SG matters ip2sg@ipos.gov.sg / 6705 2333</p> <p>Chua Guan Leong chua_guan_leong@ipos.gov.sg</p>	
2014	<p>Revision of IP²SG (Phase II) Launch Date (Circular No. 15/2014, dated 8 October 2014)</p>	

This circular supersedes the information set forth in our earlier circular, Circular No. 13/2014, dated 25 September 2014.

In order to perform further fine tuning, the launch of the IP²SG system (Phase II) for trade marks, patents (Phase II transactions), registered designs and hearings before IPOS will not take place on 20 October 2014 as announced in the earlier special circular dated 10 September 2014. Similarly, the legislative amendments to the Trade Marks Rules, Trade Marks (International Registration) Rules, Patents Rules, Registered Designs Rules and Registered Designs (International Registration) Rules will not come into operation on 9 October 2014.

This will also give our users more time to take in the legislative changes. Please be assured that there will be no changes to the revised processes, forms and fees conveyed earlier.

The new IP²SG (Phase II) launch date, the commencement date of the legislative amendments, and further updates will be made available on the IPOS website (<http://www.ipos.gov.sg>) when confirmed.

Online submissions via eTrademarks

As the launch of the IP²SG system has been postponed, the eTrademarks online filing system will remain available for use until further notice. Hence, applicants may continue to make online submissions via eTrademarks. As such, the alternative method of filing Form TM4 via email, as communicated in our earlier circular, will not apply.

Excluded Days for Business

9 to 21 October 2014 will remain as Excluded Days for Business under the Act and Rules for the Registries of Trade Marks, Patents and Designs, so as to minimise disruption to our customers' work processes. All matters that have deadlines expiring during this period and are not filed within those respective deadlines will have their deadlines extended to 23 October 2014 (i.e. the next working day).

However, applicants are strongly encouraged to continue submitting Trade Mark forms and written responses to objection letters during this period.

2014

Suspension of Online Filing System from 9 to 20 October 2014 and Alternative Methods of Filing During this Period (Circular No. 13/2014, dated 25 September 2014)

Background

In our Special Circular of 10 September 2014, we announced that the eTrademarks online filing system will be decommissioned from the midnight of 9 October 2014 until launch of the IP²SG system for Trade Marks on 20 October 2014.

Alternative methods of filing Form TM4 from 9 to 20 October 2014

During this period of time, applicants will not be able to submit online Form TM4, which is used for applications for Trade Marks, Collective Marks and Certification Marks. However, Form TM4 can be filed using the following methods:

Method 1 (For all applicants)	By submitting a hardcopy version via mail, or over-the counter at our customer service centre at IP101.
Method 2 (Only for GIRO account holders)	By emailing Form TM4 to tm_submission@ipos.gov.sg from 9 to 18 October 2014 (both dates inclusive). Submissions on 19 October will have to be via Method 1.

To facilitate the importation of application details into the IP²SG system, applicants should file the applications using the new Form TM4 from 9 October 2014 onwards.

Should you have any queries regarding the lodgement of Form TM4 during the suspension of the online filing system, please feel free to contact us at:

IP101 (IPOS Service Centre) 6339 8616

General IP²SG matters ip2sg@ipos.gov.sg / 6705 2333

Chua Guan Leong chua_guan_leong@ipos.gov.sg

2014	<p>Submission of Trade Mark Forms (other than Form TM4) and Written Responses to Objection Letters During the Suspension of the Online Filing System (Circular No. 13/2014, dated 25 September 2014)</p> <p>During the suspension of the online filing system from 9 to 20 October 2014, applicants are strongly advised to withhold submissions of Trade Mark forms (other than Form TM4) and written responses to objection letters.</p> <p>In view of the suspension of the online filing system, we have declared 9 to 21 October 2014 as Excluded Days for Business under the Act and Rules for the Registries of Patents, Trade Marks and Designs. All matters that have deadlines expiring during this period and are not filed within those respective deadlines will have their deadlines extended to 23 October 2014 (i.e. the next working day).</p> <p>Hence, applicants are strongly encouraged to submit Trade Mark forms (other than Form TM4) and written responses to objection letters after the launch of IP²SG for Trade Marks.</p> <p>Should you have any queries regarding the information above, please feel free to contact us at:</p> <p>IP101 (IPOS Service Centre) 6339 8616</p> <p>General IP²SG matters ip2sg@ipos.gov.sg / 6705 2333</p> <p>Chua Guan Leong chua_guan_leong@ipos.gov.sg</p>	
2014	<p>Entering of particulars of express trusts and beneficiaries in the Register of Trade Marks (Specific name format no longer required) (Circular No. 10/2014, dated 5 June 2014)</p> <p>Following customer feedback on Circular No. 7/2014, we have decided to be more flexible regarding the manner in which applicants can enter the particulars of the trustee(s) and beneficiary (or beneficiaries) of an express trust. With effect from 6 June 2014, applicants may now use formats such as:</p> <ul style="list-style-type: none"> • “X in trust for Y”; or • “Y as trustee for X”; or • any other format, so long as both the trustee(s) and the beneficiary (or beneficiaries) are clearly identified. 	<p>Refer also to Circular No. 7/2014 on "Entering of particulars of express trusts and beneficiaries in the Register of Trade Marks" which was issued earlier.</p>

	<p>In cases involving multiple trustees and beneficiaries, the particulars being entered must clearly indicate which beneficiary (or beneficiaries) each trustee is acting for (e.g. "A as trustee for B and C as trustee for D and E").</p>	
2014	<p>Entering of Particulars of Express Trusts and Beneficiaries in the Register of Trade Marks (Circular No. 7/2014, dated 30 April 2014)</p> <p>As part of the Registries' efforts to be more business-friendly and promote a more transparent Register, the option of entering a notice of an express trust and its beneficiary (or beneficiaries) will be available as of 30 April 2014¹.</p> <p>For fresh applications, this can be done by entering the particulars "X in trust for Y" (where X is the trustee and Y is the beneficiary) in the "Name" field in form TM4.</p> <p>For existing applications, this can be done by entering the particulars "X in trust for Y" (where X is the trustee and Y is the beneficiary) in the "Name" field in form TM26. In addition, the applicant should check the "Name only" box on this form.</p> <p>For those using form TM26, it should be highlighted that entering a notice of an express trust will apply to all trade marks filed in the name of the proprietor. If an applicant wishes to enter a notice of an express trust only for specific trade marks, this has to be indicated in a separate annex to form TM26, along with details of the specific trade marks to which entry of notice should apply.</p> <p>Lastly, it should be clarified that the entering of a notice of an express trust is not equivalent to registering a transaction under the Trade Marks Act and hence would not have the same statutory effects (e.g. entitlement to certain damages in respect of infringement). As such, any omission to enter notice would not void any underlying trusts.</p> <p>¹ To give effect to this practice, the relevant amendments to the Trade Marks Act to remove the prohibition against the taking notice of express trusts will be brought into force on 30 April 2014.</p>	<p>To be read with Circular No. 10/2014 on "Entering of particulars of express trusts and beneficiaries in the Register of Trade Marks (Specific name format no longer required)".</p> <p>Please note that Form TM26 mentioned in the circular is no longer used. You may wish to refer to the Forms & Fees section of the IPOS website for the updated form(s) to be used.</p>
2014	<p>Pre-recordal Notifications Relating to Assignment Applications (Circular No. 2/2014, dated 30 January 2014)</p>	

	<p>Currently, upon receipt of an assignment application, the Registry will send a pre-recordal notification to the proprietor or his agent, giving him 7 days to contact the Registry if the assignment application is not authorised.</p> <p>Following feedback from users that where the assignment agent is also the proprietor's agent, the pre-recordal notification is not necessary, the Registry has reviewed and revised its practice. With effect from 20 January 2014, the Registry has stopped sending the pre-recordal notification in such a situation so that the process may be truncated.</p> <p>The Registry's practice of sending pre-recordal notifications continues to apply to all other situations.</p>	
2014	<p>Amendment of "Address for Service" portion of forms (Circular No. 2/2014, dated 30 January 2014)</p> <p>The Registry has amended the "Address for Service" portion of 24 hardcopy Trade Mark forms for the purpose of clarity and in order to align the fields with those in their corresponding electronic form. The affected forms are TM1, TM4, TM11, TM19, TM20, TM22, TM24, TM26, TM28, TM29, TM31, TM32, TM33, TM34, TM37, TM38, TM39, TM42, TM44, TM46, TM48, TM49, MP1 and MP3. The amendments relate to the following areas:</p> <p>(1) "Name" field</p> <p>The Registry wishes to clarify that the "Name" field in the "Address for Service" portion of the abovementioned forms is an optional field. This field refers to the name of the appointed agent acting for the matter. For greater clarity, the "Name" field will be amended to "Agent Name".</p> <p>(2) "Address" field</p> <p>The "Address" field will also be amended to read as "C/O Name (if any) and Singapore Address". This is to differentiate the appointed agent acting for the matter from the care of (C/O) representative (the intermediary responsible for receiving the correspondences and transferring them to the applicant). The "Singapore Address" refers to the local address which the Registry will send correspondences to.</p>	<p>Please note that Forms TM1, TM20, TM22, TM24, TM26, TM29, TM31, TM32, TM33, TM34, TM37, TM38, TM39, TM42, TM44, TM46, TM49 and MP3 mentioned in the circular are no longer in use.</p> <p>You may wish to refer to the Forms & Fees section of the IPOS website for the updated form(s) to be used.</p>

	<p>The amended forms are available for download on our website with immediate effect but the Registry will continue to accept the old version of the forms till 1 March 2014.</p>	
2013	<p>Amendment in Priority Claim Details of Form TM4 (Circular No. 8/2013, dated 25 October 2013)</p> <p>The trade mark Form TM4 will be revised on 31 October 2013.</p> <p>For clarity purpose, the wording "Class Number" under "Priority Claim Details" in Form TM4 will be amended to read "Class No. in Singapore" instead. This is to avoid confusion with the class number filed for in the priority country. The amendment will be implemented in both the hardcopy and electronic Form TM4 on 31 October 2013.</p>	
2013	<p>Upgrading to Trade Mark System e-Communications (Circular No. 8/2013, dated 25 October 2013)</p> <p>The Registry would like to inform its customers that, with effect from 1 August 2013, we have upgraded our e-Communications bandwidth from a shared line to a 10MB dedicated line. This means that customers on e-Communications can expect a faster speed of communication with the Registry.</p> <p>However, customers should note that the speed of file uploads will also be affected by the bandwidth of the users' systems and is not entirely dependent on IPOS' infrastructure.</p>	
2013	<p>New Feature to Disable Cross-class Search when Conducting Similar Mark Searches in eTrademarks (Circular No. 5/2013, dated 23 August 2013)</p> <p>When conducting similar mark searches in eTrademarks, cross-class searches are automatically carried out to enable search reports to capture marks with goods and/or services that were previously classified in a different class as a result of changes made to the International Classification of Goods and Services.</p> <p>Following feedback from users, the Registry has incorporated a "Disable Cross-Class Search" feature allowing users to opt out of cross-class search when conducting similar mark searches in eTrademarks. With this feature, users can now have the flexibility of</p>	<p>Please note that the eTrademarks system mentioned in the circular is no longer in use.</p>

	narrowing their searches only in respect of the classes they have specified.	
2013	<p>Form TM 42 (Request for Registrar's General Certificate) (Circular No. 3/2013, dated 7 June 2013)</p> <p>To address recent queries regarding fees for filing Form TM 42, applicants are reminded that the fees for Form TM 42 are charged on a per trade mark number basis per certificate.</p> <p>We have also received feedback from users enquiring whether Part 2 of Form TM 42 can be dispensed with. The matter has been reviewed and we will be changing our practice to allow applicants to lodge Form TM 42 on or after 7 June 2013 without having to complete Part 2 of the form.</p>	Please note that Form TM 42 mentioned in the circular is no longer in use.
2011	<p>Amendment of Form TM 46 (Circular No. 1/2011, dated 15 July 2011)</p> <p>To bring Form TM 46 for the “Application to register the grant, amendment or termination of Security Interest or memorandum relating to a trade mark” to be in alignment with the wordings in Rule 55(2)(d) relating to the signature of the grantor and requirements in Rule 55(3A)(d) of the Trade Marks Rules relating to the documentary evidence sufficient to establish the transaction, boxes 7 and 8 of Form TM 46 have been amended with immediate effect. Please use the new form TM 46 for all new applications filed.</p>	Please note that Form TM 46 mentioned in the circular is no longer in use. You may wish to refer to the Forms & Fees section of the IPOS website for the updated form(s) to be used.
2010	<p>Notification on Application to Register a Change in Ownership (TM 22) (Circular No. 5/2010, dated 26 November 2010)</p> <p>With immediate effect, the Registry will be issuing a notification prior to the recordal of an assignment in matters relating to an application for the registration of an assignment application in a trade mark or application for a trade mark pursuant to Rule 55 of the Trade Marks Rules.</p> <p>The purpose of the notification, which will be issued to the proprietor(s)/applicant(s) for registration [or their appointed agent] at the address for service in Singapore, is to provide an opportunity for the proprietor(s)/applicant(s) to inform the Registry without delay in the event they have not authorised the transaction.</p>	<p>Please note that Form TM 22 mentioned in the circular is no longer in use.</p> <p>Superseded by Circular No. 2/2014 - "Pre-recordal notifications relating to assignment applications".</p>

2009	<p>Form TM 4 - Application to register a trade mark, collective mark or certification mark / Form MP 1 - Request to transform an international registration into national application(s) (Circular No. 9/2009, dated 21 August 2009)</p> <p>With effect from 15/09/2009, an Application to register a trade mark, collective mark or certification mark and a Request to transform an international registration into national application(s) must be made on version V05/01/09 of Form TM4 and MP 1 respectively. The corresponding electronic Form TM 4 available on eTrademarks will also be amended on the same day. The changes are found at Annex A of both forms and pertains to the information to be provided when making a priority claim.</p> <p>Annex A</p> <p>Annex A is amended so that where the priority claim is not in respect of all the goods or services claimed in the class, the applicant is to state the goods or services in respect of which priority is claimed. This amendment is to ensure that there is clarity in the scope of the priority claim.</p> <p>Please click here for more details.</p>	
2009	<p>Enhancements made to eTM 22 (Application to register a change of ownership) (Circular No. 4/2009, dated 27 March 2009)</p> <p>With immediate effect, users may file up to 50 trade mark numbers in one eTM 22 (Application to register change of ownership) form provided that all the trade mark numbers belong to the same assignor under the same IPOS assigned company code. A link is included in the eForm to a search page allowing applicants to check their company code.</p>	<p>Please note that Form TM 22 mentioned in the circular is no longer in use. You may wish to refer to the Forms & Fees section of the IPOS website for the updated form(s) to be used.</p>

2009	<p>Efiling Multiple Assignment Applications (Circular No. 4/2009, dated 27 March 2009)</p> <p>This is to inform users that eTrademarks may be used to efile multiple assignment applications. So long as there exists a prior assignment application which has not yet been recorded by the Registry, when the user attempts to efile a subsequent assignment application, the field under "Current Proprietor's details" is intentionally left blank by the system for the user to enter the correct details. For example in the case of an assignment from A to B (1st TM 22), and then from B to C (2nd TM 22), the user will have to input B's details manually when efilng the second TM 22.</p>	Please note that Form TM 22 mentioned in the circular is no longer in use. You may wish to refer to the Forms & Fees section of the IPOS website for the updated form(s) to be used.
2009	<p>eCommunications (Circular No. 2/2009, dated 27 February 2009)</p> <p>The Registry has been receiving Trade Mark Forms via the eCommunications portal. Please note that this portal is to facilitate the exchange of correspondences only. All forms should be either eFiled, submitted over the counter or posted to us.</p>	Please note that the e-Communications Portal is no longer in use.
2008	<p>Application for Renewal of Registration (Form TM 19) (Circular No. 18/2008, dated 12 December 2008)</p> <p>With effect from 1st January 2009, the Registrar will not be issuing renewal certificates confirming that a mark has been renewed. This is applicable to all applications for renewal of registration (Form TM 19) lodged on or after 1st January 2009.</p> <p>For applications for renewal made online, the renewal will be processed instantaneously and an acknowledgement of the renewal showing the extended expiry date will be displayed for printing. These acknowledgements of renewal will remain available for printing for a period of one month from the renewal application date. In very limited circumstances, such as where there are pending applications affecting the validity of the trade mark, instant renewal will not be possible and the applicant will be notified that the acknowledgement of renewal will be posted in due course.</p> <p>Where the application for renewal is posted or submitted over the counter, the applicant will not be receiving any acknowledgement from the Registry. The onus will be on the applicant to check the expiry date of the mark at www.etrademarks.gov.sg within 2 weeks of lodgement of the application for renewal of registration (From TM</p>	Please note that Forms TM 21 and TM 24, and the eTrademarks system mentioned in the circular is no longer in use. You may wish to refer to the Forms & Fees section of the IPOS website for the updated form(s) to be used.

	<p>19) to confirm that the expiry date has been extended by the Registry. If the expiry date has not been extended, applicants are advised to contact our Renewal Officer at 63302 707 immediately for assistance.</p> <p>This change in practice does not apply to Late Application for Renewal of Registration (Form TM 24) and Application for Restoration and Renewal of Registration Removed from the Register (Form TM 21).</p> <p>To reflect the change in practice in Form TM 19, an information note has been incorporated into the form. This revised form should be used from 1st January 2009.</p> <p>A copy of the revised Form TM 19 will be available for downloading by end of December 2008 at www.ipos.gov.sg.</p>	
2008	<p>Launch of e-Communications Portal on 1 December 2008 Trade Marks (Amendment) Rules 2008; Trade Marks (International Registration) (Amendment) Rules 2008 (Circular No. 17/2008, dated 28 November 2008)</p> <p>IPOS will launch the e-Communications Portal on 1 December 2008. The e-Communications Portal is an electronic online system developed by IPOS for the main purpose of facilitating the sending, receipt and exchange of all correspondence, relating to trademark applications and prosecutions, between IPOS and registered account holders. The following firms and companies will be taking part in the pilot scheme that is scheduled for the initial period of 6 months.</p> <p>DREW AND NAPIER LLC DONALDSON & BURKINSHAW ELLA CHEONG SPRUSON & FERGUSON (SINGAPORE) PTE LTD ALLEN & GLEDHILL LLP RODYK & DAVIDSON LLP WONG & LEOW LLC AMICA LAW LLC LLOYD WISE ALBAN TAY MAHTANI & DE SILVA ONE LEGAL LLC PATRICK MIRANDAH CO. (S) PTE LTD HAQ & SELVAM NAMAZIE & CO</p>	Please note that the e-Communications Portal is no longer in use.

TITO ISAAC & CO LLP
PHILIPS ELECTRONICS SINGAPORE PTE LTD
SAMUEL SEOW LAW CORPORATION

The Trade Marks Rules have been amended to give effect to the sending, receipt and exchange of correspondence via the e-Communications Portal. In particular, the changes in the Rules will:-

1. provide for service of documents by the Registrar as well as by applicants by electronic communication through the e-Communications Portal;
2. provide for the sending of a true and complete image of the original paper document by electronic communication through the e-Communications Portal for documents that are required to be signed, made on oath or affirmed or are required to be attested;
3. provide for the extension of deadlines that fall on excluded days in spite of the availability of the e-Communications Portal;
4. treat the date of receipt of documents received by IPOS as the day on which the documents are received by IPOS as long as the time of receipt is before the midnight of the day.

It is to be noted that applicants must still comply with the requirement to provide an address for service under rule 9. The electronic address of these persons, if they are using the eCommunications Portal to send documents to and receive documents from the Registrar, is not intended to be part of their address for service. However, service of documents by electronic communication through the eCommunications Portal is intended to be valid service notwithstanding that there is an address for service filed in accordance with rule 9.

The Trade Marks (International Registration) Rules have also been amended to permit the use of one Form for multiple classes of goods or services for Forms for use in opposition, namely Form TM 11 and Form TM 12.

A copy of the Trade Marks (Amendment) Rules 2008 and the Trade Marks (International Registration) (Amendments) Rules 2008 are available for sale at Toppan Leefung Pte. Ltd. (<http://www2.toppanleefung.com/webshop>).

2008	<p>Return of Assignment Deed and Other Registrable Transaction Documents (Circular No. 14/2008, dated 26 September 2008)</p> <p>The Registry will stop its practice of returning deeds of assignment and other documents lodged in support of applications for transfer of ownership and recordal of other registrable transactions.</p> <p>However, should the applicant wish for the return of such documents, he may make his request known at the time of lodgement of the recordal application on a covering letter accompanying the application to that effect. The letter shall provide contact details so that the Registry may make the necessary arrangements for the return of the documents. This practice will affect all applications lodged on or after 1 October 2008.</p>	
2008	<p>Image of e-filed Mark (Circular No. 11/2008, dated 4 July 2008)</p> <p>IPOS has encountered certain electronic trade mark applications which have images of marks that have jagged and blurred edges in our database and the images of the mark will not appear as clear as intended by the applicants in the trade mark journal and certificate of registration. The reason for the blurred image of marks is that applicants attach images of the marks with a lot of background or blank space. To ensure that such images are not too small for viewing purposes, IPOS has to make adjustment to the marks which then result in blurred images.</p> <p>In order to ensure that the image of mark is accurately captured by IPOS, applicants should crop the mark with little background or blank space and save the image as approximately 480 x 480 pixel. This will remove the need for IPOS to make adjustment to the image in the publication and the registration certificate and the applicant can then obtain clear and accurate image of the mark.</p>	
2008	<p>Application to Register a Change in Ownership (TM 22) (Circular No. 3/2008, dated 1 February 2008)</p> <p>i. Effective Date when Subsequent Proprietor/Applicant for Registration Took Ownership</p> <p>The effective date when the subsequent proprietor/applicant for registration took over ownership (i.e. the date entered in Part 4 of Form TM 22) should not predate the date from which the proprietor's rights in the mark accrue. For a trade mark</p>	<p>Please note that Forms TM 1, TM 22 and TM 27B mentioned in the circular is no longer in use.</p>

	<p>application filed before 1 July 2004, the earliest assignment effective date is the trade mark application date or the priority date, if any. For a trade mark application filed on or after 1 July 2004, the earliest assignment effective date is the trade mark application date.</p> <p>ii. Address for Service of Subsequent Proprietor/Applicant for Registration</p> <p>The address for service entered in Part 5 of the Form TM 22 is effective for all proceedings in respect of the trade mark including the subject application for change of ownership. As such, there is no need to lodge Form TM 1 together with Form TM 22 for this purpose.</p> <p>Form TM 1 will be required only if:-</p> <p>there is a change of agent whilst the TM 22 is being processed; or</p> <p>the agent will not be continuing to act for the subsequent proprietor / applicant for registration after TM 22 is recorded.</p> <p>Such Form TM 1 appointing the agent solely for "Assignment" matters (Part 3 of Form TM 1) will not be processed until a subsequent Form TM 1 appointing an agent for "Application for registration / Registration" is received.</p> <p>iii. Correction of Errors in Relation to a Recorded Change of Ownership</p> <p>Once a change in ownership has been recorded according to the request, should the owner need to correct any errors in the recorded details, Form TM 27B is required. Should the assignment(s) need to be re-recorded and re-examined, the relevant Form TM 22 with fees will need to be re-lodged.</p> <p>iv. Covering Letter To ensure that the transactions are recorded accurately, please lodge a covering letter stating :-</p> <p>a) the sequence of events;</p> <p>b) the exact nature of the transaction, and</p>	
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	<p>c) the trade mark numbers involved.</p> <p>When e-filing, a covering letter can be attached via the "covering letter" button for eTM 22 and 27B.</p>	
2007	<p>Form TM 32 (Circular No. 32/2007, dated 21 September 2007)</p> <p>Part 4 of Form TM 32 which used to read as “Goods or services to be cancelled” has been amended to “Goods or services to remain”. The amendment is to ensure that there is clarity in the residual specification. Please visit here to download the amended Form TM 32.</p> <p>The Registrar will reject the old Form TM 32 (V02/01/07) with effect from 1 October 2007.</p> <p>It is also to be noted that Form TM 32 is the appropriate Form to file to effect any amendment to specifications of goods or services of registrations that has the effect of cancelling some goods or services or narrowing down the specifications. For example, Form TM 32 is to be filed to effect an amendment from "books" in Class 16 to "books relating to business management" in Class 16.</p>	<p>Please note that Form TM 32 mentioned in the circular is no longer in use. You may wish to refer to the Forms & Fees section of the IPOS website for the updated form(s) to be used.</p>
2007	<p>Deficiencies in Applications for Registration: Amendments After Filing (Circular No. 28/2007, dated 27 July 2007)</p> <p>The Registrar has been conducting formalities check on all applications for registration to ensure that they contain all formal requirements under the Trade Marks Act.</p> <p>Where the application does not comply with the requirements which are essential for a filing date to be accorded, the filing date will not be accorded until all the deficiencies have been rectified. In such cases, the application will be accorded the earliest date on which all essential requirements for filing date are complied with. There is no need for the correction to be accompanied by the relevant amendment form. The essential requirements for filing date are spelt out in section 5(2) and (3) of the Trade Marks Act.</p> <p>In respect of other deficiencies or irregularities that do not affect the filing date, amendments must be effected through the lodgement of the relevant trade mark forms, such as Form TM 27A, Form TM 27B and Form TM 26.</p>	<p>Please note that Forms TM 26, TM 27A and TM 27B mentioned are no longer in use.</p>

	<p>This practice pertains only to new applications filed with effect from 01 August 2007.</p>	
2007	<p>Application to Register a Licensee (TM 37) (Circular No. 24/2007, dated 29 June 2007)</p> <p>i. Processing Of An Application To Register A Licensee (TM 37) An application to register a licence (Form TM 37) filed on or after 2 July 2007, will be processed by the Registry even though the status of the mark is still pending registration. However where the application to register a licence (Form TM 37) was filed before 2 July 2007, it will be processed only after the mark has been registered.</p> <p>ii. Licence Commencement Date The licence commencement date (i.e. the date entered in Part 5 of TM 37) should not predate the date from which the proprietor's rights in the mark accrue. For a trade mark application filed before 1 July 2004, the earliest licence commencement date is the trade mark application date or the priority date, if any. For a trade mark application filed on or after 1 July 2004, the earliest licence commencement date is the trade mark application date.</p> <p>iii. Exclusive Licence Periods Do Not Overlap Where there are two exclusive licences or more, the licence periods involving the same goods or services should not overlap.</p> <p>iv. Licensed Goods/Services Should Not Be Wider Than Trade Mark Application/Registration The list of licensed goods or services (Annex of TM 37) should not be wider than those under the trade mark application/registration.</p>	<p>Please note that Form TM 37 mentioned in the circular is no longer in use. You may wish to refer to the Forms & Fees section of the IPOS website for the updated form(s) to be used.</p>
2006	<p>State of Incorporation (Circular No. 30/2006, dated 27 October 2006)</p> <p>Please note with respect to companies incorporated in the United States of America, the state of incorporation must be indicated on all trade marks forms. This is because companies incorporated in different states of America are separate and distinct legal entities. If the state of incorporation of a United States of America company is not indicated on Form TM 4, a Form TM 26 will be required for the insertion of the state of incorporation.</p>	<p>Please note that Form TM 26 mentioned in the circular is no longer in use.</p>

2006	<p>Erratum – Form TM 40 (Circular No. 1/2006, dated 13 January 2006)</p> <p>Please note that the title of Form TM 40 should read as “REQUEST FOR RESTORATION OF APPLICATION TREATED AS WITHDRAWN” and Part 2 of the Form should read as “Particulars of applicant/registered proprietor”. Please visit IPOS website at http://www.ipos.gov.sg to download the corrected Form TM 40.</p>	Please note that Form TM 40 mentioned in the circular is no longer in use.
2005	<p>Amendment of Typographical Errors in Class Numbers in Form TM 4 (Circular No. 21/2005, dated 21 October 2005)</p> <p>An amendment of the class number in Form TM 4 may be amended by lodging Form TM 27 and paying the fee of S\$40.00 for each amended class of goods / services, but only if</p> <ul style="list-style-type: none"> i. a re-search in the new amended class revealed no prior conflicting marks; ii. all of the items in the specification did not fall under the class as filed but in one other class; and iii. that mistake was obvious to a third party inspecting the Register. <p>Three examples have been provided for illustrative purposes.</p> <p>Example 1:</p> <p>An application was filed in Class 5 in respect of "clothing, hats and shoes". An amendment of the class number from "5" to "25" would be allowed.</p> <p>Example 2:</p> <p>An application was filed in Class 5 in respect of "all goods in this class". An amendment of the class number from "5" to "25" would not be allowed because it would not be obvious to a third party inspecting the Register that the correct class intended to be claimed was Class 25 and not Class 5. It was possible that the applicant intended to claim all goods in Class 5.</p> <p>Example 3:</p> <p>An application was filed in Class 5 in respect of "clothing, hats and pesticides". An amendment of the class number from "5" to "25"</p>	

	<p>would not be allowed, even with the deletion of the item, "pesticides" because it would not be obvious to a third party inspecting the Register that the correct class intended to be claimed was Class 25 and not Class 5. Since "pesticides" was correctly claimed in Class 5, it was possible that the applicant intended to claim "pesticides" in Class 5 but had incorrectly classified "clothing and hats" in Class 5 as well. It would be necessary for the applicant to file a fresh application in Class 25 in respect of "clothing and hats".</p>	
2004	<p>Applications for Registration of Sound Marks (Circular No. 25/2004, dated 17 December 2004)</p> <p>To assist the Registrar in the examination of applications for registration of sound marks, the Registrar may request the applicant to submit 2 copies of a CD-ROM recording of the sound mark sought for registration.</p>	
2004	<p>Form TM 1 [Request to Appoint or Change an Agent or to Enter or Change an Address for Service] (Circular No. 18/2004, dated 30 July 2004)</p> <p>One Form TM 1 may be used for multiple trade mark numbers. However, the fee for this form is still charged on a per trade mark number basis unless the request is to alter an agent's name and/or address for service which does not affect the legal entity of the agent. In such a case, only a single set of fee is payable.</p> <p>Kindly note that it is not necessary to lodge Form TM 1 together with forms such as TM 4, TM 9, TM 11, TM 14, TM 19, TM 22, TM 24, TM 26, TM 28, TM 29, TM 37 and TM 48 as each of these forms contains a section for the indication of an address for service.</p>	<p>Please note that Forms TM 1, TM 9, TM 14, TM 22, TM 24, TM 26, TM 29 and TM 37 mentioned in the circular is no longer in use.</p>
2004	<p>Regulations Governing the Use of Certification/Collective Marks (Circular No. 7/2004, dated 19 March 2004)</p> <p>The filing with the Registrar of regulations governing the use of certification or collective marks under Rule 63 of the Trade Marks Rules must be accompanied by Form TM 10. Regulations filed without Form TM 10 will not be recognised and will be returned. The filing of TM 10 without regulations attached will also be rejected.</p>	

2004	<p>Online Trademarks Search and Enquiry System (Circular No. 4/2004, dated 6 February 2004)</p> <p>The Intellectual Property Office of Singapore is pleased to announce that its eTrademarks Search has been made available from 30 January 2004.</p> <p>The following search services have been made available through the system:</p> <ul style="list-style-type: none"> i. Search for similar marks; ii. Search for marks belonging to a proprietor; iii. Search for mark detailed information, registered marks, pending marks, certification marks, collective marks, expired marks, cancelled marks, expired marks, withdrawn marks, abandoned marks, expunged marks, refused marks, destroyed marks and article 6ter based on relevant periods. <p>The services will be offered free of charge.</p> <p>To access this service, please click here.</p>	Please note that the eTrademarks system and search is no longer in use.
Pre-2004	<p>Description of Device on Form TM 4</p> <p>The purpose of the description of device on Form TM 4 is to assist the Registrar in conducting a search for conflicting marks. The description need not be too detailed; a general description is sufficient.</p>	
Pre-2004	<p>Form TM 26</p> <p>A request to change the name, address or other particulars (except trading nature) of an applicant for registration, proprietor of a registered trade mark or other interested person, where the change does not affect the representation of the trade mark, should be made on Form TM 26.</p>	Please note that Form TM 26 mentioned in the circular is no longer in use.

Pre-2004	<p>New Features of IPOS' eTrademarks Services</p> <ol style="list-style-type: none"> <p>1. Generation of Check Digit/Year of Trade Mark Numbers</p> <p>A new eService for the generation of year/check digit of Trade Mark Number is added to IPOS Online Transactions. This eService has two fields for entry. One is for the old TM No format while the other is for the new TM No format. For the old TM No format, both the year and the check digit would be generated. For the new TM No format, the check digit will be generated.</p> <p>This eService is already available.</p> <p>2. Attachment for Form TM26</p> <p>The eService for Form TM26 has been enhanced. As filing of Form TM26 usually requires a covering letter to list the TM numbers and sometimes to explain a certain situation, it can only be submitted through the counter. With this enhancement, when a Form TM26 is submitted, it allows for a covering letter to be attached to the said form. This is to facilitate the filing of Form TM26 through eTrademarks.</p> <p>This eService is already available.</p> <p>3. Filing of mark in colour or greyscale</p> <p>With effect from 1 November 2002, eTrademarks will be accepting colour or greyscale attachments for marks filed for Forms TM4 and TM9 in addition to the current black and white. Marks filed in colour or greyscale would be printed in greyscale for the Acknowledgement Letter, Trade Marks Journal and Certificate of Registration. Please note that viewing and printing of the mark images from the Enquiry System would still be in black and white.</p> <p>4. "Save/Save As" feature</p> <p>The "Save/Save As" feature has been implemented on 4 December 2002, from 10am onwards. This feature would be available for Forms TM4 and TM9. Any application that is saved would be kept in IPOS' system for three working days excluding the current day. All saved documents residing in IPOS' database for more than three working days would be removed.</p> <p>5. Display Mark Image</p> 	<p>Please note that the eTrademarks Services, and Forms TM 9 and TM 26 mentioned in the circular are no longer in use.</p>
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	The “Display Mark Image” feature has been implemented on 4 December 2002, from 10am onwards. Mark images attached to Forms TM4 and TM9 will be displayed for viewing.	
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Classification of Goods and Services

Year	Circular Content	Remarks
2020	<p>International Classification of Goods and Services Nice Classification – Eleventh (11th) Edition, Version 2021 (Circular No. 7/2020, dated 12 August 2020)</p> <p>1. Entry into force of the Nice Classification, Eleventh (11th) Edition, Version 2021</p> <p>The Eleventh Edition, Version 2021 of the Nice Classification (hereinafter abbreviated as "NCL (11-2021)") will enter into force on 1 January 2021. A copy of the Class Headings and Explanatory Notes of NCL (11-2021), in track changes, is available on the website of the World Intellectual Property Organization here.</p> <p>A copy of NCL (11-2021), in Excel format, is available on the website of the World Intellectual Property Organization here.</p> <p>2. Application of the Nice Classification, Eleventh (11th) Edition, Version 2021</p> <p>The current Eleventh Edition, Version 2020 of the Nice Classification shall continue to apply to all applications filed from 1 January 2020 to 31 December 2020. Thereafter, applications filed on or after 1 January 2021 will be classified in accordance with NCL (11-2021). In light of the various changes made to the Class Headings, the Registry would like to remind applicants to adopt the updated Class Headings (in parts or in whole) if they wish to claim them in their application. For the avoidance of doubt, there will be no reclassification of goods and services for applications filed before 1 January 2021.</p> <p>3. Online classification tools</p> <p>Upon the entry into force of NCL (11-2021), the “Keyword search” function in the electronic Form TM4 and the “Trade</p>	

	<p>Marks Classification of Goods or Services” database on the Registry's IP²SG website will be duly updated. The updates will mirror the changes that are introduced by NCL (11-2021) to the current Eleventh Edition, Version 2020 of the Nice Classification.</p> <p>4. Changes made to the current Eleventh (11th) Edition, Version 2020 of the Nice Classification</p> <p>The Registry has compiled a list of specific changes made to the current Eleventh Edition, Version 2020 of the Nice Classification. This includes:</p> <ul style="list-style-type: none"> i. Descriptions of goods and services that have been added ii. Descriptions of goods and services that have been deleted iii. Descriptions of goods and services that have been changed <p>To view the list of changes, please click here.</p>	
2020	<p>Consolidation of Registry’s Circulars regarding Classification Practices on Specific Terms (Circular No. 1/2020, dated 6 January 2020)</p> <p>For ease of reference, the Registry will be consolidating the Registry’s Circulars regarding classification practices on specific terms into a document, “Circulars on Classification of Goods & Services”, available on the Registry’s website, under “Guidelines and useful information”.</p> <p>For the latest Registry’s practices regarding the Classification of Goods and Services, users are encouraged to refer to the Registry’s Work Manual on “Classification of Goods and Services”.</p>	<p>The document on “Circulars on Classification of Goods & Services” on the IPOS website has been relocated to the Trade Marks section of “Circulars and Practice Directions”.</p>
2019	<p>International Classification of Goods and Services Nice Classification – Eleventh (11th) Edition, Version 2020 (Circular No. 5/2019, dated 23 August 2019)</p> <p>1. Entry into force of the Nice Classification, Eleventh (11th) Edition, Version 2020</p> <p>The Eleventh Edition, Version 2020 of the Nice Classification (hereinafter abbreviated as "NCL (11-2020)") will enter into force on 1 January 2020.</p>	

A copy of the Class Headings and Explanatory Notes of NCL (11-2020), in track changes, is available on the website of the World Intellectual Property Organization [here](#).

A copy of NCL (11-2020), in Excel format, is available on the website of the World Intellectual Property Organization [here](#).

2. Application of the Nice Classification, Eleventh (11th) Edition, Version 2020

The current Eleventh Edition, Version 2019 of the Nice Classification shall continue to apply to all applications filed from 1 January 2019 to 31 December 2019. Thereafter, applications filed on or after 1 January 2020 will be classified in accordance with NCL (11-2020).

In light of the various changes made to the Class Headings, the Registry would like to remind applicants to adopt the updated Class Headings (in parts or in whole) if they wish to claim them in their application.

For the avoidance of doubt, there will be no reclassification of goods and services for applications filed before 1 January 2020.

3. Online classification tools

Upon the entry into force of NCL (11-2020), the “Keyword search” function in the electronic Form TM4 and the “Trade Marks Classification of Goods or Services” database on the Registry's IP2SG website will be duly updated. The updates will mirror the changes that are introduced by NCL (11-2020) to the current Eleventh Edition, Version 2019 of the Nice Classification.

4. Changes made to the current Eleventh (11th) Edition, Version 2019 of the Nice Classification

The Registry has compiled a list of specific changes made to the current Eleventh Edition, Version 2019 of the Nice Classification. This includes:

- i. Descriptions of goods and services that have been added
- ii. Descriptions of goods and services that have been deleted

	<p>iii. Descriptions of goods and services that have been changed</p> <p>To view the list of changes, please click here.</p>	
2018	<p>International Classification of Goods and Services Nice Classification – Eleventh (11th) Edition, Version 2019 (Circular No. 2/2018, dated 27 July 2018)</p> <p>1. Entry into force of the Nice Classification, Eleventh (11th) Edition, Version 2019</p> <p>The Eleventh Edition, Version 2019 of the Nice Classification (hereinafter abbreviated as "NCL (11-2019)") will enter into force on 1 January 2019.</p> <p>A copy of the Class Headings and Explanatory Notes of NCL (11-2019), in track changes, is available on the website of the World Intellectual Property Organization here.</p> <p>A copy of NCL (11-2019), in Excel format, is available on the website of the World Intellectual Property Organization here.</p> <p>2. Application of the Nice Classification, Eleventh (11th) Edition, Version 2019</p> <p>The current Eleventh Edition, Version 2018 of the Nice Classification shall continue to apply to all applications filed from 1 January 2018 to 31 December 2018. Thereafter, applications filed on or after 1 January 2019 will be classified in accordance with NCL (11-2019).</p> <p>In light of the various changes made to the Class Headings, the Registry would like to remind applicants to adopt the updated Class Headings (in parts or in whole) if they wish to claim them in their application.</p> <p>For the avoidance of doubt, there will be no reclassification of goods and services for applications filed before 1 January 2019.</p> <p>3. Online classification tools</p> <p>Upon the entry into force of NCL (11-2019), the "Search as you type" and "Advanced Search" functions in the electronic Form</p>	

	<p>TM4 and the “Trade Marks Classification of Goods or Services” database on the Registry's IP2SG website will be duly updated. The updates will mirror the changes that are introduced by NCL (11-2019) to the current Eleventh Edition, Version 2018 of the Nice Classification.</p> <p>4. Changes made to the current Eleventh (11th) Edition, Version 2018 of the Nice Classification</p> <p>The Registry has compiled a list of specific changes made to the current Eleventh Edition, Version 2018 of the Nice Classification. This includes:</p> <ul style="list-style-type: none"> i. Descriptions of goods and services that have been added ii. Descriptions of goods and services that have been deleted iii. Descriptions of goods and services that have been changed <p>To view the list of changes, please click here.</p>	
2017	<p>International Classification of Goods and Services Nice Classification – Eleventh (11th) Edition, Version 2018 (Circular No. 8/2017, dated 14 August 2017)</p> <p>1. Entry into force of the Nice Classification, Eleventh (11th) Edition, Version 2018</p> <p>The Eleventh Edition, Version 2018 of the Nice Classification (hereinafter abbreviated as "NCL (11-2018)") will enter into force on 1 January 2018.</p> <p>A copy of the Class Headings and Explanatory Notes of NCL (11-2018), in track changes, is available on the website of the World Intellectual Property Organization here.</p> <p>A copy of NCL (11-2018), in Excel format, is available on the website of the World Intellectual Property Organization here.</p> <p>2. Application of the Nice Classification, Eleventh (11th) Edition, Version 2018</p> <p>The current Eleventh Edition, Version 2017 of the Nice Classification shall continue to apply to all applications filed from 1 January 2017 to 31 December 2017. Thereafter,</p>	

	<p>applications filed on or after 1 January 2018 will be classified in accordance with NCL (11-2018).</p> <p>In light of the various changes made to the Class Headings, the Registry would like to remind applicants to adopt the updated Class Headings or parts of Class Headings if they wish to claim them in their application.</p> <p>For the avoidance of doubt, there will be no reclassification of goods and services for applications filed before 1 January 2018.</p> <p>3. Online classification tools</p> <p>Upon the coming into force of NCL (11-2018), the “Search as you type” and “Advance Search” facilities in the electronic Form TM4 and Trade Marks Classification of Goods or Services on the Registry's IP2SG website will be duly updated to mirror the changes that are introduced by NCL (11-2018) to the current Eleventh Edition, Version 2017 of the Nice Classification.</p> <p>4. Changes made to the current Eleventh (11th) Edition, Version 2017 of the Nice Classification</p> <p>The Registry has compiled a list of specific changes made to the current Eleventh Edition, Version 2017 of the Nice Classification, which includes:</p> <ul style="list-style-type: none"> i. Descriptions of goods and services that have been added ii. Descriptions of goods and services that have been deleted iii. Descriptions of goods and services that have been changed <p>To view the list of changes, please click here.</p>	
2016	<p>International Classification of Goods and Services Nice Classification – Eleventh (11th) Edition, Version 2017 (Circular No. 7/2016, dated 28 Jul 2016)</p> <p>1. Entry into force of the Nice Classification, Eleventh (11th) Edition, Version 2017</p>	

The Eleventh Edition, Version 2017 of the Nice Classification (hereinafter abbreviated as "**NCL (11-2017)**") will enter into force on 1 January 2017.

A copy of the Class Headings and Explanatory Notes of NCL (11-2017), in track changes, is available on the website of the World Intellectual Property Organization [here](#).

A copy of NCL (11-2017), in Excel format, is available on the website of the World Intellectual Property Organization [here](#).

2. Application of the Nice Classification, Eleventh (11th) Edition, Version 2017

The current Tenth Edition, Version 2016 of the Nice Classification shall continue to apply to all applications filed from 1 January 2016 to 31 December 2016. Thereafter, applications filed on or after 1 January 2017 will be classified in accordance with NCL (11-2017).

In light of the various changes made to the Class Headings, the Registry would like to remind the applicants to adopt the updated Class Headings or parts of Class Headings if they wish to claim them in their application.

For the avoidance of doubt, there will be no reclassification of goods and services for applications filed before 1 January 2017.

3. Online classification tools

Upon the coming into force of NCL (11-2017), the "Search as you type" and "Advance Search" facilities in the electronic Form TM4 and Trade Marks Classification of Goods or Services on the Registry's IP2SG website will be duly updated to mirror the changes that are introduced by NCL (11-2017) to the current Tenth Edition, Version 2016 of the Nice Classification.

4. Changes made to the current Tenth (10th) Edition, Version 2016 of the Nice Classification

To view the list of changes made to the current Tenth Edition, Version 2016 of the Nice Classification, please click [here](#).

2015	<p>International Classification of Goods and Services Nice Classification – Tenth (10th) Edition, Version 2016 (Circular No. 9/2015, dated 30 Oct 2015)</p> <p>1. Entry into force of the Nice Classification, Tenth (10th) Edition, Version 2016</p> <p>The Tenth Edition, Version 2016 of the Nice Classification (hereinafter abbreviated as "NCL (10-2016)") will enter into force on 1 January 2016.</p> <p>A copy of the Class Headings and Explanatory Notes of NCL (10-2016), in track changes, is available on the website of the World Intellectual Property Organization here.</p> <p>A copy of NCL (10-2016), in Excel format, is available on the website of the World Intellectual Property Organization here.</p> <p>2. Application of the Nice Classification, Tenth (10th) Edition, Version 2016</p> <p>The current Tenth Edition, Version 2015 of the Nice Classification shall continue to apply to all applications filed from 1 January 2015 to 31 December 2015. Thereafter, applications filed on or after 1 January 2016 will be classified in accordance with NCL (10-2016).</p> <p>In light of the various changes made to the Class Headings, the Registry would like to remind applicants to adopt the updated Class Headings or parts of Class Headings if they wish to claim them in their application.</p> <p>For the avoidance of doubt, there will be no reclassification of goods and services for applications filed before 1 January 2016.</p> <p>3. Online classification tools</p> <p>Upon the coming into force of NCL (10-2016), the Search & Pick facility in the electronic Form TM4 and Trade Marks Classification of Goods or Services on the Registry's IP²SG website will be duly updated to mirror the changes that are introduced by NCL (10-2016) to the current Tenth Edition, Version 2015 of the Nice Classification.</p>	
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2015	<p>ASEAN TMclass – Online consultation tool for classification of Goods and Services in ASEAN (Circular No. 6/2015, dated 31 Aug 2015)</p> <p>The ASEAN TMclass, a multi-lingual online consultation tool for the classification of Goods and Services in ASEAN, was launched on 25 August 2015.</p> <p>The ASEAN TMclass has been developed by the Intellectual Property Offices of the ASEAN Member States with the support of the EU-ASEAN Project on the Protection of Intellectual Property Rights (ECAP III Phase II) administered by the EU Office for Harmonization in the Internal Market (OHIM).</p> <p>The tool offers free access to a database of terms accepted by the participating ASEAN IP Offices as suitable to identify goods and services for the purposes of the registration of trade marks.</p> <p>It currently gives access to over 13,800 standard terms of goods and services organised according to a taxonomy structure that facilitates the choice of the right terms. Users are able to search for and verify the correct classification of those terms of goods or services in accordance with the criteria established by the International Classification (Nice Agreement). Users can also verify whether a particular term is accepted by any of the participating Offices, and get translations of the term into the working languages of those Offices.</p> <p>To access the ASEAN TMclass portal, please click here.</p>	
2015	<p>Inclusion of list of goods and services acceptable by IPOS under ASEAN TMclass (Circular No. 6/2015, dated 31 Aug 2015)</p> <p>Following the launch of the ASEAN TMclass, we have included the list of goods and services acceptable by IPOS under the ASEAN TMclass to our Trade Marks Classification of Goods or Services.</p>	<p>Please refer to IPOS' website to access the updated classification database.</p>

	To access the Trade Marks Classification of Goods or Services, please click here .	
2015	<p>Trilateral List is now known as the TM5 ID List (Circular No. 6/2015, dated 31 Aug 2015)</p> <p>The Trilateral List is now known as the TM5 ID List. This follows the inclusion of Korea (KIPO) and China (SAIC) to the Trademark Trilateral cooperative framework started by Japan (JPO), European Union (OHIM) and the United States of America (USPTO).</p> <p>We have updated our Trade Marks Classification of Goods or Services to reflect this change in name.</p> <p>To access the Trade Marks Classification of Goods or Services, please click here.</p>	Please refer to IPOS' website to access the updated classification database.
2014	<p>International Classification of Goods and Services Nice Classification - Tenth (10th) Edition, Version 2015 (Circular No. 17/2014, dated 9 December 2014)</p> <p>1. Entry into force of the Nice Classification, Tenth (10th) Edition, Version 2015</p> <p>The Tenth Edition, Version 2015 of the Nice Classification (hereinafter abbreviated as "NCL (10-2015)") will enter into force on 1 January 2015.</p> <p>A copy of NCL (10-2015), in Excel format, is available on the website of the World Intellectual Property Organization here.</p> <p>2. Application of the Nice Classification, Tenth (10th) Edition, Version 2015</p> <p>The current Tenth Edition, Version 2014 of the Nice Classification shall continue to apply to all applications filed from 1 January 2014 to 31 December 2014. Thereafter, applications filed on or after 1 January 2015 will be classified in accordance with NCL (10-2015).</p> <p>For the avoidance of doubt, there will be no reclassification of goods and services for applications filed before 1 January 2015.</p> <p>3. Online classification tools</p>	

	<p>The Search & Pick facility in the electronic Form TM4 and the Public Search & Enquiry - Trade Marks Classification of Goods or Services on the Registry's website will be duly updated to reflect the changes that are introduced by NCL (10-2015).</p> <p>4. Changes made to the current Tenth (10th) Edition, Version 2014 of the Nice Classification</p> <p>To view the list of items that are affected by NCL (10-2015), please click here.</p>	
2014	<p>Expanding the List of Precedents for Specification Claims (Circular No. 3/2014, dated 7 February 2014)</p> <p>Currently, the Registry is prepared to rely on precedents from Singapore, United Kingdom, Australia and Hong Kong registrations in relation to specifications of goods or services.</p> <p>In order to further harmonize our practice with other developed jurisdictions and to better serve our customers, the Registry will now extend this practice to precedents from New Zealand and the United States of America.</p> <p>With this extension, agents and applicants are welcome to submit precedents from the following jurisdictions in support of their specification of goods or services:</p> <ul style="list-style-type: none"> ● Singapore ● United Kingdom ● Australia ● Hong Kong ● New Zealand ● United States of America <p>However, please note that the Registrar will not consider precedents which:</p> <ul style="list-style-type: none"> ● Had clearly been accepted in the wrong class; ● Are no longer accurate in light of the relevant edition/version of the International Classification of Goods and Services; ● Are inconsistent with our current practice or that of the relevant foreign IP office. 	

2013	<p>International Classification of Goods and Services Nice Classification – Tenth (10th) Edition, Version 2014 (Circular No. 9/2013, dated 22 November 2013)</p> <p>1. Entry into force of the Nice Classification, Tenth (10th) Edition, Version 2014</p> <p>The Tenth Edition, Version 2014 of the Nice Classification (hereinafter abbreviated as "NCL (10-2014)") will enter into force on 1 January 2014.</p> <p>A copy of NCL (10-2014), in Excel format, is available on the website of the World Intellectual Property Organization here.</p> <p>2. Application of the Nice Classification, Tenth (10th) Edition, Version 2014</p> <p>The current Tenth Edition, Version 2013 of the Nice Classification shall continue to apply to all applications filed from 1 January 2013 to 31 December 2013. Thereafter, applications filed on or after 1 January 2014 will be classified in accordance with NCL (10-2014).</p> <p>For the avoidance of doubt, there will be no reclassification of goods and services for applications filed before 1 January 2014.</p> <p>3. Online classification tools</p> <p>Upon the coming into force of NCL (10-2014), the Search & Pick facility in the electronic Form TM4 and the eTrademarks Classification Search database on the Registry's website will be duly updated to mirror the changes that are introduced by NCL (10-2014) to the current Tenth Edition, Version 2013 of the Nice Classification.</p> <p>4. Changes made to the current Tenth (10th) Edition, Version 2013 of the Nice Classification</p> <p>To view the list of changes made to the current Tenth Edition, Version 2013 of the Nice Classification, please click here.</p>	Please refer to WIPO's website for the online publications of the respective Nice Classification editions and versions.

2013	<p>Trilateral List of Goods and Services (Circular no. 2/2013, dated 12 April 2013)</p> <p>The updated Trilateral List of Goods and Services, deemed to be in conformity with the Nice Classification, 10th edition, Version 2013, is now available, in Excel format, on IPOS' eTrademarks classification search page and in the electronic Form TM4.</p> <p>To view the list of specific changes that have been made to the previous Trilateral List, please click here.</p>	<p>Please refer to IPOS' website for the updated list of goods and services in our classification database.</p>
2013	<p>Online Version of the Nice Classification / Revision Period of the Nice Classification (Circular No. 1/2013, dated 15 February 2013)</p> <p>Online version of the Nice Classification</p> <p>The Tenth (10th) edition of the Nice Classification, published in 2011, was the last printed edition. The current Tenth (10th) Edition, Version 2013 of the Nice Classification, also known as "NCL(10-2013)" in short, is now only available in the form of an online publication which also comes with search functions. One useful feature of this online publication is the presence of an "information file" for some goods/services that are listed in the Nice Classification. If such a file exists, an icon () will be displayed beside a specific description of good/service, and when clicked on, additional information will be provided to users. As an example, if we were to click on the icon that appears beside "belts [clothing]" in Class 25, a new page will appear with the following information provided:</p> <ul style="list-style-type: none"> • Definition of "belts [clothing]"; • Classification criteria; • Listing of an item in Class 25 that is similar to "belts [clothing]"; • Listing of other kinds of belts that are classified in other classes. <p>This online publication, maintained by the World Intellectual Property Organization, is available here.</p> <p>Revision period of the Nice Classification</p> <p>As from 2013, the Committee of Experts of the Nice Union ("Committee of Experts") will revise the Nice Classification on a yearly basis. The corresponding annual versions of each edition will enter into force on 1 January every year. Each new version of the Nice Classification will include all changes adopted by the</p>	<p>Please refer to WIPO's website for the online publications of the respective Nice Classification editions and versions.</p>

	<p>Committee of Experts since the adoption of the previous version. Such “changes” would relate to:</p> <ul style="list-style-type: none"> • the addition of a description of good/service to the Nice Classification; • the deletion of an existing description of good/service from the Nice Classification; • changes made to the wording of a good/service, to the class headings, or to the Explanatory Notes. <p>A new edition of the Nice Classification will enter into force every five years. Each new edition includes all changes and amendments adopted annually by the Committee of Experts during the whole five-year revision period. “Amendments” mean transfer of goods/services from one class to another, or the creation of a new class.</p>	
2012	<p>International Classification of Goods and Services - Nice Classification – Tenth (10th) Edition, Version 2013 - Specific Changes (Circular no. 4/2012, dated 28 December 2012)</p> <p>The Registry had informed, via Circular No. 2/2012 dated 24 August 2012, that the Tenth (10th) edition, Version 2013 of the Nice Classification for the purposes of the registration of trade marks will come into effect on 1 January 2013.</p> <p>The changes include:</p> <ol style="list-style-type: none"> 1. items that have been added to the 10th edition, Version 2013 of the Nice Classification; 2. items that no longer exist in the 10th edition, Version 2013 of the Nice Classification; and 3. descriptions of goods/services that have been changed. <p>To view the list of specific changes, please click here.</p>	Please refer to WIPO's website for the online publications of the respective Nice Classification editions and versions.
2012	<p>International Classification of Goods and Services NICE Classification – Tenth (10th) Edition, Version 2013 (Circular No. 2/2012, dated 24 August 2012)</p> <p>The Tenth Edition, version 2013 of the NICE Classification, hereinafter abbreviated as "NCL (10-2013)", will come into effect on 1 January 2013. The specific changes made to the current Tenth edition of the NICE Classification are found on WIPO's e-forum (under Project NC013) here.</p>	

	<p>The changes that will be introduced can be extracted from the Excel document in Annex 2 of Project NC013 by selecting the relevant "action" in Column B of the document. Please refer to Annex 1 of Project NC013 on how the specific changes can be extracted. Annex 3 of the Project relates to the changes to be made to the Explanatory Note of Class 5 and Class 39, as well as the rectification of a spelling error in the class heading of Class 43.</p> <p>The Search & Pick and eTrademarks Search databases will be duly updated and the relevant changes will be captured once the NCL (10-2013) comes into force.</p> <p>The current Tenth Edition of the Nice Classification shall continue to apply to all applications filed from 1 January to 31 December 2012. Applications filed on or after 1 January 2013 shall be filed in accordance with the NCL (10-2013). For the avoidance of doubt, there will be no reclassification of goods and services for existing applications filed prior to 1 January 2013, after the NCL (10-2013) comes into force.</p>	
2011	<p>International Classification of Goods and Services NICE Classification – Tenth Edition Specific Changes (Circular No. 6/2011, dated 16 December 2011)</p> <p>With reference to our circular issued on 16 September 2011, the Tenth Edition of the NICE Classification for the purposes of the registration of trade marks will come into effect on 1 January 2012.</p> <p>The Registry has compiled a list of specific changes which includes:</p> <ol style="list-style-type: none"> 1. items that have been added to the Tenth (10th) edition of the NICE Classification; 2. items that no longer exist in the Tenth (10th) edition of the NICE Classification; 3. items that have been transferred to another class; 4. descriptions of goods and services that have been changed; and 5. descriptions of goods and services that have been changed and transferred to another class. <p>For the listing of the specific changes, please click here.</p>	Please refer to WIPO's website for the online publications of the respective Nice Classification editions and versions.

2011	<p>International Classification of Goods and Services NICE Classification – Tenth Edition (Circular No. 3/2011, dated 16 September 2011)</p> <p>The Tenth Edition of the NICE Classification for the purposes of the registration of trade marks will come into effect on 1 January 2012 and is available for reference here.</p> <p>For more information regarding the specific changes, please refer to the Nice Union Report CLIM/CE/21/ which is obtainable here. Changes include the transfer of goods and services from one class to another, addition of items to a class, deletion of items, changes in descriptions and changes to the class headings. The Registry will provide more information on the specific changes shortly.</p> <p>The Search & Pick and eTrademarks Search databases will be duly updated and the relevant changes will be captured once the Tenth Edition of the NICE Classification comes into force on 1 January 2012.</p> <p>The Ninth Edition of the Nice Classification shall continue to apply to all applications filed before 1 January 2012. Applications filed on or after 1 January 2012 shall be filed in accordance with the Tenth Edition of the NICE Classification. For the avoidance of doubt, there will be no reclassification of goods and services for existing applications filed prior to 1 January 2012, after the Tenth Edition of the NICE Classification comes into force. The Registry will conduct cross class searches to ensure that relevant citations are captured.</p>	
2011	<p>The Use of Punctuation in Specifications (Circular No. 2/2011, dated 9 September 2011)</p> <p>Applicants are advised to take note of the following guidelines when using punctuation within a specification:</p> <ol style="list-style-type: none"> 1. Use semicolons (;) to delimit the goods and services as segments within a class; 2. Use commas (,) within the same segment only if the goods or services claimed are related to each other; 3. Avoid the use of colons (:). <p>To illustrate, if a trade mark is used on computers, computer software, mouse pads, eyeglasses and goggles for sports, all of which are classified in Class 9, the list of goods should be indicated</p>	

	<p>as "computers, computer software, mousepads; eyeglasses, goggles for sports". In the example given, the related goods are separated by commas while unrelated goods are separated by a semi-colon.</p> <p>If, for example, a trade mark is used on pharmaceutical preparations, plasters, materials for dressings and disinfectants, the list of goods should be indicated as "Pharmaceutical preparations; plasters, materials for dressings; disinfectants". As both "plasters" and "materials for dressings" are used for wound dressing purposes, they may be separated by a comma instead of a semi-colon.</p> <p>This practice applies to both International Applications as well as national applications.</p>	
2007	<p>Use of Registered Trade Marks in Specifications of Goods and Services (Circular No. 38/2007, dated 14 November 2007)</p> <p>Registered trade marks which are ordinary dictionary words are allowed to be used in specifications of goods and services as a descriptor. This practice is consistent with our previous journal notice on the use of the term, "Internet", which has become generic. However, words which are invented and have been registered as trade marks will not be acceptable in specifications of goods and services. Instead, applicants should use ordinary English words to describe their goods and services. For example, a specification of goods which reads "bluetooth-enabled devices for communications, namely telephones, handsets, headsets, speakers, microphones and earphones" should be amended to "devices for communications which are enabled by short range radio technology, namely telephones, handsets, headsets, speakers, microphones and earphones".</p>	
2006	<p>International Classification of Goods and Services NICE Classification – Ninth Edition (Circular No. 32/2006, dated 8 November 2006)</p> <p>The ninth edition of the NICE Classification for the purposes of the registration of trade marks will come into effect on 1 January 2007. Copies can be ordered online here.</p> <p>The majority of the changes involve Classes 14, 20, 21, 26, 34, 42 and 45 but minor changes and additions have also been made to other classes. For more information regarding the specific changes, please</p>	

	<p>refer to the Nice Union Report CLIM/CE/20/ which is obtainable at the following link.</p> <p>The eighth edition of the NICE Classification shall still apply to all applications filed before 1 January 2007. Applications filed on or after 1 January 2007 shall be filed in accordance with the ninth edition of the NICE Classification. For the avoidance of doubt, there will be no reclassification of goods and services for existing applications filed prior to 1 January 2007, after the 9th Edition of the NICE Classification comes into force.</p>	
2004	<p>Vague descriptions in specifications (Circular No. 20/2004, dated 12 November 2004)</p> <p>A clear description of the goods or services claimed in a trade mark application is important as it determines the scope of the application. As such, the indication of goods, for example “pouches and the like”, is not acceptable as the expression, “and the like”, is vague. In the example given, it is not clear as to what other goods the applicant is claiming apart from pouches.</p>	
Pre-2004	<p>Compliance with the International Classification of Goods and Services</p> <p>To assist the Registrar in expediting the acceptance of trade mark applications for registration, agents are reminded to ensure that the specifications of goods or services set out in the application forms conform with the International Classification of Goods and Services as far as possible. Very often, the Registrar receives applications where the marks are acceptable for registration but the specifications are not in order. This slows down the registration process.</p>	
Pre-2004	<p>The Use of Square Brackets [] and Round Brackets () in Specifications</p> <p>An expression between square brackets is intended to define more precisely the text or item preceding the brackets. Square brackets are used when the item is ambiguous for classification purposes. Round brackets are used to qualify the text or item preceding the brackets to ensure the correct classification. Round brackets are used when it is possible that the item can be classified in various classes depending on the intended goods or services sought to be covered.</p>	

Pre-2004	<p>Use of the Term “Internet” in Specifications of Goods and Services</p> <p>In view of the widespread use of the term “Internet” in the generic sense, the Registrar will henceforth not raise any objections to the use of the term “Internet” in the specifications of goods and services of Singapore national applications or international registrations designating Singapore.</p> <p>However, the use of the term “Internet” in specifications of goods and services is generally not encouraged as the word “Internet” is a registered trade mark in some countries and may be objected to by the designated offices of these countries in respect of international applications originating from Singapore filed under the Madrid Protocol. This may arise where the term “Internet” is listed in a Singapore national application or registration and the Singapore national application or registration forms the basis of an international application originating from Singapore under the Madrid Protocol. In the circumstances, it is advisable for applicants to use the term “global communications network” instead.</p>	
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Other Registry and Examination Practices

Year	Circular Content	Remarks
2020	<p>Revised Trade Marks Work Manual Chapters on Relative Grounds for Refusal of Registration and Names and/or Representations of Famous People, Fictional Characters, Stories and Buildings (Circular No. 12/2020, dated 22 December 2020)</p> <p>Updates to the Work Manual Chapter on Relative Grounds for Refusal of Registration</p> <p>The Registry has updated the chapter on Relative Grounds for Refusal of Registration in the Trade Marks Work Manual to elaborate on the step-by-step approach adopted in Singapore in relation to an objection under sections 8(1) and 8(2) of the Trade Marks Act.</p> <ul style="list-style-type: none"> To view the updated chapter on Relative Grounds for Refusal of Registration, please click here. 	

	<p>Updates to the Work Manual Chapter on Names and/or Representations of Famous People, Fictional Characters, Stories and Buildings</p> <p>To provide greater clarity on the Registry’s examination practices relating to names and representations of famous people, fictional characters, stories and buildings, the Registry has reviewed and updated the relevant chapter in the Trade Marks Work Manual.</p> <ul style="list-style-type: none"> To view the updated chapter on Names and/or Representations of Famous People, Fictional Characters, Stories and Buildings, please click here. 	
2020	<p>Feedback on the Trade Marks Work Manual Chapters on Relative Grounds for Refusal of Registration and Names and/or Representations of Famous People, Fictional Characters, Stories and Buildings (Circular No. 11/2020, dated 1 October 2020)</p> <p>IPOS is seeking feedback on two draft chapters of the Trade Marks Work Manual, namely:</p> <ol style="list-style-type: none"> updates to the current chapter on Relative Grounds for Refusal of Registration, and updates to the current chapter on Names and/or Representations of Famous People, Fictional Characters, Stories and Buildings. <p>Updates to the Work Manual Chapter on Relative Grounds for Refusal of Registration</p> <p>The Registry has updated the chapter on Relative Grounds for Refusal of Registration in the Trade Marks Work Manual to elaborate on the step-by-step approach adopted in Singapore in relation to an objection under sections 8(1) and 8(2) of the Trade Marks Act.</p> <p>To view the updated chapter on Relative Grounds for Refusal of Registration, please click here.</p> <p>Updates to the Work Manual Chapter on Names and/or Representations of Famous People, Fictional Characters, Stories and Buildings</p> <p>To provide greater clarity on the Registry’s examination practices relating to names and representations of famous people, fictional characters, stories and buildings, the Registry has reviewed and updated the relevant chapter in the Trade Marks Work Manual.</p>	<p>Please refer to Circular No. 12/2020 on “Revised Trade Marks Work Manual Chapters on Relative Grounds for Refusal of Registration and Names and/or Representations of Famous People, Fictional Characters, Stories and Buildings”.</p>

	<p>To view the updated chapter on Names and/or Representations of Famous People, Fictional Characters, Stories and Buildings, please click here.</p> <p>Feedback</p> <p>IPOS invites interested parties to provide feedback on the proposed updated chapters of the Trade Marks Work Manual by 1 December 2020.</p> <p>Please provide the following details with your feedback:</p> <ul style="list-style-type: none"> • Name of person providing feedback • Email address • Organisation and designation (if any) <p>The feedback may be sent to the following email addresses:</p> <table border="1" data-bbox="304 909 1058 1375"> <tr> <td data-bbox="304 909 681 1122">For the updated chapter on Relative Grounds for Refusal of Registration</td> <td data-bbox="681 909 1058 1122">vivis_tan@ipos.gov.sg and koh_chii_boon@ipos.gov.sg</td> </tr> <tr> <td data-bbox="304 1122 681 1375">For the updated chapter on Names and/or Representations of Famous People, Fictional Characters, Stories and Buildings</td> <td data-bbox="681 1122 1058 1375">kok_chi_suan@ipos.gov.sg and koh_chii_boon@ipos.gov.sg</td> </tr> </table>	For the updated chapter on Relative Grounds for Refusal of Registration	vivis_tan@ipos.gov.sg and koh_chii_boon@ipos.gov.sg	For the updated chapter on Names and/or Representations of Famous People, Fictional Characters, Stories and Buildings	kok_chi_suan@ipos.gov.sg and koh_chii_boon@ipos.gov.sg	
For the updated chapter on Relative Grounds for Refusal of Registration	vivis_tan@ipos.gov.sg and koh_chii_boon@ipos.gov.sg					
For the updated chapter on Names and/or Representations of Famous People, Fictional Characters, Stories and Buildings	kok_chi_suan@ipos.gov.sg and koh_chii_boon@ipos.gov.sg					
2019	<p>Easing of Translation and Transliteration Requirements for Marks Containing Foreign Words or Characters (Circular No. 4/2019, dated 7 March 2019)</p> <p>To provide greater convenience to customers applying for protection of their trademarks, we would no longer require applicants to provide the translation and/or transliteration of the foreign words and/or characters appearing in their marks. This process will be automated and applicants need only to enter all the words and/or characters appearing in the mark in text format on the Form TM4. For international registrations designating Singapore, we will attempt to automatically generate the translation and transliteration of the foreign words and/or characters appearing in the mark.</p>					

	<p>In the event that automated generation of the translations is not possible, we may request the applicant to provide the relevant words and characters in text format (or any supporting translation documents).</p> <p>As part of our continual process review, we will no longer be endorsing the translation and transliteration clauses for marks containing foreign words and/or characters.</p> <p>Effective Date of Change The above will take effect for all trade mark applications lodged with IPOS from 15 April 2019 onwards.</p>	
2017	<p>Training Workshop for Trade Marks Application Prosecutors (2017) (Circular No. 9/2017, dated 3 October 2017)</p> <p>Introduction As part of IPOS' ongoing effort to provide greater clarity to the public on the Registry's practices, and in light of the entry into force of the Nice Classification, Eleventh (11th) Edition, Version 2018 on 1 January 2018, we will be conducting a training workshop to keep the public abreast of the Registry's practices. This workshop aims to benefit legal practitioners and trade mark applicants who file and prosecute trade mark applications.</p> <p>Training Workshop Details The 3-hour workshop will be held on 6 November 2017, covering the following topics:</p> <ul style="list-style-type: none"> • Changes in the classification of goods and services for applications made on and after 1 January 2018, resulting from the Eleventh Edition, Version 2018 of the Nice Classification coming into force • ICGS tools available on IP²SG <ul style="list-style-type: none"> - Features of Form TM4 Part 6 Specification of Goods/Services - ICGS database download • IP²SG system updates and filing matters <ul style="list-style-type: none"> - Filing issues encountered by trade mark applicants - New features in IP²SG - Future initiatives • The Madrid System <ul style="list-style-type: none"> - General information on the Madrid System, which includes: 	

- (i) Considerations when filing via the Madrid System
- (ii) WIPO online tools
- (iii) and other updates
- Role of Singapore as the Office of Origin:
 - (i) New IP²SG features in electronic Form MM2
 - (ii) Filing of other WIPO forms
- Role of Singapore as the Designated Office:
 - (i) IPOS' approach and workflow for objections pertaining to specification of goods/services and minor issues
 - (ii) Transformation of international registrations to national applications/registrations
 - (iii) Replacement of national registrations with protected international registrations

Participants need only attend **one** of the following sessions:

Date	Time	Venue
06 November 2017 (Monday)	9.30am – 12.30pm (AM session)	IPA Training Room 1 & 2 #01-01 Manulife
06 November 2017 (Monday)	2.00pm – 5.00pm (PM session)	Centre 51 Bras Basah Road Singapore 189554

Each session will be limited to a maximum of 50 participants.

Registration Details

Please register on the following [website](#).

Registration closes on **19 October 2017, 2359hr.**

Should you have any queries regarding the training workshop, please email us at

[Jolie GWEE@ipos.gov.sg](mailto:Jolie_GWEE@ipos.gov.sg) or [Keith LEE@ipos.gov.sg](mailto:Keith_LEE@ipos.gov.sg).

2017 **New/Revised Chapters of Trade Marks Work Manual on Assignment, Collective Marks, Certification Marks and Series of Marks (Circular No. 5/2017, dated 13 April 2017)**

New Work Manual Chapter on Assignment

	<p>To provide guidance to applicants, a new chapter relating to the assignment or transfer of ownership of marks has been introduced to the Trade Marks Work Manual. This chapter explains the procedures, requirements and timelines involved in recording the assignment of a trade mark on the Trade Mark Register. To view the new chapter on Assignment, please click here.</p> <p>Updates to the Work Manual Chapters on Collective Marks, Certification Marks and Series of Marks</p> <p>To provide greater clarity on the Registry’s examination practices relating to Collective Marks, Certification Marks and Series of Marks, the Registry has updated the relevant chapters in the Trade Marks Work Manual with more illustrations and references to our examination practices.</p> <ul style="list-style-type: none"> • To view the updated chapter on Collective Marks, please click here. • To view the updated chapter on Certification Marks, please click here. • To view the updated chapter on Series of Marks, please click here. 	
2017	<p>Examination Practice with respect to Shape Marks (Circular No. 2/2017, dated 24 Feb 2017)</p> <p>The Registry has reviewed its examination practice with respect to shape marks in light of the recent legal developments in this area, in particular, the decision of the Singapore Court of Appeal in <i>Société des Produits Nestlé SA and another v Petra Foods Ltd and another</i> [2017] 1 SLR 35.</p> <p>Under section 7(3)(b) of the Trade Marks Act, a sign shall not be registered as a trade mark if it consists exclusively of the shape of the goods which is necessary to obtain a technical result.</p> <p>From 1 March 2017, the Registry will implement a new examination practice for trade mark applications comprising shape marks where a section 7(3)(b) objection may be contemplated.</p> <p>Under this practice, the Registry may request, by way of an Office Action, for additional information related to the trade mark application. Specifically, the applicant may be requested to:</p> <ol style="list-style-type: none"> i. State the essential feature(s) of the shape mark; and ii. Provide relevant information on whether the essential feature(s) would be necessary to obtain a technical result. <p>This practice will apply to trade mark applications comprising shape marks filed on or after 1 March 2017.</p>	

	For more information on shape marks, please refer to the Trade Marks Work Manual chapter on “Shape Marks” by clicking here .	
2017	<p>Feedback on the Trade Marks Work Manual Chapters on Assignment, Collective Marks, Certification Marks and Series of Marks (Circular No. 2/2017, dated 24 Feb 2017)</p> <p>IPOS is seeking feedback on four draft chapters of the Trade Marks Work Manual, namely:</p> <ol style="list-style-type: none"> i. a new chapter on Assignment, ii. updates to the current chapter on Collective Marks, iii. updates to the current chapter on Certification Marks, and iv. updates to the current chapter on Series of Marks. <p>New Work Manual Chapter on Assignment</p> <p>To provide guidance to applicants, a new chapter relating to the assignment or transfer of ownership of marks has been introduced to the Trade Marks Work Manual. This chapter explains the procedures, requirements and timelines involved in recording the assignment of a trade mark on the Trade Mark Register.</p> <p>To view the new chapter on Assignment, please click here.</p> <p>Updates to the Work Manual Chapters on Collective Marks, Certification Marks and Series of Marks</p> <p>To provide greater clarity on the Registry’s examination practices relating to Collective Marks, Certification Marks and Series of Marks, the Registry has reviewed and updated the relevant chapters in the Trade Marks Work Manual with more illustrations and references to our examination practices.</p> <ul style="list-style-type: none"> • To view the updated chapter on Collective Marks, please click here. • To view the updated chapter on Certification Marks, please click here. • To view the updated chapter on Series of Marks, please click here. 	Refer to Circular No. 5/2017 on "New/Revised Chapters of Trade Marks Work Manual on Assignment, Collective Marks, Certification Marks and Series of Marks" .
2016	<p>Training Workshops for Trade Marks Application Prosecutors (Circular No. 8/2016, dated 14 Oct 2016)</p> <p>Introduction</p> <p>As part of IPOS’ ongoing effort to provide greater clarity to the public on the Registry’s practices, and in light of the entry into force of the Nice Classification, Eleventh Edition, Version 2017 on 1 January</p>	

[2017](#), we will be conducting training workshops to keep the public abreast of the Registry's practices in relation to:

- i. Classification of goods and services for applications made on and after 1 January 2017, and
- ii. Translation of non-English words or characters in trade marks. This workshop aims to benefit legal practitioners and trade mark applicants who file and prosecute trade mark applications.

Training Workshop Details

There would be 2 workshops in total, held on 14 and 16 November 2016. Users need only attend one session. Each workshop will last about 3 hours, and the training topics are as follows:

- Changes in the classification of goods and services for applications made on and after 1 January 2017, resulting from the Eleventh Edition, Version 2017 of the Nice Classification coming into force
- The Registry's practices in relation to classification of goods and services: Common issues and errors
- The Registry's practices in relation to the translation of non-English words or characters in trade marks: Requirements, endorsing of translation clauses, common issues and errors

To maintain a good trainer-to-trainee ratio, a maximum of 20 users will be registered for each workshop.

Registration Details

Details of the training workshops are as follows:













Date	Time	Venue
14 November 2016 (Monday)	9.30 am – 12.30 pm	IPA Training Room 1 #01-01
16 November 2016 (Wednesday)	9.30 am – 12.30 pm	Manulife Centre 51 Bras Basah Road Singapore 189554

Please register on the following website, and provide us with your name, organisation (if any) and email address:

www.SignUpGenius.com/go/4090848A8AD28AAF58-trade1

	<p>Registration closes at 7 November 2016, 2359h.</p> <p>Should you have any queries regarding the training workshop, please email us at rachel_yong@ipos.gov.sg.</p>									
2016	<p>Training Workshops for Trade Marks Application Filers (Circular No. 4/2016, dated 25 Apr 2016)</p> <p>Introduction</p> <p>As part of IPOS' ongoing effort to assist IP²SG users to file trade mark applications, we will be conducting hands-on training workshops to address common filing issues and to allow users to familiarize themselves with new user tools designed for trade mark application filing, such as the 1) ICGS Autochecker tool, 2) Boolean Search facility, and 3) Trade Marks Similar Mark feature.</p> <p>Training Workshop Details</p> <p>There would be 3 workshops in total, held from 2 to 3 June 2016. Users need only attend one session. Each workshop will last about 2 hours, and the training topics are as follows:</p> <ul style="list-style-type: none"> • Addressing filing issues commonly encountered by trade mark application filers • Learning to use the "ICGS Autochecker" tool for your trade mark applications • Putting the "Boolean Search" facility to good use • Making the "Trade Marks Similar Mark" feature work for your trade mark search needs <p>Users attending the training workshops may wish to bring your own laptop, preferably with Ethernet ports (for LAN), as computers will not be provided during the workshops.</p> <p>To ensure quality training, and to maintain a good trainer-to-trainee ratio, 20 users will be registered for each workshop.</p> <p>Registration Details</p> <p>Details of the training workshops are as follows:</p> <table border="1" data-bbox="304 1839 1058 2007"> <thead> <tr> <th>Date</th> <th>Time</th> </tr> </thead> <tbody> <tr> <td>2 June 2016</td> <td>9am - 11am</td> </tr> <tr> <td>2 June 2016</td> <td>2pm - 4pm</td> </tr> <tr> <td>3 June 2016</td> <td>9am - 11am</td> </tr> </tbody> </table>	Date	Time	2 June 2016	9am - 11am	2 June 2016	2pm - 4pm	3 June 2016	9am - 11am	
Date	Time									
2 June 2016	9am - 11am									
2 June 2016	2pm - 4pm									
3 June 2016	9am - 11am									

	<p>Venue: IPA Training Room 2, #01-01 Manulife Centre, 51 Bras Basah Road, Singapore 189554</p> <p>Please register on the following website, and provide us with your name, organisation (if any) and email address: http://www.signupgenius.com/go/10c0445aca92baaf94-tmtraining</p> <p>Registration closes at 13 May 2016, 2359h.</p> <p>Should you have any queries regarding the training workshop, please email us at david_gan@ipos.gov.sg.</p>	
2016	<p>Updates to the Trade Marks Work Manual - Priority Claims (Circular No. 3/2016, dated 14 Mar 2016)</p> <p>New Chapter on Priority Claims</p> <p>As part of IPOS' ongoing effort to provide greater clarity to applicants on the Registry's practices, a new chapter on "Priority Claims" has been introduced to the Trade Marks Work Manual. This chapter deals with the situations in which priority that may be claimed, how it is to be claimed and how it will be examined.</p> <p>To view the new chapter on Priority Claims, please click here.</p>	
2016	<p>Feedback on the Trade Marks Work Manual Chapter on Priority Claims (Circular No. 2/2016, dated 1 Feb 2016)</p> <p>Introduction</p> <p>IPOS is seeking feedback on the draft of a new chapter of the Trade Marks Work Manual on Priority Claims.</p> <p>New Chapter of the Work Manual on Priority Claims</p> <p>As part of IPOS' ongoing effort to provide greater clarity to applicants in relation to the Registry's practices with regard to priority claims in trade mark applications, a new chapter has been introduced to the Trade Marks Work Manual covering the said topic. The chapter will explain what priority claims are and how priority claims apply to trade mark applications filed in Singapore.</p> <p>To view the new chapter on priority claims, please click here.</p> <p>Feedback</p> <p>IPOS invites interested parties to provide feedback on the proposed new chapter of the Trade Marks Work Manual by 1 March 2016.</p> <p>The feedback may be sent via email or hardcopy to the following:</p>	<p>Refer to Circular No. 3/2016 on "Updates to the Trade Marks Work Manual - Priority Claims".</p>

	<p>Registry of Trade Marks Intellectual Property Office of Singapore 51 Bras Basah Road #01-01, Manulife Centre Singapore 189554</p> <p>Email: kok_chi_suan@ipos.gov.sg</p>									
2015	<p>Protection of Red Cross Emblems (Circular No. 11/2015, dated 22 Dec 2015)</p> <p>As a signatory to the Geneva Convention, Singapore is obliged to protect the following emblems of the Red Cross from unauthorised use. Protection for the Red Cross emblems is set out in the Geneva Conventions Act and the Trade Marks Rules.</p> <table border="1" data-bbox="304 824 1058 1108"> <thead> <tr> <th data-bbox="304 824 491 952">Red Crescent Emblem</th> <th data-bbox="491 824 678 952">Red Cross Emblem</th> <th data-bbox="678 824 865 952">Red Crystal Emblem</th> <th data-bbox="865 824 1058 952">Red Lion and Sun Emblem</th> </tr> </thead> <tbody> <tr> <td data-bbox="304 952 491 1108"></td> <td data-bbox="491 952 678 1108"></td> <td data-bbox="678 952 865 1108"></td> <td data-bbox="865 952 1058 1108"></td> </tr> </tbody> </table> <p>The Registrar will object to trade mark applications consisting of or containing these emblems or emblems closely resembling them.</p> <p>To overcome any objections raised, applicants will have to seek consent from the Singapore Red Cross Society for the use and registration of the trade mark application.</p> <p>The contact details of the Singapore Red Cross Society are as follows:</p> <p><u>Singapore Red Cross Society</u> 15 Penang Lane Red Cross House Singapore 238486 Tel: (+65) 6664 0500 Fax: (+65) 6337 4360</p> <p>Website: http://www.redcross.org.sg/ Email: enquiry@redcross.sg Attn: Deputy Secretary General, Administration</p>	Red Crescent Emblem	Red Cross Emblem	Red Crystal Emblem	Red Lion and Sun Emblem					
Red Crescent Emblem	Red Cross Emblem	Red Crystal Emblem	Red Lion and Sun Emblem							
										

	<p>This circular supersedes Circular No. 40 of 2007 (dated 5 December 2007).</p>	
2015	<p>Formalizing of Amendments to Specification of Goods or Services (Circular No. 11/2015, dated 22 Dec 2015)</p> <p>The Registry wishes to remind applicants to exercise care when formalizing amendments to the specification of goods or services covered by their trade mark applications.</p> <p>Once the specification covered by an application has been restricted, it cannot subsequently be expanded. This is in compliance with Section 14(3) of the Trade Marks Act, which states that amendment requests to an application shall not extend the goods or services covered.</p> <p>This applies to national applications, where specification amendments are formalized by submitting the amendment form (Form TM27), as well as to international registrations designating Singapore, where amendments are formalized by submitting a written response to consent to the Registry's proposal to effect these amendments to the objected specification items.</p> <p>Prior to the submission of requests to amend the specification, applicants are advised to ensure that their requested amendments accurately reflect their intended goods and services, even if the amendments are proposed by the Registry. The Registry would not be able to accede to requests to expand the specification after restriction amendments have been approved.</p>	
2015	<p>Final Published Chapters of Trade Marks Work Manual on International Registrations/Subsequent Designations Designating Singapore, International Applications Where Singapore Is the Office of Origin, Shape Marks and Relative Grounds for Refusal of Registration (Circular No. 10/2015, dated 30 Nov 2015)</p> <p>New chapters on International Registrations/ Subsequent Designations Designating Singapore, International Applications Where Singapore Is the Office of Origin</p> <p>As part of IPOS' ongoing effort to provide greater clarity to applicants in relation to the handling of (i) International Applications designating Singapore via the Madrid system and (ii) International</p>	

	<p>Applications with Singapore as the Office of Origin, two new chapters have been introduced to the Trade Marks Work Manual.</p> <p>The chapters explain the procedures and work practices relating to these applications, and cover changes made to the International Registrations.</p> <p>To view the new chapter on International Registrations/Subsequent Designations Designating Singapore, please click here.</p> <p>To view the new chapter on International Applications Where Singapore Is the Office of Origin, please click here.</p> <p>Revisions to the Existing Chapter on Shape Marks</p> <p>In light of the recent developments in this area, we have reviewed our examination practices and updated the chapter on Shape Marks in the Trade Marks Work Manual.</p> <p>To view the updated chapter on Shape Marks, please click here.</p> <p>Revisions to the Existing Chapter on Relative Grounds for Refusal of Registration</p> <p>To provide greater clarity and guidance to applicants in relation to overcoming relative grounds of refusal through filing evidence to indicate honest concurrent use, the Registry has reviewed and updated the relevant chapter in the Trade Marks Work Manual.</p> <p>Consequent amendments were also made to <i>Appendix 1: Filing evidence of use of a trade mark</i> in the chapter on Evidence of Distinctiveness Acquired Through Use, to consolidate the examination practice in respect of filing evidence to indicate honest concurrent use in the chapter on Relative Grounds for Refusal of Registration.</p> <p>To view the updated chapter on Relative Grounds for Refusal of Registration, please click here.</p> <p>To view the updated chapter on Evidence of Distinctiveness Acquired Through Use, please click here.</p>	
2015	<p>Request for Reconsideration of Examination Reports (Circular No. 8/2015, dated 13 Oct 2015)</p> <p>As part of IPOS' commitment to deliver quality examination decisions to our applicants, the Registry has introduced an avenue</p>	

for applicants to request for a reconsideration of examination reports.

Under this process, an applicant may request for the Registry to reconsider the objections raised in the examination report. Upon such a request, we will ask a fresh panel of experienced examiners to review the examination decision.

To ensure that this mechanism works for its intended purpose, we will:

- i. only consider a request for reconsideration after the second examination report has been received by the applicant. This will ensure that both the applicant and the Registry have had the opportunity to consider the issues in question fully; and
- ii. issue a final refusal against the trade mark application where the Registry's decision is to maintain the objections raised in the examination report.

For the avoidance of doubt, this final refusal does not preclude applicants from applying for a hearing on Form HC 4 to make further representations.

The request shall be made by way of email to tm_rfr@ipos.gov.sg in the following format:

Subject: Request for Reconsideration – [indicate trade mark no.]

Attention: The Registrar, IPOS

The Applicant requests for a reconsideration of the objections raised in respect of [indicate trade mark no.]. The Applicant is aware that Registry will issue a final refusal against the subject application where the Registry's decision is to maintain the objections raised.

The Registry will not entertain any requests made through other means.

Feedback

If you have any feedback regarding the Request for Reconsideration, please email them to: tm_rfr@ipos.gov.sg.

<p>2015</p>	<p>Feedback on the Trade Marks Work Manual Chapters dealing with International Registrations/Subsequent Designations Designating Singapore, International Applications Where Singapore Is the Office of Origin and Shape Marks (Circular No. 7/2015, dated 8 Oct 2015)</p> <p>Introduction</p> <p>IPOS is seeking feedback on three draft chapters of the Trade Marks Work Manual, namely:</p> <ul style="list-style-type: none"> i. a new chapter on International Registrations/Subsequent Designations Designating Singapore, ii. a new chapter on International Applications Where Singapore Is the Office of Origin, and iii. revision to the current chapter on Shape Marks. <p>New Chapters of the Work Manual on International Registrations/Subsequent Designations Designating Singapore, and International Applications Where Singapore Is the Office of Origin</p> <p>As part of IPOS' ongoing effort to provide greater clarity to applicants in relation to the handling of (i) International Applications designating Singapore via the Madrid system and (ii) International Applications with Singapore as the Office of Origin, two new chapters have been introduced to the Trade Marks Work Manual.</p> <p>The chapters will explain the procedures and work practices relating to these applications, and cover changes made to the International Registrations.</p> <p>To view the new chapter on International Registrations/Subsequent Designations Designating Singapore, please click here.</p> <p>To view the new chapter on International Applications Where Singapore Is the Office of Origin, please click here.</p> <p>Updated Chapter on Shape Marks</p> <p>Further, to provide greater clarity to applicants in relation to the examination approach for applications for shape marks, the Registry has reviewed and updated the relevant chapter in the Trade Marks Work Manual with more illustrations and references to our examination practices.</p> <p>To view the updated chapter on Shape Marks, please click here.</p>	<p>Refer to Circular No. 10/2015 on "Final Published Chapters of Trade Marks Work Manual on International Registrations / Subsequent Designations Designating Singapore, International Applications Where Singapore Is the Office of Origin, Shape Marks and Relative Grounds for Refusal of Registration".</p>
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	<p>Feedback</p> <p>IPOS invites interested parties to provide feedback on the proposed new and updated chapters of the Trade Marks Work Manual by 9 November 2015.</p> <p>The feedback may be sent via email or hardcopy to the following:</p> <p>Registry of Trade Marks Intellectual Property Office of Singapore 51 Bras Basah Road #01-01, Manulife Centre Singapore 189554</p> <p>Email: ng_hong_wee@ipos.gov.sg (for the new chapters on International Registrations/Subsequent Designations and International Applications)</p> <p>Email: kok_chi_suan@ipos.gov.sg (for the updated chapter on Shape Marks)</p>	
2015	<p>Updates to the Trade Marks Work Manual - Slogans and International Classification of Goods and Services (ICGS) (Circular No. 4/2015, dated 17 April 2015)</p> <p>Revisions to the Existing Chapter on Slogans</p> <p>In light of the recent developments in this area, we have reviewed our examination practices and updated the chapter on Slogans in the Trade Marks Work Manual.</p> <p>To view the updated chapter on Slogans, please click here.</p> <p>New Chapter on ICGS</p> <p>As part of IPOS' ongoing effort to provide greater clarity to applicants in relation to the examination approach of ICGS, a new chapter on this has been introduced to the Trade Marks Work Manual.</p> <p>To view the new chapter on ICGS, please click here.</p>	Please access our latest Trade Marks Work Manual chapter(s) on the IPOS website.

2015	<p>Feedback on the Trade Marks Work Manual Chapters dealing with International Classification of Goods and Services (ICGS) and Slogans (Circular No. 3/2015, dated 5 February 2015)</p> <p>Introduction</p> <p>The Intellectual Property Office of Singapore (IPOS) seeks feedback on two draft chapters of Trade Marks Work Manual – namely a new chapter on ICGS, as well as proposed updates to the current chapter on slogans.</p> <p>New Chapter of the Work Manual on ICGS, and Updated Chapter on Slogans</p> <p>As part of IPOS' ongoing effort to provide greater clarity to applicants in relation to the examination approach of ICGS, a new chapter has been introduced to the Trade Marks Work Manual covering the said topic. The chapter will explain what the Nice Classification is, the general principles for classification, and how the Registry examines specifications in trade mark applications.</p> <p>Further, in the same vein, the Registry has reviewed and brought the relevant chapter on slogans in the Trade Marks Work Manual up to date with the recent developments in this area.</p> <ul style="list-style-type: none"> • To view the new chapter on ICGS, please click here. • To view the updated chapter on slogans, please click here. <p>Feedback</p> <p>IPOS invites interested parties to provide feedback on the proposed new and updated chapters of the Trade Marks Work Manual by 5 March 2015.</p> <p>The feedback may be sent via email or hardcopy to the following:</p> <p>Registry of Trade Marks Intellectual Property Office of Singapore 51 Bras Basah Road #01-01, Manulife Centre Singapore 189554</p> <p>Email: kok_chi_suan@ipos.gov.sg</p>	<p>Refer to Circular No. 4/2015 on "Updates to the Trade Marks Work Manual - Slogans and International Classification of Goods and Services (ICGS)".</p> <p>Please also refer to IPOS' website to access the updated chapters of the Trade Marks Work Manual.</p>
2015	<p>Revised Published Chapter of Trade Marks Work Manual on Series of Marks (Circular No. 2/2015, dated 20 January 2015)</p>	

	<p>As part of IPOS’s continuous effort to keep abreast of evolving trends and create a more business-friendly IP ecosystem, we have reviewed our examination practices and updated the chapter on Series of Marks in the Trade Marks Work Manual. The key amendments are made to the following areas:</p> <ul style="list-style-type: none"> a) General requirements of a series b) Conjoining words c) Punctuation d) Cartoon characters e) Domain names f) House mark in combination with indication of goods/services g) Common element as house mark h) House mark in combination of numbers <p>To view the updated chapter on series of marks, please click here.</p>	
2015	<p>New Chapter of Trade Marks Work Manual on Renewal of Trade Mark Registrations (Circular No. 2/2015, dated 20 January 2015)</p> <p>As part of IPOS' ongoing effort to provide greater clarity to applicants in relation to trade mark processes, a new chapter on renewal of trade mark registrations has been introduced to the Trade Marks Work Manual. This chapter sets out the guidelines, requirements and timeline for the renewal of a registered trade mark application.</p> <p>To view the new chapter on renewal, please click here.</p>	
2014	<p>Final Published Chapters of Trade Marks Work Manual on Certification, Collective and Series of Marks (Circular No. 11/2014, dated 11 June 2014)</p> <p>As part of IPOS' ongoing effort to provide greater clarity to applicants in relation to the submission and examination requirements of collective and certification marks, new chapters have been introduced to the Trade Marks Work Manual covering the said topics. The added chapters will explain what collective and certification marks are, how they differ from “ordinary” trade marks, and how they would be examined and processed at the Registry of Trade Marks. In addition, the guidelines for structure and content of regulations governing collective and certification marks are also drawn up to assist applicants in preparing the regulations.</p>	

	<p>Further, to provide greater certainty in examination decisions relating to applications for series of trade marks, the Registry has reviewed and brought the relevant chapter in the Trade Marks Work Manual up to date with references to our current trade mark examination practices.</p>	
2014	<p>Feedback on the Trade Marks Work Manual Chapters dealing with Collective, Certification and Series of Marks (Circular No. 8/2014, dated 9 May 2014)</p> <p>Introduction</p> <p>The Intellectual Property Office of Singapore (IPOS) seeks feedback on the new chapters of Trade Marks Work Manual – namely collective and certification marks, as well as proposed updates to the current chapter on series of marks.</p> <p>New Chapters of the Work Manual on Collective and Certification Marks, and Updated Chapter on Series of Marks</p> <p>As part of IPOS' ongoing effort to provide greater clarity to applicants in relation to the submission and examination requirements of collective and certification marks, new chapters have been introduced to the Trade Marks Work Manual covering the said topics. The added chapters will explain what collective and certification marks are, how they differ from “ordinary” trade marks, and how they would be examined and processed at the Registry of Trade Marks. In addition, the guidelines for structure and content of regulations governing collective and certification marks are also drawn up to assist applicants in preparing the regulations.</p> <p>Further, in providing greater certainty in examination decisions relating to applications for series of trade marks, the Registry has reviewed and brought the relevant chapter in the Trade Marks Work Manual up to date with references to our current trade mark examination practices.</p> <p>The key amendments are made to the following areas:</p> <ol style="list-style-type: none"> a) Assessment of a series of trade marks b) Misspellings in a series of trade marks c) Differences in backgrounds d) Positioning of Chinese characters e) When a black and white mark is deemed to be dissimilar from the same mark in colours <p>Feedback</p>	<p>Refer to Circular No. 11/2014 on "Final Published Chapters of Trade Marks Work Manual on Certification, Collective and Series of Marks".</p>

	<p>IPOS invites interested parties to provide feedback on the proposed new and updated chapters of the Trade Marks Work Manual by 6 June 2014.</p> <p>The feedback may be sent via email or hardcopy to the following:</p> <p>Registry of Trade Marks Intellectual Property Office of Singapore 51 Bras Basah Road #01-01, Manulife Centre Singapore 189554</p> <p>Email: kathryn_tham@ipos.gov.sg</p>	
2014	<p>Tracking changes for finalisation of specification of goods and services (Circular No. 1/2014, dated 17 January 2014)</p> <p>Following feedback from users requesting for clarity in consolidated changes made to the specification of goods and services, the Registry will, with effect from 13 December 2013, highlight all finalised proposed/agreed amendments to the specification by way of a tracked-change Word document which shall be attached to the Examiner's Office Action.</p> <p>Currently, due to system limitation, agreed amendments to the specification are only presented in uppercase in the Examiner's Office Action. Items which were proposed/agreed to be deleted are not reflected in the proposed amended specification. For ease of reviewing all consolidated changes made to the specification, the Examiner will now reflect these tracked changes in Word document in the finalisation of the specification, such that all changes made are apparent for viewing before the same are formalised via the amendment Form. This will enable both the Examiner and the applicant to review these changes in a more efficient manner, thereby speeding up the communication and registration process.</p> <p>Should you have any queries regarding this new practice, please feel free to contact Ms Jasmine Chan from the Registry of Trade Marks at Jasmine.CHAN@ipos.gov.sg.</p>	
2013	<p>Priority Claims in Singapore where the Specification of Goods and/or Services Falls Under a Different Class Number in the Priority Country (Circular No. 8/2013, dated 25 October 2013)</p>	

	<p>The Registry wishes to clarify that we accept priority claims for applications even if the specification of goods and/or services in the priority country falls in a different class number from the Singapore application. As long as the goods and/or services claimed in the Singapore application are also claimed in the priority application, the priority claim is deemed to be in order, provided that the application was filed within the 6 months' timeline and in a country which is a party to the Paris Convention or a member of the World Trade Organisation.</p>											
2013	<p>Change in Practice Relating to the Translation of Non-English Words (Circular No. 7/2013, dated 11 October 2013)</p> <p>With reference to Circular No. 3/2012, regarding our practice of endorsing translation clauses where a portion of the subject mark comprises non-English words which have no meaning, and another portion of the mark indicates the goods and/or services filed in the application, we had indicated that the translation clause that would be endorsed for the application should separately indicate the portion which has no meaning, and the portion which indicates the goods and/or services.</p> <p>Example:</p> <table border="1" data-bbox="304 1160 1142 1957"> <thead> <tr> <th data-bbox="304 1160 477 1285">Subject Mark</th> <th data-bbox="477 1160 592 1285">Class</th> <th data-bbox="592 1160 780 1285">Goods/ Services Claimed</th> <th data-bbox="780 1160 952 1285">Translation Clause Endorsed</th> <th data-bbox="952 1160 1142 1285">Rationale</th> </tr> </thead> <tbody> <tr> <td data-bbox="304 1285 477 1957"> 大中服务器 (Note: "大中" has no meaning, and "服务器" refers to "computer servers") </td> <td data-bbox="477 1285 592 1957">9</td> <td data-bbox="592 1285 780 1957">Computers; computer software; computer hardware.</td> <td data-bbox="780 1285 952 1957">The transliteration of the Chinese characters of which the mark consists is "Da Zhong" which has no meaning and "Fu Wu Qi" meaning</td> <td data-bbox="952 1285 1142 1957">服务器 ("Fu Wu Qi") in the mark is indicative of the goods claimed.</td> </tr> </tbody> </table>	Subject Mark	Class	Goods/ Services Claimed	Translation Clause Endorsed	Rationale	大中服务器 (Note: "大中" has no meaning, and "服务器" refers to "computer servers")	9	Computers; computer software; computer hardware.	The transliteration of the Chinese characters of which the mark consists is "Da Zhong" which has no meaning and "Fu Wu Qi" meaning	服务器 ("Fu Wu Qi") in the mark is indicative of the goods claimed.	<p>Superseded by Circular No. 4/2019 on "Easing of Translation and Transliteration Requirements for Marks Containing Foreign Words or Characters".</p>
Subject Mark	Class	Goods/ Services Claimed	Translation Clause Endorsed	Rationale								
大中服务器 (Note: "大中" has no meaning, and "服务器" refers to "computer servers")	9	Computers; computer software; computer hardware.	The transliteration of the Chinese characters of which the mark consists is "Da Zhong" which has no meaning and "Fu Wu Qi" meaning	服务器 ("Fu Wu Qi") in the mark is indicative of the goods claimed.								

			"Computer servers". (See Example 3 of Circular No. 3/2012)									
	25	Clothing, footwear, headgear.	The transliteration of the Chinese characters of which the mark consists is "Da Zhong Fu Wu Qi" which has no meaning. (See Example 4 of Circular No. 3/2012).	服务器 ("Fu Wu Qi") in the mark is not indicative of the goods claimed.								
<p>To simplify the practice of the furnishing of translations, the Registry has reviewed and revised its practice.</p> <p>With effect from 13 August 2013, regardless of whether a portion of the subject mark indicates the subject goods and/or services, the translation clause that is endorsed for the application should nevertheless separately indicate the portion which has no meaning, and the portion which indicates any goods and/or services.</p> <p>Example:</p> <table border="1"> <thead> <tr> <th>Subject Mark</th> <th>Class</th> <th>Goods/Services Claimed</th> <th>Translation Clause Endorsed</th> </tr> </thead> <tbody> <tr> <td>大中服务器</td> <td>9</td> <td>Computers; computer</td> <td>The transliteratio</td> </tr> </tbody> </table>					Subject Mark	Class	Goods/Services Claimed	Translation Clause Endorsed	大中服务器	9	Computers; computer	The transliteratio
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大中服务器	9	Computers; computer	The transliteratio									

	(Note: "大中" has no meaning, and "服务器" refers to "computer servers")		software; computer hardware.	n of the Chinese characters of which the mark consists is "Da Zhong" which has no meaning and "Fu Wu Qi" meaning "Computer servers".	
2013	<p>Change in Practice Relating to the Citation of Conflicting Marks which are Reflected as "Treated As Withdrawn", "Abandoned" or "Cancelled" on the Register (Circular No. 6/2013, dated 20 September 2013)</p> <p>Currently, the practice of citing marks which are reflected as "Treated As Withdrawn" or "Abandoned" on the Register is set out in the online Trade Marks Work Manual as follows:</p> <p><i>"The Registrar will cite deemed withdrawn applications. For abandoned applications, the Registrar will only cite if the abandonment has occurred within one month as at the time of the examination. This one month period is to cater for possible restoration of the abandoned application."</i></p> <p>(Chapter 7, Page 13: Relative Grounds for Refusal of Registration, Section 3: Meaning of Earlier Mark, Sub-section (f): Where conflicting mark is abandoned)</p> <p>Following feedback from users, the Registrar has decided to cease the current practice with effect from 15 July 2013.</p> <p>To increase certainty in examination decisions, the Registrar will not cite conflicting marks which are reflected as "Treated As Withdrawn", "Abandoned" or "Cancelled" on the Register.</p> <p>This new practice will directly impact on an applicant whose mark has been reflected as "Treated as Withdrawn" on the Register ("TWN Mark"). We advise that the applicant of the TWN Mark should file his</p>				<p>Superseded by <i>Updating post-deadline relief measure for trade mark applications: Continued processing</i>, under "Trade Marks" of Annex A in Circular No. 2/2022 on "Introducing IPOS Digital Hub, Legislative Amendments and Fee Updates".</p> <p>[Please note that Form TM 40 mentioned in this circular is no longer used.]</p>

	<p>reinstatement request as soon as it is practicable in order to preserve his right against a later application.</p> <p>The Registrar also wishes to emphasize that filing a reinstatement request via Form TM 40 does not guarantee an automatic reinstatement of the TWN Mark, given that prior to reinstatement, the TWN Mark is still subject to a "re-search" for conflicting marks.</p> <p>In view of this change in practice, the Registry has replaced the original language in the online Trade Marks Work Manual with the following:</p> <p><i>"The Registrar will not cite a conflicting mark that is reflected as "Treated As Withdrawn", "Abandoned" or "Cancelled" on the Register, against a later application.</i></p> <p><i>The applicant of the "Treated As Withdrawn" mark, should expeditiously request for the Registrar's consideration to reinstate his mark by lodging Form TM 40 and the requisite fee, if intended."</i></p> <p>(Chapter 7, Page 13: Relative Grounds for Refusal of Registration, Section 3: Meaning of Earlier Mark, Sub-section (f): Where conflicting mark is abandoned)</p>	
2013	<p>Change in Practice Relating to the Revocation of Trade Marks Published in the Trade Marks Journal (Circular No. 4/2013, dated 7 August 2013)</p> <p>Following feedback from users, the Registry has decided to stop our current practice of revoking trade marks that have been published in the Trade Marks Journal.</p> <p>With this change, quality control review will be undertaken prior to communication to applicants of the acceptance of the mark and its publication in the Trade Marks Journal. The Registry believes that this would give greater certainty for applicants whose trade marks have proceeded to publication whilst ensuring that trade mark applications are still put through a review before publication.</p>	
2013	<p>Raising of late citation objections (Circular No. 3/2013, dated 7 June 2013)</p> <p>In light that the turnaround time for the first examination of trade mark applications is six months or less, certain trade mark</p>	

	<p>applications may be accepted before the Registrar receives or processes, at a later date, applications for similar or identical marks with priority claim dates. The priority claim dates may be earlier than the filing dates of the earlier-received applications. Under such circumstances, the Registrar will take the appropriate measures to raise late citation objections against the earlier-received applications.</p>	
2012	<p>Translation of Non-English Words (Circular No. 3/2012, dated 9 November 2012)</p> <p>For purposes of rule 20(1), where the mark contains or consists of non-English words, it is necessary to ensure accuracy of the translation and /or the transliteration filed.</p> <p>Furthermore, if a portion of the subject mark comprises of non-English words which have no meaning and another portion of the mark refers to the name of a legal entity, country, city or place, or indicates the goods and/or services filed in the application, the translation clause that is endorsed with the application should be broken up accordingly to indicate the portion which has no meaning and, in respect of the portion which has a meaning, what that meaning is.</p> <p>The following examples are meant to serve as a guide for submitting accurate translations and/or transliterations in respect of marks containing or consisting of non-English words. The examples are not meant to be exhaustive.</p> <p>Example 1: An application was filed for the mark consisting of Chinese characters, of which a portion has no meaning and another portion refers to the name of a legal entity, namely "Company". Mark: 大中公司 The translation clause should read as: The transliteration of the Chinese characters of which the mark consists is "Da Zhong" which has no meaning and "Gong Si" meaning "Company".</p> <p>Example 2: An application was filed for the mark consisting of Chinese characters, of which a portion refers to the name of a city, namely "London", and another portion which has no meaning. Mark: 伦敦快海</p>	<p>Superseded by Circular No. 4/2019 on "Easing of Translation and Transliteration Requirements for Marks Containing Foreign Words or Characters".</p>

	<p>The translation clause should read as: The transliteration of the Chinese characters of which the mark consists is "Lun Dun" meaning "London" and "Kuai Hai" which has no meaning.</p> <p>Example 3: An application was filed in respect of Class 9 for the goods "Computers; computer software; computer hardware", and the mark consists of Chinese characters, of which a portion has no meaning and another portion means "computer servers" which is indicative of the goods. Mark: 大中服务器 The translation clause should read as: The transliteration of the Chinese characters of which the mark consists is "Da Zhong" which has no meaning and "Fu Wu Qi" meaning "Computer servers".</p> <p>Example 4: An application was filed in respect of Class 25 for the goods "Clothing, footwear, headgear", and the mark consists of Chinese characters, of which a portion has no meaning and another portion means "computer servers" which is not indicative of the goods. Mark: 大中服务器 The translation clause should read as: The transliteration of the Chinese characters of which the mark consists is "Da Zhong Fu Wu Qi" which has no meaning.</p> <p>Example 5: An application was filed for the mark consisting of Chinese characters of which the meaning submitted in the application, namely "Flower of the wind", is coined. Mark: 风花 As the Chinese characters do not convey an intrinsic meaning, the translation clause should read as: The transliteration of the Chinese characters appearing in the mark is "Feng Hua" which has no meaning.</p> <p>Example 6: An application was filed for the mark consisting of Chinese characters which convey a meaning when read as a whole. Mark: 龙马精神 The translation clause should read as: The transliteration of the Chinese characters of which the mark consists is "Long Ma Jing Shen" meaning "Old but still full of vitality".</p>	
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	<p>Example 7: An application was filed for the mark consisting of Chinese characters which has no meaning and is the phonetic equivalent of the name of a person or company, "Edison". Mark: 爱迪生 The translation clause should read as: The transliteration of the Chinese characters of which the mark consists is "Ai Di Sheng" which has no meaning. Circular issued on 9 November 2012 by the Registrar of Trade Marks.</p>	
2009	<p>Trade Marks Work Manual (Circular No. 5/2009, dated 24 April 2009)</p> <p>The Registry of Trade Marks has added six new chapters to the existing Trade Marks Work Manual. The six new chapters cover the following topics:</p> <ul style="list-style-type: none"> (1) Marks contrary to public policy or morality; (2) Names and representation of famous people, building, etc; (3) Other grounds of refusal; (4) Deceptive marks; (5) Licences; and (6) Slogans <p>You may access the Trade Marks Work Manual online at: IP Resources.</p>	<p>Please access our latest Trade Marks Work Manual chapter(s) on the IPOS website.</p>
2007	<p>Translation of Non-English Words (Circular No. 17/2007, dated 7 May 2007)</p> <p>For purposes of Rule 20(2), where the mark consists of non-English words, it is not necessary to file with the Registrar a certified translation by a qualified translator. A copy of relevant extracts from relevant dictionaries showing the meaning of each word and the words as a whole in English will be sufficient. However, it will be necessary to indicate on the application form that the mark consists of non-English word/words. A failure to include such an indication on the application form will have to be rectified by the filing of amendment via Form TM 27 with the requisite fee. The applicant should forward to the Registrar the requisite translation and/or the transliteration together with a copy of relevant extracts from dictionaries or relevant certification as soon as possible.</p>	<p>Superseded by Circular No. 4/2019 on "Easing of Translation and Transliteration Requirements for Marks Containing Foreign Words or Characters".</p>

As regards the indication on the application form, it is necessary to submit an accurate and complete translation and/or transliteration of the non-English words in the mark.

Two examples are provided below as illustration.

Example 1:

An application was filed for the mark consisting of three Chinese Characters which is the phonetic equivalent of the Applicant's company name.

菲立士

The transliteration of the Chinese characters of which the mark consists is "Fei Li Shi" which has no meaning and it is the phonetic equivalent of the Applicant's company name "Philips".

An appropriate indication in the Application form may read as:

- 9 If the mark contains or consists of word(s) not being English word(s), provide the derivation of the word(s). If it is invented, state so. If it can be translated, fill in Part 10 below.

The Chinese characters of which the mark consists is derived from the Applicant's company name i.e. it is the phonetic equivalent of "Philips"

- 10 If the mark contains or consists of non-English word(s), and/or non-Roman character(s), provide the English translation and/or transliteration as follows:

Representation of the word(s)/ characters	菲立士
Language of word(s)/character(s)	Chinese
Translation of each word(s)/ character(s) and the word(s)/ character(s) taken together as a whole	Translation of the Chinese characters as a whole: no meaning. It is the phonetic equivalent of the Applicant's company name "Philips". (Enclosed dictionary exact/ Certified translation/ supporting document of the same)
Transliteration of character(s)	Transliteration of the Chinese characters: "Fei Li Shi".

Example 2:

An application was filed for the mark consisting of two Chinese Characters and the word "SINGER" (which is part of the Company name).

勝家 SINGER

The transliteration of the Chinese characters appearing in the mark is "Sheng Jia" which has no meaning.

An appropriate indication in the application form may read as:

- 9 If the mark contains or consists of word(s) not being English word(s), provide the derivation of the word(s). If it is invented, state so. If it can be translated, fill in Part 10 below.

The Chinese characters "勝家" appearing in the mark is used to denote a brand name of Singer's product.

- 10 If the mark contains or consists of non-English word(s), and/or non-Roman character(s), provide the English translation and/or transliteration as follows:

Representation of the word(s)/character(s)	勝家
Language of word(s)/character(s)	Chinese
Translation of each word(s)/character(s) and the word(s)/character(s) taken together as a whole	Translation of the Characters as a whole: no meaning. (Enclosed dictionary exact/ Certified translation/ supporting document showing meaning of each of the Chinese characters and characters taken as whole)
Transliteration of character(s)	Sheng Jia

2004 **Underlining of Precedents for Objections on Specification of Goods/Services (Circular No. 19/2004, dated 3 September 2004)**

When lodging precedents to overcome the Registrar's objection on the specification of goods / services, the Registrar requests that the relevant portions of the precedents to be underlined for greater visibility. This would assist the Registrar to identify and consider the relevant portions of the precedents in order to assess whether the objection should be waived.

Pre-2004 **Disclaimers of Chinese Characters and Foreign Characters**

A disclaimer relating to Chinese characters is published in the Journal as follows: Registration of this mark shall give no right to the

	<p>exclusive use of the Chinese character(s) of which the hanyu pinyin is "_____".</p> <p>For characters other than Chinese characters (for example, Japanese characters), the disclaimer reads:</p> <p>Registration of this mark shall give no right to the exclusive use of the _____ character(s) of which the transliteration is "_____".</p>	
Pre-2004	<p>Examination Practice With Respect to Colours in Marks</p> <p>To avoid any confusion, this notice documents the Registrar's practice in relation to the examination of:</p> <ul style="list-style-type: none"> i. trade marks consisting solely of colours; and ii. trade marks consisting of colours as a component or as an element in combination with other elements or components. <p>Such examination practice has been effected by the Registrar in relation to both national applications and international registrations designating Singapore.</p> <ul style="list-style-type: none"> i. Trade Marks Consisting Solely of Colours <p>Where the trade mark consists solely of colours, the Registrar will need to be satisfied that the colours per se are capable of distinguishing the applicant's goods or services from those dealt with by others. As it will be necessary to determine the precise scope of such a claim, it will be necessary for the applicant to provide a description of the claim in the application form. For the purpose of an illustration, if the trade mark sought for registration is the colour "neon pink" and the colour is applied to the packaging of the goods, an appropriate description would be: "The trade mark is the colour neon pink as applied to an aspect of packaging of the goods as claimed as shown in the representation of the mark on the application form". Such a description will enable the Registrar to examine the mark as filed.</p> ii. Trade Marks Consisting of Colours as a Component of the Mark 	

	<p>Where the trade mark consists of colours in combination with other elements such as a letter, word, name, signature, numeral, device, brand, heading, label, ticket, shape, aspect of packaging, the trade mark will be examined as a whole. If the trade mark as a whole is capable of distinguishing the applicant's goods or services from those dealt with by others, the trade mark will be registered as filed, that is, in the colours as filed. The Registrar does not require a colour limitation in such a case. The Registrar will also not seek to clarify whether the colour(s) as an element of the mark constitute a distinctive feature of the mark or not as the mark will be examined as a whole and registration rights will be conferred on the mark as a whole.</p>	
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International Applications and Registrations under the Madrid Protocol

Year	Circular Content	Remarks
2019	<p>Division and Merger of International Registrations Designating Singapore (Circular No. 2/2019, dated 4 March 2019)</p> <p><u>Division of International Registrations Designating Singapore</u> Pursuant to the amendment of the Common Regulations under the Madrid Agreement Concerning the International Registration of Marks and the Protocol Relating to that Agreement (the “Common Regulations”), where new rule 27bis is introduced to cater for the division of international registrations, rule 5A of the Trade Marks (International Registration) Rules (the “TM (IR) Rules”) is amended to cater for the division of international registrations designating Singapore (“IRs”).</p> <p>With effect from 1 April 2019, IPOS will be accepting requests to divide IRs. An IR holder can request to divide the goods and/or services in an IR (“principal registration”) into two separate IRs (“divisional registrations”). This new procedure may be useful to a holder whose IR faces a partial refusal from IPOS. The acceptable goods and/or services could proceed to publication and/or</p>	

registration without delay, while the objectionable goods and/or services in the IR could be divided out and dealt with separately.

To divide an IR, the request needs to fulfill the following requirements:

- a. It must be made in the prescribed WIPO [Form MM22\(E\)](#) to IPOS.
- b. The holder stated on Form MM22(E) must be the holder of the principal registration recorded in the International Register.
- c. The principal registration must not be a registered trade mark at the point of filing the request.
- d. The goods and/or services requested to be divided out must still fall within the scope of the goods and/or services claimed in the principal registration.
- e. A fee of 177 Swiss francs is payable to WIPO for each request made via Form MM22(E).
- f. If the principal registration does not have an address for service in Singapore, the holder shall provide the address in writing or appoint an agent via Form CM1.

After the request has been examined by IPOS, it will be forwarded to the International Bureau of the World Intellectual Property Organization (“**WIPO**”) for further examination. If the request meets the formality requirements set out by WIPO, WIPO will create a divisional registration (with a new IR number) in respect of the goods and/or services to be divided out, and issue an official notification to IPOS and the holder. Upon receipt of the notification, IPOS shall proceed to record the division and notify the holder accordingly.

Merger of International Registrations Designating Singapore Resulting from the Recording of Division

Further to the introduction of the divisional procedure for IRs, IPOS will also be accepting requests to merge divisional registrations¹, regardless of whether they have proceeded to registration in Singapore or not. This procedure may be useful to a holder who has previously divided his IR in an attempt to overcome a partial provisional refusal issued by IPOS. The divisional registrations could be merged into the principal registration that they were divided from, thereby enabling the holder to continue managing them under the same IR number as reflected on WIPO’s International Register.

	<p>To merge divisional registrations, the request needs to fulfill the following requirements:</p> <ol style="list-style-type: none">a. It must be made in the prescribed WIPO Form MM24(E) to IPOS.b. The holder must be the same as the holder of the principal registration on the International Register.c. The divisional registrations can only be merged into the principal registration that they were divided from.d. No fee is required for Form MM24(E). <p>After the request has been examined by IPOS, it will be forwarded to WIPO for further examination. If the request meets the formality requirements set out by WIPO, WIPO will issue a notification to IPOS and the holder. Upon receipt of the notification, IPOS shall proceed to amend the IR number of the divisional registration back to the original IR number of the principal registration and notify the holder accordingly.</p> <p>For more information on the requirements and effects of division and merger, please click here.</p> <p>For more information on the payment methods to WIPO, please click here.</p> <p>¹ Please note that the merger recordal process is not applicable to national applications. The merger recordable process is only an administrative updating process where the IR numbers of the divisional registrations are updated to reflect as the original IR number of the principal registration. Following the merger recordal process, the divisional registrations will still continue to exist under separate national trademark numbers on IPOS' register. For more information concerning the division and merging recordal processes carried out by IPOS, please click here.</p>	
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<p>2019</p>	<p>Trade Marks (International Registration) (Amendment) Rules 2019 (Circular No. 1/2019, dated 4 March 2019)</p> <p>Pursuant to the Trade Marks (International Registration) (Amendment) Rules 2019, amendments to the Trade Marks (International Registration) Rules (R 3, 2002 Ed.) (the “TM (IR) Rules”) will come into effect on 1 April 2019. Please click here to view the full list of amendments which will be made to the TM (IR) Rules.</p> <p>A summary of the key amendments is listed as follows:</p> <p>a. Amendments resulting from changes to the Common Regulations under the Madrid Agreement Concerning the International Registration of Marks and the Protocol Relating to that Agreement (the “Common Regulations”)</p> <p>(i) Amendment to rule 5A of the TM (IR) Rules</p> <p>Rule 5A is amended as a result of the introduction of a new rule (rule 27bis) to the Common Regulations. Rule 27bis is a provision which provides for the division of an international registration (“IR”).</p> <p>With effect from 1 April 2019, section 5A of the Trade Marks Act (Cap. 332), read with the amended rule 5A of the TM (IR) Rules, will allow a holder to request to divide an IR designating Singapore into 2 separate IRs designating Singapore. The request must be submitted to IPOS via Form MM22(E) as prescribed by WIPO.</p> <p>For more information on the requirements of a division request and IPOS’ division procedure, please refer to our circular “Division and Merger of International Registrations Designating Singapore” (Circular No. 2/2019, dated 4 March 2019).</p> <p>(ii) Amendment to rule 28 of the TM (IR) Rules</p> <p>Rule 28 is amended as a result of changes to rule 22 of the Common Regulations. Rule 22 requires that the Office of Origin notify WIPO of a proceeding in article 6 of the Madrid Protocol that may lead to the ceasing</p>	<p>Please access the latest (i) Trade Marks (International Registration) Rules and (ii) Trade Marks (International Registration) (Amendment) Rules online from the Singapore Statutes website.</p>
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	<p>of effect of the basic national mark, where such a proceeding began within the first five years of the date of the IR, but has yet to be completed by the end of the five-year validity period.</p> <p>Under the original rule 22 of the Common Regulations, the Office of Origin shall notify WIPO upon the completion of the said proceeding, only if the proceeding results in a ceasing of effect of the basic national mark.</p> <p>Under the amended rule 22 of the Common Regulations, the Office of Origin shall notify WIPO of the final decision of the said proceeding, regardless of the outcome of the basic national mark.</p> <p>Accordingly, rule 28 of the TM (IR) Rules is amended to give effect to the abovementioned change to rule 22 of the Common Regulations.</p> <p>b. Other amendments</p> <p>(i) Amendment to rule 7 of the TM (IR) Rules</p> <p>Rule 7 is amended to make clear that sections 36, 37, 38, 40 and 41 of the Trade Marks Act (Cap. 332) also apply, with the necessary modifications, in relation to pending international registrations designating Singapore.</p> <p>(ii) Amendment to rule 8 of the TM (IR) Rules</p> <p>Rule 8 is amended to clarify the types of transactions which can be applied directly with IPOS, (referred to in the rule as “notifiable transactions”), and those which are to be recorded directly with the International Bureau in the International Register maintained by WIPO (referred to in the rule as “relevant transactions”).</p> <p>(iii) Deletion of rule 33 of the TM (IR) Rules</p>	
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	<p>Rule 33 is deleted in accordance to the withdrawal of Singapore’s declaration made under rule 34(2)(b) of the Common Regulations¹. Rule 33 relates to the procedure of collecting and forwarding fees to WIPO for applications filed under the Madrid Protocol. The declaration is withdrawn in view of the availability of direct payment methods provided by WIPO, and the potential delay the fee collection and forwarding procedures would bring to the processing of such applications that are filed through IPOS.</p> <p>The deletion of rule 33 of the TM (IR) Rules has no impact on the current procedure of filing such applications through IPOS (e.g., an international application filed on Form MM2(E)). Applicants may continue to submit fees payable to WIPO directly via a WIPO Current Account or via bank (telegraphic) transfer to WIPO’s bank account.</p> <p>For more information on WIPO’s fee payment methods, please click here.</p> <p>¹ Rule 34(2)(b) states that an Office of the Contracting Party which accepts to collect and forward fees payable to WIPO by the holder shall declare this fact to WIPO.</p>	
2010	<p>Effect of the Recording of Licenses in the International Register in respect of International Registrations Designating Singapore (Circular No. 1/2010, dated 12 February 2010)</p> <p>Pursuant to Rule 20bis(6)(b) of the Common Regulations under the Madrid Protocol, Singapore has notified the Director General of the World Intellectual Property Organisation on 21 March 2002 that Singapore law would not give effect to the recording of trade mark licenses in the International Register. Accordingly, any recording of a license made under Rule 20bis(3) of the Common Regulations will have no effect on any International Registration designating Singapore. However, the holder of such an International Registration may still record the relevant license with IPOS by lodging Form TM37, and the fee of S\$60.00 per trade mark number. Similarly, the holder of such an International Registration may request for the amendment or cancellation of the recording of the license via Forms TM 38 and TM 39 respectively.</p>	<p>Please note that Forms TM 37, TM 38 and TM 39 mentioned in the circular are no longer in use. You may wish to refer to the Forms & Fees section of the IPOS website for the updated form(s) to be used.</p>

2008	<p>E-Payments to the World Intellectual Property Organization (Circular No. 19/2008, dated 26 December 2008)</p> <p>The World Intellectual Property Organization (WIPO) has introduced an E-Payment Service, which allows payment of fees notified in their irregularity letters or other WIPO communications, with regard to international applications or registrations.</p> <p>Payments can be made through the WIPO Current Account or by credit card.</p> <p>To make payment through the WIPO Current Account, you will be required to provide the userID and the password generated by them for the current account holders. If you do not have a current account, please click Current Account at WIPO for details, on how to open, use or close a current account with WIPO, if you intend to open one. If you already have a WIPO current account, but do not have a password, please send an email to WIPO at income.accounts@wipo.int, mentioning E-Payment as the subject matter.</p> <p>To make payment by credit card, please follow the steps in the E-Payment Service. American Express, Mastercard and Visa are acceptable to WIPO.</p> <p>Unfortunately at this stage, WIPO is still unable to accept payment via credit card for the filing of international applications. For such applications, the only payment modes are via the WIPO Current Account, or the Swiss postal account or any of the specified bank accounts of WIPO.</p>	Please refer to WIPO's website for the latest updates on fees and payment in connection with an application for international registration under the Madrid System.
2008	<p>Requests for Recording of a Renewal for International Registrations where Singapore is the Office of Origin (Circular No. 5/2008, dated 22 February 2008)</p> <p>For an international registration where Singapore is the Office of Origin, a request for the recording of a renewal may be made by the holder or his agent upon payment of the relevant fees in Swiss Francs to WIPO via any of the following ways:-</p>	Please note that Form 11(E) may no longer be lodged through IPOS.

	<ul style="list-style-type: none"> i. lodgement of WIPO’s Form MM11(E) or an official letter from the holder indicating the necessary information (number(s) of the international registration(s) concerned and the purpose of the payment); http://www.wipo.int/madrid/en/forms/ ii. lodgement done online at WIPO Marks E-Renewal System portal http://www.wipo.int/madrid/en/services; or iii. lodgement of Form MM11(E) or the official letter mentioned under (i) through IPOS, together with a separate fee of S\$85 for handling the renewal request. <p>Kindly note that the above renewal is only effective for the international registration. Holders should lodge IPOS Form TM 19 in order to renew the Singapore basic registration, if necessary.</p> <p>With regard to the renewal of an international registration where Singapore is not the Office of Origin, even if Singapore had been designated, such a request must be effected via (i) or (ii). It is also possible to do so via the Office of Origin of that international registration provided that that Office of Origin has agreed to collect the renewal fees and forward them to WIPO.</p> <p>We wish to emphasise that IPOS Form TM 19 must not be lodged for the renewal of any international registrations designating Singapore. Only WIPO would be able to process the renewal of that international registration.</p>	
2008	<p>Modes of Payment to the International Bureau of the World Intellectual Property Organisation for Madrid Protocol Matters (Circular No. 1/2008, dated 11 January 2008)</p> <p>With effect from 1 January 2008, there will be some amendments to the Administrative Instructions for the Application of the Madrid Agreement Concerning the International Registration of Marks and the Protocol Relating Thereto ("AI"). The amendments are necessary for the implementation of a more broad-based electronic communications platform for the benefit of users of the Madrid system.</p> <p>The AI can be found here (http://www.wipo.int/madrid/en/legal_texts/admin_instructions.htm) and the International Bureau's ("IB") notification of the amendments can be found here</p>	

http://www.wipo.int/edocs/madrdocs/en/2007/madrid_2007_20.doc).

Please note that under the new Section 19 of the AI, fees payable to the IB must be made

- i. by debit to a current account with the IB,
- ii. by payment into the Swiss postal account or to any of the specified bank accounts of the IB, or
- iii. by credit card, where, in the context of an electronic communication envisaged in Section 11, an electronic interface for online payment has been made available by the IB.

The previous modes of payment by cash at the IB and by a banker's cheque would no longer be available.

Please note that while Section 19 now provides that in the context of electronic communications, fees due to the IB may be paid by credit card only in relation to specific types of transaction or request in respect of which a dedicated electronic interface has been provided, the IB has advised that this mode of payment by credit card would not be applicable to the filing of international applications.

If you are filing an international application through IPOS on and after 2 January 2008, please note that our previous primary mode of payment to the IB via a banker's cheque is no longer available in light of the changes in the AI. Instead, your payment in Swiss Francs to the IB can be made by either options (i) or (ii) as stated above.

Current Account

If you conduct regular monetary transactions with the IB, you may opt to open a current account with them. Please see http://www.wipo.int/madrid/en/fees/about_fees.html for details.

Bank Transfer

We envisage that the majority of applicants and agents are likely to use bank transfers under (ii) as the preferred mode of payment. Details of WIPO's postal account and bank account are as follows:

WIPO bank account

IBAN No. CH51 0483 5048 7080 8100 0

	<p>Credit Suisse, CH-1211 Geneva 70 Swift/BIC: CRESCHZZ80A</p> <p>WIPO postal account IBAN No. CH03 0900 0000 1200 5000 8 Swift/BIC: POFICHBE</p> <p>The above account details are found on page 6 of the Form MM2(E).</p> <p>To confirm that the payment has been made, the applicant must indicate the payment details of the bank's transfer transaction in the appropriate space provided in IB's Form MM2(E) Application for International Registration Governed Exclusively by the Madrid Protocol at the time of filing. You must also provide us with a photocopy of the bank's transaction advice.</p> <p>If you have any queries regarding the above, please do not hesitate to call our Customer Service Officer at 6339 8616 or email us at ipos_enquiry@ipos.gov.sg.</p>	
2004	<p>Requests for Recording of Changes in the Ownership of the International Registrations Designating Singapore or where Singapore is the Office of Origin (Circular No. 21/2004, dated 19 November 2004)</p> <p>For international registrations designating Singapore, in accordance with Rule 25 of the Common Regulations, such requests must be presented to the International Bureau of the World Intellectual Property Organization (WIPO) directly by the holder on WIPO's official Form MM5(E). Form MM5(E) is available for downloading here.</p> <p>Form TM 22 should not be lodged for such recordation of change in ownership.</p> <p>Where Singapore is the Office of Origin, requests for recording of changes in the ownership must also be presented to the International Bureau of the World Intellectual Property Organization (WIPO) directly by the holder. However, Form TM 22 may be lodged (if appropriate) to record the change in ownership of the basic application or basic registration.</p>	<p>Please note that Form TM 22 mentioned in the circular is no longer in use. You may wish to refer to the Forms & Fees section of the IPOS website for the updated form(s) to be used.</p>

2004	<p>Requests for Recording of Changes in the Name and/or Address of the Holder for International Registrations Designating Singapore or where Singapore is the Office of Origin (Circular No. 21/2004, dated 19 November 2004)</p> <p>For international registrations designating Singapore, in accordance with Rule 25 of the Common Regulations, such requests must be presented to the International Bureau of the World Intellectual Property Organization (WIPO) directly by the holder on WIPO's official Form MM9(E). Form MM9(E) is available for downloading here.</p> <p>Form TM 26 should not be lodged for such recordation of change in name and/or address.</p> <p>Where Singapore is the Office of Origin, requests for recording of changes in the name and/or address of the holder must also be presented to the International Bureau of the World Intellectual Property Organization (WIPO) directly by the holder. In such a case, TM 26 should be lodged to amend the change in name and/or address of the basic application or basic registration.</p>	Please note that Form TM 26 mentioned in the circular is no longer in use. You may wish to refer to the Forms & Fees section of the IPOS website for the updated form(s) to be used.
2004	<p>Requests for Designation Subsequent to the International Registration (Circular No. 21/2004, dated 19 November 2004)</p> <p>In accordance with Rule 24 of the Common Regulations, such requests must be presented to the International Bureau of the World Intellectual Property Organization (WIPO) directly by the holder on WIPO's official Form MM4(E). Form MM4(E) is available for downloading at www.ipos.gov.sg.</p>	
2004	<p>Issuance of Registration Certificates for Protected International Trade Marks (Singapore) (Circular No. 13/2004, dated 18 June 2004)</p> <p>The Registrar has received queries as to whether IPOS issues registration certificates for protected international trade marks (Singapore). Please note that IPOS does NOT issue such certificates.</p> <p>Under the Madrid Protocol, an Office which has examined an international registration in which it is designated and found no grounds for refusal may issue a statement of grant of protection.</p>	

	<p>However, it is not obliged to do so and no legal consequences follow from the fact that no such statement is given. Further, such statements will only be issued if it is still within the 18- month time limit from the date of notification of the international registration. Where no such statements are issued, by the end of the 18-month time limit, the international registration will be regarded as protected in Singapore. In the Singapore context, IPOS does issue such statements, as a matter of customer service, if at the time of issuance, it is still within the said period.</p> <p>In cases where a provisional refusal or a provisional refusal based on opposition has been issued, a confirmation or withdrawal of such a provisional refusal in the form of a letter of final decision in accordance with Rule 17(5) of the Common Regulations under the Madrid Agreement and Protocol relating to the Madrid Agreement concerning the International Registration of marks will be sent to the International Bureau, who will in turn transmit a copy to the holder of the international registration.</p>	
Pre-2004	<p>Publication of International Registration Designating Singapore for Opposition Purposes</p> <p>International registrations designating Singapore under the Madrid Protocol are treated in the same manner as Singapore national applications, and are therefore published in the Trade Marks Journal for opposition purposes before protection is granted. They are published in a separate section of the Trade Marks Journal titled "International Registrations filed under the Madrid Protocol Published for Opposition Purposes under the Trade Marks Act (Cap. 332, 1999 Ed.)". Unlike Singapore national applications, they are not published according to the class of goods or services, but are published according to the international registration number.</p>	Please access the latest Trade Marks Act online from the Singapore Statutes website.
Pre-2004	<p>Request for Recording of Changes in the Name and/or Address of the Holder for International Registrations Designating Singapore</p> <p>Such requests must be presented to the International Bureau of the World Intellectual Property Organization (WIPO) using WIPO's prescribed Form MM9(E). Form TM 26 is not the relevant form to be used.</p>	Please note that Form TM 26 mentioned in the circular is no longer in use.

	Form MM9(E) is available for downloading here .	
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